



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

01837 53179
townclerk@okehampton.gov.uk

Emma James
Town Clerk

15th October 2021

Dear Councillor

You are summoned to attend an extra ordinary meeting of Okehampton Town Council to be held on Monday 1st November 2021 at 7pm in the **Council Chamber**, Town Hall, Fore Street, Okehampton.

Due to coronavirus regulations numbers are restricted and attendees are advised to wear face coverings whilst moving around the building.

Yours faithfully

E James

Emma James
Town Clerk

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

**Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.
No decision can be taken on items not detailed on the published agenda.**

Business to be Transacted

1. **Apologies for Absence** - To receive apologies for absence
2. **Deferment of Business** – For questions from the public to bring matters of concern to the attention of the Town Council
3. **Members' Questions** - To receive questions from Members regarding the workings of the Council
4. **Land for Sale, Okehampton** – To consider submission of a tender to purchase one of the plots of land
5. **Delegations** – To consider delegations in view of the increasing coronavirus infection rates in the event that the Council is unable to meet