

**Okehampton Town Council**  
**Full Council Meeting 29<sup>th</sup> March 2021**  
**Meeting Report**

<b>Date:</b>	22 <sup>nd</sup> March 2021
<b>Name:</b>	Emma James
<b>Subject:</b>	Management Agreement

The Trustees have agreed that the following points should be added to the Management Agreement to clarify the position with regards to leases and agreements.

- That agreements and leases would be between the Lessee and Trustees, with the exception of the car park, and managed by the Council. Rental income from the agreements and leases would go to the Trustees. (This refers to leases such as the playing field, OCRA and football pitch)
- That income from hire rental for events and any purpose other than from leases or agreements, as above, would go directly to the Council. The Council would also agree and manage events as it saw fit.
- That the Council manages all aspects of the car park, including any agreements or leases which will be in the name of the Council on behalf of the Charity. In return the Council would receive all income from the car park.

### **Insurance**

Since the meeting of the Trustees the Council's insurer has been in contact in relation to Charity insurance and advises the following. A copy of the draft management agreement was sent to them in relation to the comments therein that relate to insurance:

We had discussions with regards to Simmons Park Charity and Kempley Meadows & Cricket Field Charity. Your last email of the 9<sup>th</sup> March refers and we have advised insurers that the land and three bridges (as listed on your property schedule) are all owned by the Charity. We cannot specifically comment upon the draft legal document as this would be a matter for solicitors however please rest assured that your insurers are happy to endorse your existing coverages with the interests of the charity so that liability and property covers apply for them on the understanding that trustees of the charity will always be current members of Okehampton Town Council.