



Okehampton Town Council

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Emma James  
Town Clerk

13<sup>th</sup> June 2022

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 20<sup>th</sup> June 2022 at 7pm in the Council Chamber, Town Hall, Fore Street, Okehampton

Committee Membership consists of the following:

|                            |   |
|----------------------------|---|
| Cllr Button (Chairman)     | Cllr Tolley (Mayor)                         |
| Cllr Marsh (Vice-Chairman) | Cllr Jessop (Chairman, Planning)            |
| Cllr Abbots                | Cllr Yelland (Chairman, Policy & Resources) |
| Cllr Holt                  | Cllr Wood (Chairman, Property)              |
| Cllr Ireland               |   |
| Cllr Leech                 |   |
| Cllr Travers               |   |

Yours faithfully

*E James*

Emma James  
Town Clerk

## **AGENDA**

**Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.**

**Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.  
No decision can be taken on items not detailed on the published agenda.**

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** – For comment by the public
3. **Park-Keeper** – To receive a report from Mr McGahey
4. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.

5. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 4<sup>th</sup> April 2022
6. **Parks Bookings** – To note the following events that have either taken place or are scheduled to take place in Simmons Park subject to receipt of the necessary paperwork:
 

|  |   |
|--|---|
| 6 <sup>th</sup> -13 <sup>th</sup> June | Anderton and Rowland Fair                               |
| 14 <sup>th</sup> June                  | OCRA – Dartmoor Cup Cricket finals                      |
| 26 <sup>th</sup> June                  | Dog Show  |
| 23 <sup>rd</sup> July                  | City Jaz performance in the bandstand (to be confirmed) |
7. **Dog and General Waste Bins**–
  - 7.1 To note that Okehampton Hamlets Parish Council are investigating the possibility of the provision of an additional dog waste bin in the Chichacott Road vicinity.
  - 7.2 To consider a request for a dog waste bin in Clapps Wood
  - 7.3 To receive a progress report from the Clerk regarding the bin audit
8. **Correspondence from Residents**
  - 8.1 To consider correspondence requesting a bench in Station Road and in relation to public toilets
  - 8.2 To consider correspondence requesting fencing around the whole of the play area in Simmons Park
9. **Simmons Park Information Boards** – To note that the outcome of a grant application is awaited and to consider the revised artwork
10. **Bus Shelters** – To consider further information received in relation to a bus shelter advertising request
11. **Parklands Leisure Centre** – To receive and consider a report from Cllr Marsh and the Clerk following a meeting in May and to note that the lease is expected to be received by the end of the month for consideration by Simmons Park Trustees
12. **Tennis Club Agreement** – To receive and consider a report from Cllr Marsh and the Clerk
13. **Drinking Water Fountain** – To receive and consider a report from Cllr Marsh regarding the provision of a drinking water fountain in Simmons Park
14. **Parks Office Electric** – To receive a report from the Clerk outlining the reasons for the high electric usage and consider options for reduction
15. **Volunteer Group** – To resolve in principle the setting up a Simmons Park volunteer group for tasks directed by the Park-Keeper to include weeding and litter picking, should it prove to be feasible
16. **Fields in Trust Annual ‘Have a Field Day’** – To resolve to approve the council’s presence from 2023 at the annual event which is currently hosted on the Council’s behalf by OCRA on the first Saturday in July in a capacity to be agreed
17. **Cemetery** –
  - 17.1 To receive a summary of burials since 1<sup>st</sup> April 2022
  - 17.2 To note that annual routine inspection of the memorial stones is due to be undertaken in August
  - 17.3 To consider a request for permission to route an electricity cable along the Public Bridleway end of the cemetery

18. **Payment of Invoices** – To resolve to approve payment of invoices as per the schedule
19. **Reports of Council Working/Task and Finish Groups** – To consider, note reports and resolve any action required:
  - 19.1 Cemetery Management – Cllr's Goffey, Jessop, Marsh and Tolley
20. **Members' Reports and Requests for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council
  - 20.1 Dartmoor National Park Forum - Cllr Sanger
  - 20.2 Everything Okehampton – Cllr Marsh
  - 20.3 North Dartmoor Search & Rescue Team – Cllr Ireland
  - 20.4 Okehampton Community Archive – Cllr Holt
  - 20.5 Okehampton Community Recreation Association (OCRA) – Cllr Tolley
  - 20.6 Okehampton & District Community Transport Group – Cllr Leech
  - 20.6 Parklands Leisure Centre User Group – Cllrs Tolley and Marsh
  - 20.7 Beacon Path Sticklepath to Okehampton – Cllr Matravers

## **PART TWO**

**Items which may be taken in the absence of the press and public.**

**The Committee is recommended to pass the following resolution:**

**'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'**

21. **Land Adjacent to Skate Park** - To consider an initial draft of conditions for use of the land and to appoint a solicitor to act on the Council's behalf
22. **Cemetery Land Purchase** - To consider a report from the Clerk about the purchase of land for future use as a cemetery and quotations for a land valuation survey