



Okehampton Town Council

SMALL GRANT APPLICATION FORM (£500 maximum)

About your Group or Organisation

*delete as required

Name of group/organisation/charity*: Okehampton Community and Recreation Association

Registered Charity Number (if applicable): 1011839

Registered address:

Pavilion in the Park, Okehampton, EX20 1GE

Contact name and address (if different):

Ian Blythe

Email: ian@ocrasport.org.uk

Telephone/mobile* [REDACTED]

Contact's role within organisation: General Manager

Cheque payable to (if different from name of organisation above):

Please give brief details of:

1. The principal role of the organisation: To advance education and provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the inhabitants of Okehampton and its Parishes.
2. Total membership: N/A

Local Involvement

3. How does the organisation benefit the community? We provide leisure and recreation opportunities for the local inhabitants to benefit physical and mental health, improving social welfare
4. Of the total membership, approximately how many reside in:
 - a. Okehampton?
 - b. Okehampton Hamlets?

Local Involvement (cont)

5. Average number of members attending each meeting?

6. Number of meetings per year?

About the Grant

7. Please state what the grant will be used for and how it will benefit Okehampton residents?

We aim to use the grant for the following:

£240 for 10 sessions of supervised sport and activity for Okehampton college students as part of the establishment of activities and spaces for the YES Tor project

£100 for the development of volunteer leaders to help provide young leaders for the sessions

£160 contribution to a family event in the park in the summer to reduce costs for those in Attendance (when restrictions allow)

8. Please supply full costings of project, equipment or activity or supply source for estimates. (please use a separate sheet if you require further space to answer)

Yes Tor Sessions (Staffing £19 per session; facility costing £5 per session; Sports equipment £150; uniform £146; Training £100) initial 10 sessions cost = £636

Event in the Park contribution towards covered seating or to provide an experience for users (bouncy castle £280 or face painting £200) for free to encourage attendance.

9 a. What is the amount of grant requested?

£500

b. Are you contributing matched funding for the project

YES/NO*

c. Are you applying for or have you received grants or funds from other sources?

YES/NO*

d. Is your organisation running fund-raising activities for this project?
*For associated costs

YES/NO*

10 When do you anticipate the money will be spent (date) before 31/08/21

Please note the feedback form to be completed 8 weeks after the completion of the project or, in any event, within 12 months of receipt of the grant. Future applications will only be considered if feedback for previously awarded grants has been received.

Certificate

I have read the guidance for grant applications. I understand that grants are only available to organisations operating locally for the benefit of Okehampton and that I have answered all questions to the best of my knowledge and on behalf of the organisation.

Signature of applicant

dated ...16/02/21

The information that you provide will be held by Okehampton Town Council and used for the purpose of the administration of this request. We will keep the information for the period of time as set out in the Council's Documentation Retention Policy. The information will be held securely and not be disclosed to anyone or used for any other purpose without your permission. On expiration of the retention period the