



**Okehampton Town Council**

Town Hall  
Fore Street  
Okehampton  
Devon  
EX20 1AA

01837 53179  
[townclerk@okehampton.gov.uk](mailto:townclerk@okehampton.gov.uk)

Emma James  
Town Clerk

22<sup>nd</sup> February 2021

Dear Councillor

You are summoned to attend a remote meeting of the Parks Committee to be held on Monday 1<sup>st</sup> March 2021 at 7pm.

Committee Membership consists of the following:

Cllr Marsh (Chairman)  
Cllr Holt (Vice-Chairman)  
Cllr Abbots  
Cllr Button  
Cllr Ireland  
Cllr Jessop

Cllr Yelland (Mayor)  
Cllr Leech (Chairman, Planning)  
Cllr Goffey (Chairman, Property)  
Cllr Tolley (Chairman, Policy & Resources)

**Join Zoom Meeting**

<https://us02web.zoom.us/j/82843518302>

Meeting ID: 828 4351 8302

Passcode: 890475

Dial by your location

0203 051 2874 United Kingdom

0203 481 5237 United Kingdom

Meeting ID: 828 4351 8302

Passcode: 890475

Yours faithfully

*E James*

Emma James  
Town Clerk

## AGENDA

**Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.**

**Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.**

**No decision can be taken on items not detailed on the published agenda.**

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** – For comment by the public
3. **Park-Keeper** – To receive a report from Mr McGahey, if present
4. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
5. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meetings held on 16<sup>th</sup> and 23<sup>rd</sup> November 2020, and 18<sup>th</sup> January 2021
6. **Matters Arising** – Items for consideration or noting as required:
  - 6.1 **Putting Green** – To note that work has progressed with the recent creation of the bunkers
  - 6.2 **Fairplace** – To note that the creation of a sensory garden is progressing with the purchase of some of the required plants
  - 6.3 **Moor Otter 2020** – To note the scheme is planned to go live in April 2021
  - 6.4 **Hanging Basket Competition** – To note that the event cancelled in 2020 has been resurrected for 2021 and the Mayor of WDBC invited to judge the event in July
  - 6.5 **Simmons Park Leaflet** – To receive an update
7. **Deloitte Ride Across Britain** – To note correspondence advising that Stage 1 of the event on 4<sup>th</sup> September finishes at Okehampton and Stage 2 on 5<sup>th</sup> September 2021 continues from that location
8. **Antisocial Behaviour and Criminal Damage in Simmons Park** – To receive an update in relation to the current situation
9. **Clapps Wood** – To note that quotations for the felling of the diseased ash trees are being obtained and that future plans for the area are being considered for approval of the Committee
10. **Fields in Trust** – To note the annual 'Have a Field Day' event is scheduled for 3<sup>rd</sup> July 2021, and to resolve to hold a picnic in the park or similar event subject to covid restrictions or an alternative event if necessary
11. **Memorial Request** – To consider a request for memorial plaque to be placed on a bench in the area by the ponds in Simmons Park and the fee to be charged
12. **Walkers are Welcome** – To consider correspondence from a member of the public requesting that consideration be given to joining the Walkers are Welcome scheme

13. **Feasibility Study for Proposed Cycle Track from Sticklepath to Okehampton** – To note the proposal and resolve to recommend to full Council that a Member is nominated to represent the Council on an external working group
14. **Public Footpath** – To receive a report from the Clerk and in relation to use of the footpath between OCRA and the Football Club. To consider the possibility of installing a post to prevent unnecessary vehicular access and any other measures required
15. **Payment of Invoices** – To resolve to approve payment of invoices as per the schedule
16. **Reports of Council Working/Task and Finish Groups** – To consider, note reports and resolve any action required:
  - 16.1 Open Space, Sports & Recreation (OSSR) – Cllr's Leech and Marsh
  - 16.2 Cemetery Management – Cllr's Goffey, Jessop, Marsh and Tolley
17. **Members' Reports and Requests for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council
  - 17.1 Dartmoor National Park Forum - Cllr Sanger
  - 17.2 Everything Okehampton – Cllr Marsh
  - 17.3 North Dartmoor Search & Rescue Group – Cllr Ireland
  - 17.4 Okehampton Community Archive – Cllr Holt
  - 17.5 Okehampton Community Recreation Association (OCRA) – Cllr Tolley expires 2021
  - 17.6 Parklands Leisure Centre Users Group – Cllrs Tolley and Marsh

## **PART TWO**

**Items which may be taken in the absence of the press and public. The Committee is recommended to pass the following resolution:**

**'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'**

18. **Shed to the rear of The Rock** – To consider quotations and resolve to appoint a contractor to replace the roof
19. **Business Venture Request** – To consider a request for a pitch for the running of a business venture from Simmons Park at weekends
20. **Leases and Agreements** – To receive an update and make resolutions as required