

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2022

Month No: 2

## Committee Report

|                                    | Actual<br>Current Mth | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|------------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| <b><u>POLICY AND RESOURCES</u></b> |                       |                        |                       |                          |                          |                    |              |                         |
| <b><u>101 ADMIN</u></b>            |                       |                        |                       |                          |                          |                    |              |                         |
| 1021 GRANTS RECEIVED               | 0                     | 15,000                 | 0                     | (15,000)                 |                          |                    | 0.0%         |                         |
| 1041 INSURANCE REFUND              | 0                     | 0                      | 600                   | 600                      |                          |                    | 0.0%         |                         |
| 1176 PRECEPT                       | 0                     | 156,543                | 313,086               | 156,543                  |                          |                    | 50.0%        |                         |
| 1190 INTEREST                      | 151                   | 321                    | 800                   | 479                      |                          |                    | 40.1%        |                         |
| 1191 INVESTMENT INCOME             | 0                     | 0                      | 250                   | 250                      |                          |                    | 0.0%         |                         |
| ADMIN :- Income                    | <b>151</b>            | <b>171,864</b>         | <b>314,736</b>        | <b>142,872</b>           |                          |                    | <b>54.6%</b> | <b>0</b>                |
| 4001 SALARIES                      | 7,051                 | 14,096                 | 94,605                | 80,509                   |                          | 80,509             | 14.9%        |                         |
| 4009 STAFF TRAINING                | 953                   | 953                    | 5,600                 | 4,647                    |                          | 4,647              | 17.0%        |                         |
| 4010 STAFF TRAVEL                  | 0                     | 0                      | 400                   | 400                      |                          | 400                | 0.0%         |                         |
| 4021 TELEPHONE AND FAX             | 94                    | 260                    | 1,200                 | 940                      |                          | 940                | 21.7%        |                         |
| 4023 PRINT/POST/STAT.              | 46                    | 59                     | 1,000                 | 941                      |                          | 941                | 5.9%         |                         |
| 4024 SUBSCRIPTIONS                 | 383                   | 1,851                  | 2,163                 | 312                      |                          | 312                | 85.6%        |                         |
| 4025 INSURANCE (ALL AREAS)         | 0                     | 20,553                 | 19,258                | (1,295)                  |                          | (1,295)            | 106.7%       |                         |
| 4026 PHOTOCOPIER                   | 0                     | 0                      | 800                   | 800                      |                          | 800                | 0.0%         |                         |
| 4031 ADVERTISING                   | 0                     | 0                      | 600                   | 600                      |                          | 600                | 0.0%         |                         |
| 4032 MARKETING                     | 275                   | 422                    | 3,000                 | 2,578                    |                          | 2,578              | 14.1%        | 16                      |
| 4051 BANK CHARGES                  | 30                    | 101                    | 350                   | 249                      |                          | 249                | 28.8%        |                         |
| 4055 PROFESSIONAL/LEGAL FEES       | 2,000                 | 2,000                  | 4,000                 | 2,000                    |                          | 2,000              | 50.0%        |                         |
| 4056 PAYROLL CHARGES               | 109                   | 0                      | 0                     | 0                        |                          | 0                  | 0.0%         |                         |
| 4057 AUDIT FEES (INT+EXT)          | 0                     | (615)                  | 2,000                 | 2,615                    |                          | 2,615              | (30.8%)      |                         |
| 4058 IT / SOFTWARE                 | 611                   | 2,232                  | 5,000                 | 2,768                    |                          | 2,768              | 44.6%        |                         |
| 4068 CLOTHING/PPE                  | 0                     | 0                      | 100                   | 100                      |                          | 100                | 0.0%         |                         |
| 4105 MISCELLANEOUS                 | 0                     | 500                    | 0                     | (500)                    |                          | (500)              | 0.0%         |                         |
| 4141 CCTV                          | 0                     | 0                      | 5,200                 | 5,200                    |                          | 5,200              | 0.0%         |                         |
| 4149 CLEANING                      | 12                    | 12                     | 0                     | (12)                     |                          | (12)               | 0.0%         |                         |
| 4403 CAPITAL OFFICE IT             | 0                     | 0                      | 500                   | 500                      |                          | 500                | 0.0%         |                         |
| ADMIN :- Indirect Expenditure      | <b>11,564</b>         | <b>42,425</b>          | <b>145,776</b>        | <b>103,351</b>           | <b>0</b>                 | <b>103,351</b>     | <b>29.1%</b> | <b>16</b>               |
| Net Income over Expenditure        | <b>(11,413)</b>       | <b>129,439</b>         | <b>168,960</b>        | <b>39,521</b>            |                          |                    |              |                         |
| 6000 plus Transfer from EMR        | 0                     | 16                     |                       |                          |                          |                    |              |                         |
| Movement to/(from) Gen Reserve     | <b>(11,413)</b>       | <b>129,455</b>         |                       |                          |                          |                    |              |                         |
| <b><u>102 DEMOCRATIC</u></b>       |                       |                        |                       |                          |                          |                    |              |                         |
| 1073 CIVIC DINNER                  | 0                     | 62                     | 0                     | (62)                     |                          |                    | 0.0%         |                         |
| 1080 MISC INCOME                   | 25                    | 25                     | 0                     | (25)                     |                          |                    | 0.0%         |                         |
| DEMOCRATIC :- Income               | <b>25</b>             | <b>87</b>              | <b>0</b>              | <b>(87)</b>              |                          |                    |              | <b>0</b>                |

