



Okehampton Town Council

SMALL GRANT APPLICATION FORM (£500 maximum)

About your Group or Organisation

*delete as required

Name of group/organisation/charity*:

OKEHAMPTON FAIRTRADE GROUP

Registered Charity Number (if applicable):

Registered address:

Contact name and address (if different):

C. HIGBEE
ROWDENS BARN, TRESKOTE WAY BRIDESTOWE

Email: higbee@waitrose.com Telephone/mobile* 01837 861194

Contact's role within organisation: SECRETARY

Cheque payable to (if different from name of organisation above):

Please give brief details of:

1. The principal role of the organisation:

TO PROMOTE FAIRTRADE IN THE TOWN
OUR ACTIVITIES MEAN THAT THE TOWN
CONTINUES TO KEEP FAIRTRADE TOWN STATUS

2. Total membership: STEERING GROUP 8 SUPPORTERS 28

Local Involvement

3. How does the organisation benefit the community?

THE GROUP PROVIDES INFORMATION ABOUT
THE BENEFITS OF FAIRTRADE AND SUPPORTS TRADERS
WHO SERVE OR SELL FAIRTRADE

4. Of the total membership, approximately how many reside in:

a. Okehampton? 24

b. Okehampton Hamlets? 6

6 IN SURROUNDING VILLAGES.

Local Involvement (cont)

- 5. Average number of members attending each meeting? 5 ATTENDING STEERING GROUP MEETINGS.
- 6. Number of meetings per year? 10

About the Grant

- 7. Please state what the grant will be used for and how it will benefit Okehampton residents?
THE GRANT WILL BE USED TO PRODUCE A LEAFLET CELEBRATING 10 YEARS AS A FAIRTRADE TOWN WHICH ADVERTISES SHOPS, CAFES ETC SELLING OR SERVING FAIRTRADE
 - 8. Please supply full costings of project, equipment or activity or supply source for estimates. (please use a separate sheet if you require further space to answer)
TO PRINT LEAFLETS (5,000) ABC TAVISTOCK QUOTE £210
TO ADAPT A ONE GENERIC LEAFLET £10
 - 9 a. What is the amount of grant requested? £220 —
 - b. Are you contributing matched funding for the project YES/NO*
 - c. Are you applying for or have you received grants or funds from other sources? YES/NO*
 - d. Is your organisation running fund-raising activities for this project? YES/NO*
- 10 When do you anticipate the money will be spent (date)
JULY 2021
- Please note the feedback form to be completed 8 weeks after the completion of the project or, in any event, within 12 months of receipt of the grant. Future applications will only be considered if feedback for previously awarded grants has been received.

Certificate

I have read the guidance for grant applications and understand that grants are only available to Okehampton and that I have answered all questions for the organisation.

dated 29/5/21