

**Okehampton Town Council
Parks Committee Meeting 5th July 2021
Meeting Report**

Date:	25 th June 2021
Name:	Emma James
Subject:	Meeting Report

13. **Steps from Simmons Park to Station Road** – To consider a request from a member of the public to make alterations to the steps making them more manageable for all persons.

Note that there is a pathway through the wooded area from Simmons Park to Station Road that virtually avoids steps.



16. **Benches** –

- 16.1 To consider a proposal by Cllr Travers for the purchase of additional benches, including picnic style, for the play areas in Simmons Park.

To note that there is a budget of £1,000 for the refurbishment of existing benches within the approved budget, and an earmarked sum of £3416 for Simmons Park benches.

The £1,000 budget will be required for refurbishment and work to existing benches within the park and town. Work to create a comprehensive register of all of Council owned benches is ongoing.

17. **Cemetery** –

- 17.1 To note a report from the Clerk in relation to burials that have been undertaken since 1st April 2021.

EROB = Exclusive Right of Burial

Description	Number
Purchase of EROB for future burials	1
Burials in new plot with EROB purchase	1
Burials in new plot without EROB purchase	0
Burials in reopened plots (burial prior to 1 st April 2021)	0
Burials in reopened plots (after 1 st April 2021)	0
Permit for erection of Headstone (burial prior to 1 st April 2021)	4
Permit for erection of Headstone (after 1 st April 2021)	0

18. **Parking Tariff Boards** – To consider replacement of the existing boards as proposed by WDBC at a cost of £154.49 each



Okehampton
Town Council



West Devon
Borough Council

Simmons Park

Pay & Display Car Park

CHARGES APPLY
Mondays to Friday 8am to 6pm,
Saturday 8am to midday
FREE: From midday Saturday to 8am Monday
and Bank Holidays

Please see the Pay & Display machine for current charges.
 Overpayments accepted, but do not give additional parking time.



Blue Badge Holders can park for FREE



SEASON TICKETS

Please contact Okehampton Town Council Offices, Town Hall, Fore Street, Okehampton, Ex20 1AA

12 months - £150, 6 months - £75, 3 months - £40

Place any Council notices here

The car park is owned by Okehampton Town Council and operated in partnership with West Devon Borough Council. The Borough Council is responsible for ticketing and permits enforcement only. For and on behalf of the Town Council. If you have any comments or queries about Okehampton Town Council's parking service please contact us.

Main conditions of use

- A ticket, permit or cashless session must be valid at all times.
- Park wholly within marked bays only.
- No lorries, coaches, caravans, motor homes, trailers or any other large vehicles in excess of 5 metres allowed.
- Tickets are not transferable between vehicles or car parks.
- No overnight camping or sleeping permitted.
- All vehicles must be taxed, insured and have a valid MOT.
- Vehicles and their contents are parked at the owner's risk and the Town Council takes no liability for loss or damage to vehicles or contents.
- All vehicles must park in accordance with the West Devon Borough Council (Off Street Parking / Race) order. This is available at West Devon Borough Council, Kilmorby Park, Tavistock, PL20 8EJZ.
- A Penalty Charge Notice will be issued for non-compliance.
- Advice on representations and appeals against a Penalty Charge Notice can be found on the issued PCN, at the District Council's Offices, and on the District Council's website: www.westdevon.gov.uk
- Any faults with the Pay & Display machine must be reported immediately. Reports can be made online or by calling 01392 815000 unless there is an 'Out of Order' sign with instructions on display in the machine.
- West Devon Borough Council will process data collected through the issuing of a PCN in accordance with its official authority relating to enforcing the provisions of parking places. We may share your information with the DfLA for the purpose of obtaining vehicle ownership, enforcement agencies to recover outstanding amounts relating to the PCN and police or security organisations to help prevent or detect crime.

Motorcycle Parking

- This car park has dedicated free spaces marked for Motorcycles.
- If a space marked out for a car is used you must pay the rate for a car and carry the ticket with you.

How can we help you?

If you have any comments or queries about West Devon Borough Council's parking service, please contact us:

www.westdevon.gov.uk



NO LITTERING

It is an offence to litter in a public place. Offences will be taken to court.



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19. Bus Shelters –

19.2 To consider an advertising request

A company based in Launceston have submitted a request for permission to advertise on the Council's bus shelters as follows:

Our Eco shelters are manufactured through a UK based company & are constructed from recycled aluminium.

We use a Gloucester based company to supply the green roof's which are in trays which is set inside the roof & is not visible.

They are proving popular to ensure carbon capture helping to filter out pollutants & improve air quality. The sedums come in individual trays & if one tray has an issue & needs replacing it's simple for us to replace it, we have sedums in the warehouse ready. They are very hardy plants & need minimal looking after in comparison to normal household plants.

We would look at either changing all shelters in Okehampton to living roof ones with the provision of advertising.

This would cost Okehampton nothing going forward & we would clean & maintain again, at no cost to Okehampton.



An example of their advertising boards and shelters.

25. **Sponsorship** – To consider a proposal from a local business who would like to sponsor a suitable area within the town centre

A suggestion of the West Bridge wildflower verge was made to them, but they feel it is too close to their business premises. They would prefer any area to be within the town centre. Further suggestions could include:

- Fairplace Sensory Garden
- Fairplace Public Toilets
- Area behind Lidl
- A flower bed in Simmons Park

The Committee is requested to consider the cost and conditions of the sponsorship, if approved.