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|                                                      | Actual<br>Current Mth | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|------------------------------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| 4028 MAYORS ALLOWANCE                                | 0                     | 0                      | 2,500                 | 2,500                    |                          | 2,500              | 0.0%    |                         |
| 4035 CIVIC DINNER                                    | 0                     | 0                      | 800                   | 800                      |                          | 800                | 0.0%    |                         |
| 4060 CIVIC FUNCTIONS                                 | 570                   | 584                    | 1,000                 | 416                      |                          | 416                | 58.4%   |                         |
| 4061 COUNCILLORS EXPENSES                            | 0                     | 0                      | 500                   | 500                      |                          | 500                | 0.0%    |                         |
| 4171 LOCALISM /NEIGHBOURHOOD PLAN                    | 0                     | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%    |                         |
| 4172 Commemorative/Charter Celebrat                  | 4,465                 | 4,499                  | 0                     | (4,499)                  |                          | (4,499)            | 0.0%    | 1,682                   |
| DEMOCRATIC :- Indirect Expenditure                   | 5,035                 | 5,082                  | 5,800                 | 718                      | 0                        | 718                | 87.6%   | 1,682                   |
| Net Income over Expenditure                          | (5,010)               | (4,996)                | (5,800)               | (804)                    |                          |                    |         |                         |
| 6000 plus Transfer from EMR                          | 1,649                 | 1,682                  |                       |                          |                          |                    |         |                         |
| Movement to/(from) Gen Reserve                       | (3,362)               | (3,313)                |                       |                          |                          |                    |         |                         |
| <b>104 GRANTS (INCL SECTION 137)</b>                 |                       |                        |                       |                          |                          |                    |         |                         |
| 4205 GRANTS - SPECIFIC POWERS                        | 6,613                 | 6,613                  | 29,000                | 22,388                   |                          | 22,388             | 22.8%   |                         |
| GRANTS (INCL SECTION 137) :- Indirect<br>Expenditure | 6,613                 | 6,613                  | 29,000                | 22,388                   | 0                        | 22,388             | 22.8%   | 0                       |
| Net Expenditure                                      | (6,613)               | (6,613)                | (29,000)              | (22,388)                 |                          |                    |         |                         |
| <b>POLICY AND RESOURCES :- Income</b>                | 176                   | 171,951                | 314,736               | 142,785                  |                          |                    | 54.6%   |                         |
| Expenditure                                          | 23,212                | 54,120                 | 180,576               | 126,456                  | 0                        | 126,456            | 30.0%   |                         |
| Net Income over Expenditure                          | (23,036)              | 117,831                | 134,160               | 16,329                   |                          |                    |         |                         |
| plus Transfer from EMR                               | 1,649                 | 1,698                  |                       |                          |                          |                    |         |                         |
| Movement to/(from) Gen Reserve                       | (21,387)              | 119,529                |                       |                          |                          |                    |         |                         |
| <b>PROPERTIES</b>                                    |                       |                        |                       |                          |                          |                    |         |                         |
| <b>201 TOWN HALL</b>                                 |                       |                        |                       |                          |                          |                    |         |                         |
| 1001 TOWN HALL RENT RECEIVED                         | 0                     | 0                      | 2,500                 | 2,500                    |                          |                    | 0.0%    |                         |
| 1003 TOWN HALL HIRE                                  | 600                   | 600                    | 500                   | (100)                    |                          |                    | 120.0%  |                         |
| TOWN HALL :- Income                                  | 600                   | 600                    | 3,000                 | 2,400                    |                          |                    | 20.0%   | 0                       |
| 4001 SALARIES                                        | 2,706                 | 4,745                  | 25,000                | 20,255                   |                          | 20,255             | 19.0%   |                         |
| 4011 NON DOMESTIC RATES                              | 0                     | 6,961                  | 7,170                 | 209                      |                          | 209                | 97.1%   |                         |
| 4012 WATER                                           | 0                     | 0                      | 515                   | 515                      |                          | 515                | 0.0%    |                         |
| 4014 GAS AND ELECTRICITY                             | 187                   | 709                    | 3,960                 | 3,251                    |                          | 3,251              | 17.9%   |                         |
| 4037 INSPECTIONS                                     | 636                   | 682                    | 5,150                 | 4,468                    |                          | 4,468              | 13.2%   |                         |
| 4055 PROFESSIONAL/LEGAL FEES                         | 0                     | 0                      | 2,000                 | 2,000                    |                          | 2,000              | 0.0%    |                         |
| 4068 CLOTHING/PPE                                    | 0                     | 0                      | 100                   | 100                      |                          | 100                | 0.0%    |                         |
| 4149 CLEANING                                        | 0                     | 47                     | 1,000                 | 953                      |                          | 953                | 4.7%    |                         |

