

**Minutes of Okehampton Town Council Property Committee Meeting held
on Monday 6th December 2021 at 7.45pm in the Charter Hall, Market Street, Okehampton**

Committee Members Present: Councillor A Wood (Chairman)
Councillor M Ireland (Chairman, Planning)
Councillor D Sanger (Chairman, Policy & Resources)
Councillor D Travers (Chairman, Parks)
Councillor B Tolley (Mayor)
Councillor C Holt

Other Members Present: Councillor T Abbots
Councillor G Button
Councillor P Jessop
Councillor T Leech
Councillor B Matravers

In Attendance: Mrs E James (Town Clerk)

	Action
542 <u>Interests</u> – None	
543 <u>Apologies for Absence</u> – On the proposition of Cllr Ireland, seconded Cllr Tolley it was resolved to approve apologies from Cllr Yelland due to a family emergency and Cllr Goffey who was on holiday.	
544 <u>Deferment of Business</u> – None	
545 <u>Members' Questions</u> – None	
546 <u>Minutes</u> - The minutes of the Property Committee meetings held on 8 th and 15 th November 2021 were approved for signing by the Chairman on the proposition of Cllr Travers, seconded by Cllr Holt.	
547 <u>Market Street Public Toilet Lease</u> – Following an update provided by the Clerk, on the proposition of Cllr Travers, seconded Cllr Ireland, it was RESOLVED to continue to manage the facility from when the lease expired on 17 th December 2021 whilst a new lease was agreed by both parties.	Clerk
548 <u>Roof Replacement Project</u> – There was no further update to report.	

PART TWO ITEMS

It was **RESOLVED** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information. Proposed by Cllr Ireland, seconded by Cllr Holt.

549 <u>Lease Renewal, Lower Market Hall</u> - On the proposition of Cllr Ireland, seconded Cllr Travers, it was RESOLVED to approve the renewal of the lease on the same basis for the period 1 st January 2022 to 31 st December 2022, not to increase the rent due to the current economic climate but to notify the tenant that there would likely be an increase the following year should the lease be further renewed.	Clerk
550 <u>Charter Hall Invoice</u> - On the proposition of Cllr Tolley, seconded Cllr Ireland, it was RESOLVED to agree Clerk's recommendation for a revised invoice for the booking in accordance with the report and to send a letter of apology to the hirer.	Clerk

On the proposition of Cllr Tolley, seconded Cllr Ireland, it was **RESOLVED** to exit and ratify resolutions made in Part Two.

The meeting was closed at 8.05pm.

Councillor A Wood
Chairman

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