

2 June 2014

Dear Councillor

You are summoned to attend a meeting of the Property Committee to be held on Monday 9 June 2014 at 7.00 pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Paul R Snell
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

**Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.
No decision can be taken on items not detailed on the published agenda.**

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign the minutes of the Property Committee meeting held on 7 April 2014.
5. **Matters Arising** -
 - 5.1 **Council Chamber Furniture**
 - 5.2 **Charter Hall Valance** - Under local repair.

6. **Hanging System** - Clerk/Chair to report.
7. **Property Repair Issues and Updates** - Chair/Clerk to report.
8. **Agreement in Principle for Use of Council Chamber** by Courtenay Players 16-20 June 2014 and for future major productions where children are involved. Clerk to report.
9. **Hall Bookings** - Summary of Charter Hall hirings for June-July 2014. Clerk to report.
10. **Members' Reports** - To receive reports from Members attending other organisations on behalf of the Council:
 - (i) Battle of the Bands - Councillor A Leech, Councillor Mrs J Yelland.
 - (ii) Museum of Dartmoor Life - Councillor Mrs J Goffey.
 - (iii) Town Twinning Association - Councillor Mrs J Goffey.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

11.
 - (i) Kalahari Pop-up Shop - follow up actions, Clerk to report.
 - (ii) Flooding at Lower Market Hall Commercial Unit - follow up actions, Clerk to report.
 - (iii) Cinema Rent Deposit - consideration of level of rent deposit in accordance with original agreement, Clerk to report.
 - (iv) Offer of John Nollte Okehampton Clock - consideration of offer and determination of appropriate location, Clerk to report.