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|                                           | Actual<br>Current Mth | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|-------------------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| 4150 GENERAL MAINTENANCE                  | 137                   | 155                    | 10,659                | 10,504                   |                          | 10,504             | 1.5%    |                         |
| 4402 CAPITAL WORKS KITCHEN&OFFICES        | 0                     | 0                      | 500                   | 500                      |                          | 500                | 0.0%    |                         |
| TOWN HALL :- Indirect Expenditure         | 3,666                 | 13,300                 | 56,054                | 42,754                   | 0                        | 42,754             | 23.7%   | 0                       |
| Net Income over Expenditure               | (3,066)               | (12,700)               | (53,054)              | (40,354)                 |                          |                    |         |                         |
| <b>202 CHARTER HALL</b>                   |                       |                        |                       |                          |                          |                    |         |                         |
| 1011 CHARTER HALL HIRE FEES               | 104                   | 298                    | 500                   | 203                      |                          |                    | 59.5%   |                         |
| CHARTER HALL :- Income                    | 104                   | 298                    | 500                   | 203                      |                          |                    | 59.5%   | 0                       |
| 4011 NON DOMESTIC RATES                   | 0                     | 3,393                  | 3,495                 | 102                      |                          | 102                | 97.1%   |                         |
| 4012 WATER                                | 0                     | 0                      | 6,695                 | 6,695                    |                          | 6,695              | 0.0%    |                         |
| 4014 GAS AND ELECTRICITY                  | 178                   | 178                    | 2,200                 | 2,022                    |                          | 2,022              | 8.1%    |                         |
| 4059 PERFORMING RIGHTS/LICENCE            | 180                   | 180                    | 789                   | 609                      |                          | 609                | 22.8%   |                         |
| 4140 CHARTER HALL ROOF REPLACEMENT        | 0                     | 736                    | 20,000                | 19,264                   |                          | 19,264             | 3.7%    | 736                     |
| 4150 GENERAL MAINTENANCE                  | 0                     | 0                      | 9,229                 | 9,229                    |                          | 9,229              | 0.0%    |                         |
| 4168 EXTERNAL DECORATION                  | 0                     | 0                      | 5,000                 | 5,000                    |                          | 5,000              | 0.0%    |                         |
| CHARTER HALL :- Indirect Expenditure      | 358                   | 4,487                  | 47,408                | 42,921                   | 0                        | 42,921             | 9.5%    | 736                     |
| Net Income over Expenditure               | (254)                 | (4,190)                | (46,908)              | (42,718)                 |                          |                    |         |                         |
| 6000 plus Transfer from EMR               | 0                     | 736                    |                       |                          |                          |                    |         |                         |
| Movement to/(from) Gen Reserve            | (254)                 | (3,454)                |                       |                          |                          |                    |         |                         |
| <b>203 MARKET HALL</b>                    |                       |                        |                       |                          |                          |                    |         |                         |
| 1017 LOWER MARKET OFFICES                 | 0                     | 0                      | 4,800                 | 4,800                    |                          |                    | 0.0%    |                         |
| 1018 CINEMA INS/WATER/ELECT RECHARG       | 0                     | 0                      | 8,000                 | 8,000                    |                          |                    | 0.0%    |                         |
| 1024 CINEMA                               | 0                     | 0                      | 12,500                | 12,500                   |                          |                    | 0.0%    |                         |
| 1029 LOWER MARKET HALL RENT               | 0                     | 0                      | 5,200                 | 5,200                    |                          |                    | 0.0%    |                         |
| MARKET HALL :- Income                     | 0                     | 0                      | 30,500                | 30,500                   |                          |                    | 0.0%    | 0                       |
| 4014 GAS AND ELECTRICITY                  | 213                   | 377                    | 2,420                 | 2,043                    |                          | 2,043              | 15.6%   |                         |
| 4150 GENERAL MAINTENANCE                  | 46                    | 93                     | 1,467                 | 1,374                    |                          | 1,374              | 6.3%    |                         |
| MARKET HALL :- Indirect Expenditure       | 260                   | 470                    | 3,887                 | 3,417                    | 0                        | 3,417              | 12.1%   | 0                       |
| Net Income over Expenditure               | (260)                 | (470)                  | 26,613                | 27,083                   |                          |                    |         |                         |
| <b>311 Fairplace Toilets</b>              |                       |                        |                       |                          |                          |                    |         |                         |
| 4012 WATER                                | 0                     | 0                      | 2,500                 | 2,500                    |                          | 2,500              | 0.0%    |                         |
| 4014 GAS AND ELECTRICITY                  | (71)                  | 81                     | 500                   | 419                      |                          | 419                | 16.2%   |                         |
| 4149 CLEANING                             | 0                     | 0                      | 8,500                 | 8,500                    |                          | 8,500              | 0.0%    |                         |
| 4150 GENERAL MAINTENANCE                  | 233                   | 313                    | 1,500                 | 1,187                    |                          | 1,187              | 20.8%   |                         |
| Fairplace Toilets :- Indirect Expenditure | 162                   | 394                    | 13,000                | 12,606                   | 0                        | 12,606             | 3.0%    | 0                       |
| Net Expenditure                           | (162)                 | (394)                  | (13,000)              | (12,606)                 |                          |                    |         |                         |

