



Okehampton Town Council

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Paul R Snell
Town Clerk

21 July 2014

Dear Councillor

You are summoned to attend a meeting of the Policy and Resources Committee to be held on Monday 28 July 2014 at 7.00 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Paul R Snell
Town Clerk

AGENDA

Declarations of Interest – Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies from those Members unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To approve and sign the minutes of the Policy and Resources Committee meeting held on 23 June 2014.
5. **Matters Arising** -
 - 5.1 **Investment of Funds** - Clerk to update.
 - 5.2 **LGPS Discretionary Policies** - Clerk to report.

- 5.3 **Parking Permits** - Clerk to report.
6. **Grant Aid** - To receive applications for financial assistance from the following organisations.
- (i) Get Changed Theatre Company - request £493.06 to fund purchase of equipment for self-publicity and promotional work.
 - (ii) Okehampton and District Chamber of Trade - request £500 to contribute to hanging baskets and Christmas lights to encourage more people to use and enjoy the town centre.
 - (iii) Okehampton & Area Senior Voice - request £500 to contribute to project to make Okehampton a Dementia Friendly Town.
 - (iv) Art Okehampton Festival Group - request £470 for publicity literature and promotional posters.
7. **Destination Okehampton** – To consider the following proposals from the Chairman of the Destination Okehampton Working Group:
- (i) That Okehampton Town Council set up a fund to support Destination Okehampton in its efforts to reinstate the railway route *Option II*
 - (ii) That up to 1% of the 2014/15 precept (£1,810) is set aside for this purpose from the legal and professional fees budget
 - (iii) That the Council write to Tavistock Town Council and other interested councils to request that they provide funding in the same proportion relative to their precept
 - (iv) That, in the event of agreement of (i) – (iii) above, the Council, through Destination Okehampton Working Group, establish and agree with other said councils that may agree to contribute the terms and conditions for expenditure from the fund and for the dispersal of any surplus on the completion of the project.
8. **Use of Council Logo and Crest** – Chairman and Clerk to report on previous findings, information concerning new grants and alternatives.
9. **Finances** – To consider, agree and adopt the management accounts (as previously circulated) for:
- (i) Month ended 30 April 2014
 - (ii) Month ended 31 May 2014
 - (iii) Month ended 30 June 2014
10. **Fly a flag for the Commonwealth** – To consider an invitation to participate in ‘Fly a Flag for the Commonwealth - 9 March 2015’ and to make recommendation to the Council.
11. **Fairtrade Town Initiative** – To consider the paper and action points received from the Okehampton Fairtrade Group as circulated for recommendation to the Council.
12. **Insurance Matters** – Clerk to update.
13. **Members’ Reports** - To receive reports from Members attending other organisations on behalf of the Council.
- (i) Chamber of Trade - Councillor Mrs Marsh.
 - (ii) CAB - Councillor Leech.

- (iii) Fairtrade - Councillor Mrs Goffey.
- (iv) Okehampton Carnival Committee - Councillor Mrs Yelland.
- (v) Okehampton College Community Forum - Councillor Leech.
- (vi) Okehampton & District Community Transport Group - Councillor Mrs McDonald.
- (vii) DALC - Councillor Davies/Clerk.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

14. **Staff Policy** – Reconciliation of holiday for employments with non-specific hours.
Clerk to report.