

Minutes of the Okehampton Town Council Policy and Resources Committee
Meeting held on Monday 17 February 2014 in the Council Chamber,
Town Hall, Okehampton at 7.00 pm

Committee Members Present: Councillor Mrs M McDonald (Chair)
Councillor T Cummings (Vice Chair)
Councillor C Letchford
Councillor M Davies (Town Mayor)
Councillor A Leech (Chair, Planning)
Councillor Mrs J Goffey (Chair, Property)
Councillor Mrs C Marsh (Chair, Parks)

Other Members Present: Councillor B Stephens
Councillor Mrs J Yelland

In Attendance: Mrs J Gillard (Acting Town Clerk)

458. **Apologies for Absence** - Apologies for absence were presented on behalf of Councillor K Ball (attending Devon County Council meeting) and Councillor D Weekes.
459. **Deferment of Business** (for comment by the public) - There were no members of the public present.
460. **Members' Questions** - There were no questions from Members regarding the workings of the Committee.
461. **Minutes** - The minutes of the Policy and Resources Committee meeting held on Monday 20 January 2014 were approved and signed by the Chairman on the proposition of Councillor T Cummings and seconded by Councillor A Leech.
462. **Matters Arising** - There were no matters arising from the minutes.
463. **Finances** - The Acting Clerk advised that the finances as at 31 January 2014 were not available to be distributed prior to the meeting and it was, therefore, agreed to defer this item to the next meeting.
464. **Grant Aid** -
- 464.1 (i) Okehampton Community Archive (personal interest declared by Councillor Mrs C Marsh, Councillor Mrs J Goffey, Councillor Mrs M McDonald and Councillor C Letchford) - it was proposed by Councillor T Cummings and seconded by Councillor M Davies to award the amount requested in the sum of £185. All Councillors in favour.
- (ii) Meldon Viaduct Company Ltd (personal interest declared by Councillor Mrs C Marsh) - proposed by Councillor M Davies and seconded by Councillor A Leech to award the sum of £500. All Councillors in favour. It was agreed, following proposal from Councillor Mrs M McDonald, seconded by Councillor T Cummings, that Councillor Mrs C Marsh suggest to the

organisation that they consider writing requesting an annual grant of a fixed amount to be considered for future budgets.

- 464.2** Victim Support - further information has now been received from the organisation stating that training costs £1,000 per volunteer and that six victims in the Okehampton area have been supported. It was proposed by Councillor T Cummings and seconded by Councillor A Leech to award the sum of £500 as per request.
- 464.3** Museum of Dartmoor Life/Tourist Information Centre (personal interest declared by Councillor A Leech as he is a trustee of the Museum) - it was agreed that the Council could not guarantee a fixed sum annually for an indefinite period, but that they were, in principle, in support of the TIC and Museum and they were willing to consider inclusion in future budgets, sums for these organisations. This was proposed by Councillor C Letchford and seconded by Councillor Mrs J Goffey, all Councillors in favour. Clerk to write letter stating the above and also to request a letter from them at the start of the new financial year for the release of funds allocated in the coming year's budget.
- 464.4** Amended Grant Application Form/Guidelines/Feedback Form - draft forms issued to all present, to be discussed and agreed at next meeting for introduction of new forms at start of next financial year.
- 465.** **Investment of Town Council Funds** - It was agreed further investigations be undertaken into the charities only investment fund and also the guidelines for investment of funds referred to in the recent article in the SLCC magazine. Re-visit at next meeting.
- 466.** **Chamber of Trade** - It was agreed that the Council become a member of the Chamber of Trade, proposed by Councillor Mrs M McDonald, seconded by Councillor M Davies. All Councillors in favour.
- 467.** **Members' Reports** -
- (i) Link Committee - no meeting.
 - (ii) DAPC - no report.
 - (iii) Liaison - meeting due to be held 17 March.
 - (iv) Okehampton College Community Forum - Councillor A Leech advised there was no update on the creation of the co-operative, a College newsletter had recently been issued.
 - (v) CAB - no report.
 - (vi) Fairtrade - Councillor Mrs Goffey advised Fairtrade fortnight commences on 24 February, there is a coffee morning on 8 March, a lunch on 7 March and hopefully a pancake race in conjunction with the Chamber of Trade on 1 March.
 - (vii) Community Transport - no report.

PART TWO ITEMS

It was resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it

involves the likely disclosure of sensitive and confidential information. Proposed by Councillor A Leech and seconded by Councillor Mrs J Goffey.

468. Recruitment of Town Clerk

Meeting closed at 8.30 pm.

**Councillor Mrs M McDonald
Chairman**