|                                               | Actual<br>Current Mth | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent     | Transfer<br>to/from EMR |
|-----------------------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|-------------|-------------------------|
| <b>312 Market Street Toilets</b>              |                       |                        |                       |                          |                          |                    |             |                         |
| 4015 Market Street Toilets                    | 358                   | 778                    | 10,000                | 9,222                    |                          | 9,222              | 7.8%        |                         |
| Market Street Toilets :- Indirect Expenditure | 358                   | 778                    | 10,000                | 9,222                    | 0                        | 9,222              | 7.8%        | 0                       |
| <b>Net Expenditure</b>                        | <b>(358)</b>          | <b>(778)</b>           | <b>(10,000)</b>       | <b>(9,222)</b>           |                          |                    |             |                         |
| <b>PROPERTIES :- Income</b>                   | <b>704</b>            | <b>898</b>             | <b>34,000</b>         | <b>33,103</b>            |                          |                    | <b>2.6%</b> |                         |
| Expenditure                                   | 4,804                 | 19,429                 | 130,349               | 110,920                  | 0                        | 110,920            | 14.9%       |                         |
| <b>Net Income over Expenditure</b>            | <b>(4,100)</b>        | <b>(18,532)</b>        | <b>(96,349)</b>       | <b>(77,817)</b>          |                          |                    |             |                         |
| plus Transfer from EMR                        | 0                     | 736                    |                       |                          |                          |                    |             |                         |
| <b>Movement to/(from) Gen Reserve</b>         | <b>(4,100)</b>        | <b>(17,795)</b>        |                       |                          |                          |                    |             |                         |
| <b>PARKS</b>                                  |                       |                        |                       |                          |                          |                    |             |                         |
| <b>301 CEMETERY</b>                           |                       |                        |                       |                          |                          |                    |             |                         |
| 1037 INTERMENT FEE                            | 350                   | 350                    | 0                     | (350)                    |                          |                    | 0.0%        |                         |
| 1038 EXCLUSIVE RIGHT OF BURIAL                | 490                   | 490                    | 0                     | (490)                    |                          |                    | 0.0%        |                         |
| 1039 MEMORIAL STONE                           | 0                     | 117                    | 0                     | (117)                    |                          |                    | 0.0%        |                         |
| CEMETERY :- Income                            | 840                   | 957                    | 0                     | (957)                    |                          |                    |             | 0                       |
| 4011 NON DOMESTIC RATES                       | 0                     | 122                    | 130                   | 8                        |                          | 8                  | 94.0%       |                         |
| 4144 SPOIL REMOVAL - CEMETERY                 | 0                     | 0                      | 500                   | 500                      |                          | 500                | 0.0%        |                         |
| 4145 CEMETERY MANAGEMENT COSTS                | 0                     | 0                      | 500                   | 500                      |                          | 500                | 0.0%        |                         |
| CEMETERY :- Indirect Expenditure              | 0                     | 122                    | 1,130                 | 1,008                    | 0                        | 1,008              | 10.8%       | 0                       |
| <b>Net Income over Expenditure</b>            | <b>840</b>            | <b>834</b>             | <b>(1,130)</b>        | <b>(1,964)</b>           |                          |                    |             |                         |
| <b>302 PARKS MAINTENANCE</b>                  |                       |                        |                       |                          |                          |                    |             |                         |
| 1021 GRANTS RECEIVED                          | 5,000                 | 5,500                  | 0                     | (5,500)                  |                          |                    | 0.0%        |                         |
| 1037 INTERMENT FEE                            | 0                     | 0                      | 300                   | 300                      |                          |                    | 0.0%        |                         |
| 1038 EXCLUSIVE RIGHT OF BURIAL                | 0                     | 0                      | 2,000                 | 2,000                    |                          |                    | 0.0%        |                         |
| 1039 MEMORIAL STONE                           | 0                     | 0                      | 500                   | 500                      |                          |                    | 0.0%        |                         |
| 1079 PUTTING & TENNIS PUBLIC HIRE             | 0                     | 0                      | 100                   | 100                      |                          |                    | 0.0%        |                         |
| 1080 MISC INCOME                              | 0                     | 989                    | 0                     | (989)                    |                          |                    | 0.0%        |                         |
| 1083 FAIR/CIRCUS/EVENTS                       | 0                     | 0                      | 1,500                 | 1,500                    |                          |                    | 0.0%        |                         |
| 1084 SIMMONS CHARITY INTEREST                 | 0                     | 0                      | 3,000                 | 3,000                    |                          |                    | 0.0%        |                         |
| PARKS MAINTENANCE :- Income                   | 5,000                 | 6,489                  | 7,400                 | 911                      |                          |                    | 87.7%       | 0                       |
| 4001 SALARIES                                 | 5,579                 | 11,157                 | 75,705                | 64,548                   |                          | 64,548             | 14.7%       |                         |
| 4011 NON DOMESTIC RATES                       | 0                     | 4,541                  | 4,678                 | 137                      |                          | 137                | 97.1%       |                         |
| 4012 WATER                                    | 0                     | 236                    | 1,442                 | 1,206                    |                          | 1,206              | 16.4%       |                         |

