



Okehampton Town Council

SMALL GRANT APPLICATION FORM (£500 maximum)

About your Group or Organisation

***delete as required**

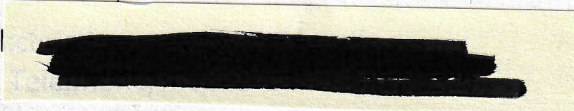
Name of group/organisation/charity*: Okehampton Community Archives

Registered Charity Number (if applicable):

Registered address: 69 Mill Road, Okehampton EX20 1PR

Contact name and address (if different): Christine Marsh,

Email



Contact's role within organisation: Treasurer

Cheque payable to (if different from name of organisation above): As above

Please give brief details of:

- The principal role of the organisation:
Provide a community archive and storage space for access by the general public.

- Total membership: 9

Local Involvement

- How does the organisation benefit the community?

A place to archive unwanted photos, newspaper cuttings and general local historic and present day history. Open to all

- Of the total membership, approximately how many reside in:
 - Okehampton? 9
 - Okehampton Hamlets?

Local Involvement (cont)

- Average number of members attending each meeting? 6 - 9 when able
- Number of meetings per year? 6 when able

About the Grant

- Please state what the grant will be used for and how it will benefit Okehampton residents?

Cover some of the overheads insurance and heating. Rent is covered for the year

- Please supply full costings of project, equipment or activity or supply source for estimates.
(please use a separate sheet if you require further space to answer)

Insurance £169.72 Heating £274.19

- 9 a. What is the amount of grant requested? £ 400.00
- b. Are you contributing matched funding for the project
YES/NO* Yes
- c. Are you applying for or have you received grants or funds
from other sources?
YES/NO* No not for this
- d. Is your organisation running fund-raising activities for this project?
YES/NO* No unable due to pandemic

10 When do you anticipate the money will be spent (date) As soon as granted

Please note the feedback form to be completed 8 weeks after the completion of the project or, in