



*Okehampton Town Council*

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Paul R Snell  
Town Clerk

26 August 2014

Dear Councillor

You are hereby summoned to attend a meeting of the Okehampton Town Council to be held on Monday 1<sup>st</sup> September 2014 at 7.00 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

P R Snell  
Town Clerk

Prayers - Fr Darline

**Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.**

**Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.**

**No decision can be taken on items not detailed on the published agenda.**

**Business To Be Transacted**

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members.
4. **West Devon Borough Council** - To receive the remarks of the West Devon Borough Councillors, if present.
5. **Devon County Council** - To receive the report of the Devon County Councillor, if present.

6. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon** -
  - 6.1 To adopt the minutes of the Property Committee meetings held on 9 June and 14 July 2014 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
  - 6.2 To adopt the minutes of the Planning Committee meetings held on 3 June and 7 July 2014 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
  - 6.3 To adopt the minutes of the Parks Committee meeting held on 16 June 2014 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
  - 6.4 To adopt the minutes of the Policy and Resources Committee meeting held on 23 June 2014 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
7. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meetings held on 14 May, 16 June and 7 July 2014.
8. **Matters Arising** -
9. **Civic Diary Report** - The Mayor to report.
10. **New Business Deposit Accounts** - To endorse the recommendation of the Policy & Resources Committee 'That one or more accounts be opened with Nationwide Building Society and that Nationwide Building Society is authorised to accept instructions or requests given by Okehampton Town Council relating to withdrawals and transfers in accordance with the signing mandate supplied.' The signatories to these accounts are, until further notice, Councillors Goffey, Letchford and McDonald.
11. **Destination Okehampton** -
  - 11.1 **Update from the Chairman of the Working Group.**
  - 11.2 **Proposal to invite funding from town and parish councils.**
12. **Neighbourhood Planning** - Consideration of draft Terms of Reference and Vision & Objectives papers.
13. **Our Plan** - To ratify the response made to WDBC through the Property Committee concerning the development site assessments (as circulated by email on 21 July 2014).
14. **Community Energy Feasibility Study** - On the recommendation of Members present at the Parks Committee meeting on 21 July 2014, to endorse the resolution to support the commissioning of an integrated feasibility study for Okehampton Town and Hamlets subject to the approval of Okehampton Hamlets Parish Council.

15. **Okehampton Fairtrade Group** - Upon the recommendation of the Policy and Resources Committee to consider for endorsement action points in support of maintaining Okehampton's status as a Fairtrade Town.
16. **Civic Dinner** - To agree the proposed date for Civic Dinner Friday 6 March 2015.
17. **Okehampton Litter Pick** - To receive a report from Cllr Davies and to endorse 29<sup>th</sup> November 2014 as the date to continue the Keep Okehampton Tidy campaign.
18. **Council Vacancy** - Clerk to report. To consider procedure for co-option in the event that an election is not necessary.
19. **Declaration of Interests** - Members' annual review of their Registrable Interests
20. **Members' Reports** - To receive reports from Members attending other organisations on behalf of the Council.
  - (i) Dementia Awareness - Councillor Mrs J Goffey.
  - (ii) Northern Parishes Link Committee - Councillors T Cummings and Mrs M McDonald.
  - (iii) Okehampton Matters - Councillors M Davies, Mrs M McDonald and P Vachon.
  - (iv) Okehampton Vision Steering Group - Councillors Dr M Ireland and P Vachon.
  - (v) West Devon/Okehampton Liaison Group - Councillors Mrs J Goffey, Mrs M McDonald, P Vachon and D Weekes.