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|--------------------------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| 4014 GAS AND ELECTRICITY                         | 2,078                 | 2,240                  | 3,300                 | 1,060                    |                          | 1,060              | 67.9%        |                         |
| 4021 TELEPHONE AND FAX                           | 21                    | 42                     | 300                   | 258                      |                          | 258                | 13.9%        |                         |
| 4037 INSPECTIONS                                 | 93                    | 185                    | 5,000                 | 4,815                    |                          | 4,815              | 3.7%         |                         |
| 4038 BURIAL MAINTENANCE/ADMIN COSTS              | 0                     | 375                    | 500                   | 125                      |                          | 125                | 75.0%        |                         |
| 4039 PUBLIC LIGHTING                             | 0                     | 1,533                  | 1,000                 | (533)                    |                          | (533)              | 153.3%       |                         |
| 4055 PROFESSIONAL/LEGAL FEES                     | 0                     | 342                    | 4,774                 | 4,432                    |                          | 4,432              | 7.2%         |                         |
| 4067 TOOLS & EQUIPMENT                           | 0                     | 178                    | 5,300                 | 5,122                    |                          | 5,122              | 3.4%         |                         |
| 4068 CLOTHING/PPE                                | 0                     | 13                     | 400                   | 387                      |                          | 387                | 3.2%         |                         |
| 4070 BULBS & SHRUBS                              | 7                     | 58                     | 1,000                 | 942                      |                          | 942                | 5.8%         |                         |
| 4071 GROUNDS MAINT.INC PONDS/FOOTPA              | 777                   | 1,048                  | 3,000                 | 1,952                    |                          | 1,952              | 34.9%        | 61                      |
| 4073 PROPERTY REPAIRS BUILDINGS/SEC              | 0                     | 0                      | 1,500                 | 1,500                    |                          | 1,500              | 0.0%         |                         |
| 4074 MACHINERY REPS/PLANT HIRE                   | 0                     | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%         |                         |
| 4075 FERTILISERS WEED KILLER TOP SO              | 0                     | 0                      | 500                   | 500                      |                          | 500                | 0.0%         |                         |
| 4076 WILDLIFE INTERPRETATION BOARD               | 0                     | 0                      | 5,000                 | 5,000                    |                          | 5,000              | 0.0%         |                         |
| 4079 VEHICLE REPAIRS/MOT/SERVICES                | 0                     | 290                    | 800                   | 510                      |                          | 510                | 36.3%        |                         |
| 4143 REPAINTING PARK ROW BRIDGE                  | 0                     | 0                      | 3,000                 | 3,000                    |                          | 3,000              | 0.0%         |                         |
| 4148 TREE MAINTENANCE                            | (35)                  | (35)                   | 3,200                 | 3,235                    |                          | 3,235              | (1.1%)       |                         |
| 4151 CLEANING/WASTE DISPOSAL                     | 846                   | 2,488                  | 4,300                 | 1,812                    |                          | 1,812              | 57.9%        |                         |
| 4157 FUEL                                        | 137                   | 214                    | 2,000                 | 1,786                    |                          | 1,786              | 10.7%        |                         |
