



Okehampton Town Council

Application for Interment

This application must be delivered to Okehampton Town Council, Town Hall,
Fore Street, Okehampton, EX20 1AA

No later than noon 3 working days prior to interment

Okehampton Cemetery			
Funeral Director			
Day, date and time of burial			
Full name of deceased		Previous Names	
Address			
Postcode			
Place where death occurred			
Date of death		Age	
Dimensions of coffin or casket (in inches) Length		Width	Depth
Coffin type			
Religious denomination			
Officiating Minister			
Was deceased a resident of Okehampton Town or Hamlets?		YES / NO	
Occupation (prior to retirement)			

For Exclusive Rights of Burial please complete section A
For a Non-Exclusive Rights Burial please complete section B
For a reopening of a grave please complete section C

Section A Exclusive Rights of Burial

I would like to purchase the Exclusive Rights of Burial for **30** years. I have been given and have read the Okehampton Cemetery Brochure which explains Exclusive Rights of Burial.

Signed _____ Date _____

Full name _____ Title _____

Address _____

Postcode _____

Email _____ Telephone number _____

Relationship to deceased _____

Section B Non-Exclusive Rights Burial

I require the above interment to take place in an un-purchased grave. I understand that if I do not purchase the Exclusive Rights to the grave the Council may inter other unrelated persons in this grave. I understand that no memorials will be permitted on this grave. (Interment Fee only applies)

Signed _____ Date _____

Full name _____ Title _____

Address _____

Postcode _____

Email _____ Telephone number _____

Relationship to deceased _____

Section C Previously purchased grave to be opened

To be completed by the grave owner or their next of kin where the deceased is the grave owner.

Please open grave number _____ at Okehampton Cemetery

for the interment of _____

I am the registered owner of the grave / next of kin / executor of the owner (delete as appropriate)

If none of the above please state your relationship to the deceased grave owner _____

Signed _____ Date _____

Full name _____ Title _____

Address _____

Postcode _____

Email _____ Telephone number _____

N.B. Okehampton Town Council can only authorise the opening of a purchased grave with the permission of the owner or to inter the owner. In all other cases ownership must be transferred to someone who can legally prove that they are entitled to receive these ownership rights. Whilst the Council will offer all assistance in establishing the means of transfer, responsibility remains with the funeral arranger to have clarified this matter before booking.

Fees*		Details of Funeral Director / Arranger
Interment Fee (Applies to all burials)	£	
Section A (Exclusive Right of Burial)	£	
Total	£	

*Please refer to the Schedule of Fees and Payments for details.

Office Use Only		Burial Plot
Payment Received		
Registers Completed		

The information that you provide will be held by Okehampton Town Council and used for the purpose of the administration of this booking. We will keep the information for the period of time as set out in the Council's Documentation Retention Policy. The information will be held securely and not be disclosed to anyone or used for any other purpose without your permission. On expiration of the retention period the information will be destroyed in a secure manner. Policies about how the Council will protect your privacy are available at www.okehampton.gov.uk/documents or by contacting the Council on 01837 53179.