



Okehampton Town Council

9th August 2021

Dear Councillor

You are summoned to attend an extra ordinary meeting of the Policy & Resources Committee to be held on Monday 16th August 2021 at 7pm in the Charter Hall, Market Street, Okehampton.

Committee Membership consists of the following: other Members may attend but are unable to vote and are required to leave the meeting for confidential staffing related items of business:

Cllr Sanger (Chairman)	Cllr Tolley (Mayor)
Cllr Matravers (Vice-Chairman)	Cllr Wood (Chairman, Property)
Cllr Button	Cllr Ireland (Chairman, Planning)
Cllr Goffey	Cllr Travers (Chairman, Parks)
Cllr Marsh	
Cllr Yelland	

Yours faithfully

E James

Emma James
Town Clerk

AGENDA

Declarations of Interest – Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies from those Members unable to attend
2. **Deferment of Business** – For comment by the Public
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **IT Support Package** – To consider an alternative option offered by the IT Contractor

5. **Finances** –
 - 5.1 To resolve to approve the payment schedule.
 - 5.2 To note Okehampton Hamlets Parish Council's response in relation to the replacement of the Zip Wire in Simmons Park and resolve to approve the submission of a grant application for £500

6. **Grants Awarded Feedback** – To note thanks and feedback received from:
 - 6.1 **Okehampton Duke of Edinburgh's Award** – for the grant of £500 awarded in 2020 towards insurance costs and leader training
 - 6.2 **Okey Music Day** – for the grant of £500 awarded in 2021 towards the running costs of the event and to note the accounts submitted, the surplus of which will go towards Okey Music Day 2022

7. **Grant Applications** – To consider the following applications:
 - 7.1 **Okehampton United Ecclesiastical Charity** – For a grant of £5,000 to assist with the cost of the replacement of the Town Clock faces.
 - 7.2 **Okehampton Duke of Edinburgh's Award** – For a grant of £500 towards the cost of insurance
 - 7.3 **Okehampton Hamlets Beating of the Bounds** – For a grant of £500 towards the running costs of the event.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

8. **Horticultural Apprenticeship** – To receive a report from the Clerk and resolve to approve the appointment of a candidate as recommended by the recruitment panel.