| 4162 PARK BENCHES REFURBISHMENT                  | 1,170                 | 1,848                  | 1,500                 | (348)                    |                          | (348)              | 123.2%       | 1,745                   |
| 4164 PLAY EQUIPMENT & MAINTENANCE                | 0                     | 16,062                 | 20,060                | 3,998                    |                          | 3,998              | 80.1%        | 16,000                  |
| 4166 BUS SHELTERS & MAINTENANCE                  | 0                     | 0                      | 250                   | 250                      |                          | 250                | 0.0%         |                         |
| 4451 VERTI DRAIN FIELD (5 YEARLY)                | 0                     | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%         |                         |
| 4453 MATTING PLAY AREA                           | 0                     | 0                      | 8,000                 | 8,000                    |                          | 8,000              | 0.0%         |                         |
| <b>PARKS MAINTENANCE :- Indirect Expenditure</b> | <b>10,671</b>         | <b>42,815</b>          | <b>158,509</b>        | <b>115,694</b>           | <b>0</b>                 | <b>115,694</b>     | <b>27.0%</b> | <b>17,806</b>           |
| <b>Net Income over Expenditure</b>               | <b>(5,671)</b>        | <b>(36,326)</b>        | <b>(151,109)</b>      | <b>(114,783)</b>         |                          |                    |              |                         |
| 6000 plus Transfer from EMR                      | 1,170                 | 17,806                 |                       |                          |                          |                    |              |                         |
| <b>Movement to/(from) Gen Reserve</b>            | <b>(4,501)</b>        | <b>(18,520)</b>        |                       |                          |                          |                    |              |                         |
| <b>313 CAR PARKS</b>                             |                       |                        |                       |                          |                          |                    |              |                         |
| 1022 CAR PARK INCOME (WAITROSE)                  | 19,262                | 19,262                 | 66,000                | 46,738                   |                          |                    | 29.2%        |                         |
| 1032 CAR PARK INCOME (SIMMONS)                   | 205                   | 6,690                  | 20,000                | 13,310                   |                          |                    | 33.4%        |                         |
| <b>CAR PARKS :- Income</b>                       | <b>19,467</b>         | <b>25,952</b>          | <b>86,000</b>         | <b>60,048</b>            |                          |                    | <b>30.2%</b> | <b>0</b>                |
| 4006 PARKING MANAGEMENT CHARGE                   | 0                     | 1,162                  | 7,000                 | 5,838                    |                          | 5,838              | 16.6%        |                         |
| <b>CAR PARKS :- Indirect Expenditure</b>         | <b>0</b>              | <b>1,162</b>           | <b>7,000</b>          | <b>5,838</b>             | <b>0</b>                 | <b>5,838</b>       | <b>16.6%</b> | <b>0</b>                |
| <b>Net Income over Expenditure</b>               | <b>19,467</b>         | <b>24,789</b>          | <b>79,000</b>         | <b>54,211</b>            |                          |                    |              |                         |
| <b>PARKS :- Income</b>                           | <b>25,307</b>         | <b>33,397</b>          | <b>93,400</b>         | <b>60,003</b>            |                          |                    | <b>35.8%</b> |                         |
| <b>Expenditure</b>                               | <b>10,671</b>         | <b>44,099</b>          | <b>166,639</b>        | <b>122,540</b>           | <b>0</b>                 | <b>122,540</b>     | <b>26.5%</b> |                         |
| <b>Net Income over Expenditure</b>               | <b>14,635</b>         | <b>(10,702)</b>        | <b>(73,239)</b>       | <b>(62,537)</b>          |                          |                    |              |                         |
| plus Transfer from EMR                           | 1,170                 | 17,806                 |                       |                          |                          |                    |              |                         |

