

**Minutes of a Meeting of the Okehampton Town Council Property Committee
held on Monday 10 February 2014 in the Council Chamber, Town Hall,
Okehampton at 7.00 pm**

Committee Members Present: Councillor Mrs J Goffey (Chair)
Councillor A Leech (Vice Chair)
Councillor D Weekes
Councillor M Davies (Town Mayor)
Councillor Mrs M McDonald (Chair, P & R)

Other Members Present: Councillor B Stephens
Councillor Mrs J Yelland

In Attendance: Mrs J Gillard (Deputising for Town Clerk)

450. **Apologies for Absence** - There were no apologies for absence presented.
451. **Deferment of Business** - (for comment by the public) - There were no members of the public present.
452. **Members' Questions** - There were no questions from Members regarding the workings of the Committee.
453. **Minutes** - The minutes of the Property Committee meeting held on Monday 13 January 2014 were approved and signed by the Chair on the proposition of Councillor M Davies and seconded by Councillor A Leech.
454. **Urgent Item** - The Acting Clerk advised that the previous Clerk had allowed the Courtenay Players access to the Clerk's office and downstairs offices for changing during their performances. She advised she was not in favour of this agreement as confidential information was kept in the offices which was not easy to be locked away. The Clerk advised she would speak to the organisers of the event again to ascertain if there was an alternative arrangement to suit all parties.
455. **Matters Arising** -
- 455.1 **Council Chamber Furniture** - The Acting Clerk has registered the Council's interest in purchasing furniture from West Devon Borough Council which may become available on their reorganisation. Further developments from this to be awaited before progressing any further.
- 455.2 **Open Day** - Working group to consist of Councillors Mrs J Goffey, M Davies, A Leech and Mrs J Yelland, meeting arranged for 28 February 2014. Potential purchase of hanging system to be investigated by the group further. Clerk to contact Council's insurers to confirm insurance cover in place for the Millennium Quilt which is now on display in the pavilion. Agreed letter to be sent to OCRA stating that the Quilt is on loan from the Town Council to them and that they are responsible for care of the Quilt and return of it in its original condition when requested. Proposed by Councillor A Leech, seconded by Councillor D Weekes.

456. Charter Hall Stage Valance - The Acting Clerk advised the Dog Club have agreed to pay for a like for like replacement valance. Agreed new valance to be ordered and soiled valance to be cleaned in order it can, hopefully, be used as a spare in the future.

457. Members' Reports -

- (i) Chamber of Trade - no report.
- (ii) Town Twinning Association - Councillor Mrs Goffey advised the quiz was now re-arranged for 8 March and activities planned throughout the summer. Visit from French due 21 - 25 August.
- (iii) Simmons Homes Charity - no meeting held.
- (iv) Charities of Holditch - Councillor Davies advised grant applications had been received, further information to be available later.
- (v) Museum of Dartmoor Life - Councillor Mrs Goffey advised internal renovation work throughout the winter being undertaken by volunteers.
- (vi) Battle of the Bands - no report.

Meeting closed at 7.53 pm.

Councillor Mrs J Goffey
Chairman