

**Minutes of Okehampton Town Council Policy and Resources Committee Meeting
held on Monday 12th July 2021 at 7pm in the Charter Hall, Okehampton**

Committee Members Present: Councillor D Sanger (Chairman)
Councillor B Tolley (Mayor)
Councillor M Ireland (Chairman, Planning)
Councillor D Travers (Chairman, Parks)
Councillor A Wood (Chairman, Property)
Councillor J Goffey
Councillor C Marsh
Councillor B Matravers
Councillor J Yelland

Other Members Present: Councillor T Abbots
Councillor C Holt
Councillor P Jessop
Councillor T Leech

In Attendance: Mrs E James (Town Clerk)

- 136 **Declarations of Interest** – None
- 137 **Apologies for Absence** – Cllr Button, who was a member of the Committee, was not present.
- 138 **Deferment of Business** – None
- 139 **Members' Questions** – None
- 140 **Minutes** – The minutes of the Policy and Resources Committee meeting held on 21st June 2021 were **APPROVED** and signed by the Chairman on the proposition of Cllr Goffey, seconded by Cllr Yelland.
- 141 **Feedback Received** and thanks received from the Fairtrade Group for the recent donation of £220 was noted.
- 142 **Grant Applications** –
- 142.1 **Okey Music Day** – It was noted that Wren Music had confirmed that they were willing to hold the funds for the event and would provide a detailed statement of income and expenditure if requested.

On the proposition of Cllr Goffey, seconded Cllr Travers (2 against), it was **RESOLVED** to award a grant of £500 towards the promotion of the events and running costs accounts from Wren and to request a statement of accounts.
- 143 **Finances** -
- 143.1 Cllr Marsh reported that the audit of the bank reconciliations and BACS payments including the Lloyds debit card purchases had not been undertaken as some bank statements were awaited.
- 143.2 On the proposition of Cllr Goffey, seconded Cllr Tolley, it was **RESOLVED** to approve the management accounts for the month ended 31st May 2021 (month 2).

It was noted that the detail included was useful and showed a full account of income and expenditure each month along with an overall view of the Council's financial position.

Action

Clerk

143.3 Cllr Marsh declared a personal interest.

On the proposition of Cllr Tolley, seconded Cllr Ireland (1 abstention), it was **RESOLVED** to approve payments in accordance with the schedule.

Following query at the last meeting it was confirmed that the cheapest source of fuel locally was being obtained.

144 **Online Security** - On the proposition of Cllr Matravers, seconded Cllr Ireland, it was **RESOLVED** that 2 factor authentication be added staff 365 accounts, but Councillors could opt into the system this was possible.

Clerk

145 **Internal Communication Survey** – Councillor responses to an internal survey had been shared with the Council. On the proposition of Cllr Sanger, seconded Cllr Wood (1 against), it was **RESOLVED** to continue to share posts at regular intervals but not pay for promotion.

On the proposition of Cllr Sanger, seconded Cllr Goffey, it was **RESOLVED** that some paper copies would be available for collection, or delivery on request to those who are unable to collect a copy.

146 **Reports of Council Working/Task & Finish Groups** –

146.1 **Investment** – A meeting was due to take place on 14th July 2021.

Clerk/Ass.
Clerk

146.2 **Queens Platinum Jubilee, 2022** – A meeting had been held the previous week and a format of events over the weekend was being put together.

147 **Members' Reports and Requests for Agenda Items** –

147.1 **Citizens Advice** – Cllr Abbots had received no further information.

147.2 **DALC Larger Councils Sub-Committee** – No meeting had been held to report upon.

147.3 **Fairtrade** – No report had been received.

147.4 **Okehampton & District Community Transport Group** – Cllr Leech reported that the last newsletter had been circulated. The Group Manager had recently provided cream teas for of the volunteer drivers.

147.5 **Twinning Association** – Cllr Wood advised that no formal meetings had been held but a get together was planned.

147.6 **Cluster Group for Emergencies** – No report had been received.

PART TWO ITEMS

It was **RESOLVED** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information. Proposed by Cllr Tolley seconded by Cllr Yelland.

148 **Outstanding Balances** – The Clerk provided an update.

On the proposition of Cllr Goffey, seconded Cllr Tolley, it was **RESOLVED** to exit Part Two and the Chairman closed the meeting at 7.40pm.

Cllr Sanger
Chairman