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2022

Month No: 2

## Committee Report

|                                       | Actual<br>Current Mth | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|---------------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| <b>Movement to/(from) Gen Reserve</b> | <b>15,805</b>         | <b>7,104</b>           |                       |                          |                          |                    |         |                         |
| Grand Totals:- Income                 | 26,187                | 206,245                | 442,136               | 235,891                  |                          |                    | 46.6%   |                         |
| Expenditure                           | 38,687                | 117,648                | 477,564               | 359,916                  | 0                        | 359,916            | 24.6%   |                         |
| <b>Net Income over Expenditure</b>    | <b>(12,500)</b>       | <b>88,597</b>          | <b>(35,428)</b>       | <b>(124,025)</b>         |                          |                    |         |                         |
| plus Transfer from EMR                | 2,819                 | 20,240                 |                       |                          |                          |                    |         |                         |
| <b>Movement to/(from) Gen Reserve</b> | <b>(9,681)</b>        | <b>108,838</b>         |                       |                          |                          |                    |         |                         |

## Detailed Balance Sheet - Excluding Stock Movement

Month 2 Date 31/05/2022

| <u>A/c</u>                            | <u>Description</u>          | <u>Actual</u> |
|---------------------------------------|-----------------------------|---------------|
| <u>Current Assets</u>                 |                             |               |
| 101                                   | DEBTORS                     | 3,295         |
| 105                                   | VAT Control Account         | 2,204         |
| 201                                   | NAT WEST CURRENT ACCOUNT    | 535,572       |
| 203                                   | OKEHAMPTON SKATE PARK       | 2,499         |
| 213                                   | NATWEST LIQUIDITY MANAGER   | 13,296        |
| 217                                   | BUSINESS 95 DAY             | 206,727       |
| 218                                   | BUSINESS 1 YEAR SAVER       | 21,300        |
| 219                                   | BUSINESS INSTANT            | 10,385        |
| 220                                   | LLOYDS 18063468             | 239,091       |
| 221                                   | Petty Cash                  | 59            |
| Total Current Assets                  |                             | 1,034,430     |
| <u>Current Liabilities</u>            |                             |               |
| 500                                   | TRADE CREDITORS             | 26,276        |
| 509                                   | MERLIN CINEMAS RENT DEPOSIT | 13,230        |
| Total Current Liabilities             |                             | 39,506        |
| Net Current Assets                    |                             | 994,924       |
| Total Assets less Current Liabilities |                             | 994,924       |
| <u>Represented by :-</u>              |                             |               |
| 301                                   | CURRENT YEAR FUND           | 88,597        |
| 310                                   | GENERAL RESERVE             | 452,993       |
| 321                                   | EMR TOWN HALL BOILER        | 4,000         |
| 322                                   | EMR CHARTER HALL FOYER      | 2,500         |
| 329                                   | CCTV TOWN AND PARK          | 28,020        |
| 337                                   | EMR PARK ENHANCEMENT        | 5,731         |
| 340                                   | EMR CEMETERY FOOTPATHS      | 2,000         |
| 342                                   | EMR SIMMONS PARK BENCHES    | 2,303         |
| 344                                   | EMR CHARTER HALL FOYER      | 5,000         |
| 346                                   | EMR RAIL RESILIENCE         | 1,207         |
| 347                                   | LOCALISM- NEIGHBOURHOOD     | 11,108        |
| 348                                   | SINKING FUND-PROPERTY       | 20,000        |
| 349                                   | JUBILEE BRIDGE              | 5,000         |
| 350                                   | NEW BURIAL GROUND           | 25,823        |
| 352                                   | EMR ROOF REPAIR/REPLACE     | 94,564        |
| 353                                   | EMR ELECTRICAL INSTALLATION | 7,000         |
| 354                                   | EMR OFFICE REFURBISHMENT    | 2,500         |
| 356                                   | EMR NEW TRACTOR FUND        | 3,000         |
| 357                                   | EMR ELECTION/REFERENDUM     | 2,001         |
| 358                                   | EMR LIGHTING/STREET         | 4,271         |
| 359                                   | EMR DEVOLVED                | 40,000        |
| 360                                   | EMR CAR PARK RESURFACING    | 9,945         |
| 361                                   | EMR ASH DIE BACK            | 14,392        |
| 363                                   | EMR SKATE PARK              | 2,499         |
| 364                                   | EMR BANDSTAND PROJECT       | 22,000        |
| 365                                   | EMR CHARTER HALL INTERNAL   | 25,000        |
| 366                                   | EMR CHAMBER CEILING TILE    | 3,000         |
| 367                                   | EMR IT/EMAIL UPGRADE        | 2,000         |
| 368                                   | EMR CHARTER HALL PA &       | 4,179         |
| 370                                   | EMR ASSET INVESTMENT        | 95,000        |

## Detailed Balance Sheet - Excluding Stock Movement

Month 2 Date 31/05/2022

| <u>A/c</u>   | <u>Description</u>           | <u>Actual</u> |
|--------------|------------------------------|---------------|
| 372          | EMR 800 CHARTER              | (198)         |
| 373          | EMR CLIMATE EMERGENCY        | 2,000         |
| 374          | EMR CIVIC REGALIA & CLOTHING | 488           |
| 375          | EMR TOWN HALL WINDOW         | 5,000         |
| 376          | Christmas Lights             | 2,000         |
| Total Equity |                              | 994,924       |



| A/c Code | Account Name                   | Centre | Centre Name | Debit      | Credit     |
|----------|--------------------------------|--------|-------------|------------|------------|
| 101      | DEBTORS                        |        |             | 3,295.00   |            |
| 105      | VAT Control Account            |        |             | 2,204.13   |            |
| 201      | NAT WEST CURRENT ACCOUNT       |        |             | 535,572.41 |            |
| 203      | OKEHAMPTON SKATE PARK PROJECT  |        |             | 2,499.35   |            |
| 213      | NATWEST LIQUIDITY MANAGER      |        |             | 13,295.90  |            |
| 217      | BUSINESS 95 DAY                |        |             | 206,727.18 |            |
| 218      | BUSINESS 1 YEAR SAVER          |        |             | 21,300.11  |            |
| 219      | BUSINESS INSTANT               |        |             | 10,385.44  |            |
| 220      | LLOYDS 18063468                |        |             | 239,091.44 |            |
| 221      | Petty Cash                     |        |             | 59.05      |            |
| 310      | GENERAL RESERVE                |        |             |            | 432,752.91 |
| 321      | EMR TOWN HALL BOILER REPAIRS   |        |             |            | 4,000.00   |
| 322      | EMR CHARTER HALL FOYER CARPET  |        |             |            | 2,500.00   |
| 329      | CCTV TOWN AND PARK             |        |             |            | 28,019.66  |
| 337      | EMR PARK ENHANCEMENT           |        |             |            | 5,731.00   |
| 340      | EMR CEMETERY FOOTPATHS         |        |             |            | 2,000.00   |
| 342      | EMR SIMMONS PARK BENCHES       |        |             |            | 2,303.00   |
| 344      | EMR CHARTER HALL FOYER         |        |             |            | 5,000.00   |
| 346      | EMR RAIL RESILIENCE CONSULTANC |        |             |            | 1,207.00   |
| 347      | LOCALISM- NEIGHBOURHOOD PLAN   |        |             |            | 11,108.35  |
| 348      | SINKING FUND-PROPERTY REPAIRS  |        |             |            | 20,000.00  |
| 349      | JUBILEE BRIDGE                 |        |             |            | 5,000.00   |
| 350      | NEW BURIAL GROUND PURCHASE     |        |             |            | 25,823.00  |
| 352      | EMR ROOF REPAIR/REPLACE        |        |             |            | 94,564.19  |
| 353      | EMR ELECTRICAL INSTALLATION    |        |             |            | 7,000.00   |
| 354      | EMR OFFICE REFURBISHMENT       |        |             |            | 2,500.00   |
| 356      | EMR NEW TRACTOR FUND           |        |             |            | 3,000.00   |
| 357      | EMR ELECTION/REFERENDUM CONT   |        |             |            | 2,001.00   |
| 358      | EMR LIGHTING/STREET FURNITURE  |        |             |            | 4,271.14   |
| 359      | EMR DEVOLVED RESPONSIBILITIES  |        |             |            | 40,000.00  |
| 360      | EMR CAR PARK RESURFACING       |        |             |            | 9,945.00   |
| 361      | EMR ASH DIE BACK               |        |             |            | 14,391.79  |
| 363      | EMR SKATE PARK                 |        |             |            | 2,499.35   |
| 364      | EMR BANDSTAND PROJECT          |        |             |            | 22,000.00  |
| 365      | EMR CHARTER HALL INTERNAL DEC  |        |             |            | 25,000.00  |

## Account Number Order

| A/c Code | Account Name                   | Centre | Centre Name       | Debit     | Credit     |
|----------|--------------------------------|--------|-------------------|-----------|------------|
| 366      | EMR CHAMBER CEILING TILE REPLA |        |                   |           | 3,000.00   |
| 367      | EMR IT/EMAIL UPGRADE           |        |                   |           | 2,000.00   |
| 368      | EMR CHARTER HALL PA & PROJECTO |        |                   |           | 4,179.00   |
| 370      | EMR ASSET INVESTMENT PROJECT   |        |                   |           | 95,000.00  |
| 372      | EMR 800 CHARTER CELEBRATIONS   |        |                   | 198.24    |            |
| 373      | EMR CLIMATE EMERGENCY          |        |                   |           | 2,000.00   |
| 374      | EMR CIVIC REGALIA & CLOTHING   |        |                   |           | 487.50     |
| 375      | EMR TOWN HALL WINDOW REPLACEME |        |                   |           | 5,000.00   |
| 376      | Christmas Lights               |        |                   |           | 2,000.00   |
| 500      | TRADE CREDITORS                |        |                   |           | 26,276.40  |
| 509      | MERLIN CINEMAS RENT DEPOSIT    |        |                   |           | 13,230.00  |
| 1003     | TOWN HALL HIRE                 | 201    | TOWN HALL         |           | 600.00     |
| 1011     | CHARTER HALL HIRE FEES         | 202    | CHARTER HALL      |           | 297.50     |
| 1021     | GRANTS RECEIVED                | 101    | ADMIN             |           | 15,000.00  |
| 1021     | GRANTS RECEIVED                | 302    | PARKS MAINTENANCE |           | 5,500.00   |
| 1022     | CAR PARK INCOME (WAITROSE)     | 313    | CAR PARKS         |           | 19,261.80  |
| 1032     | CAR PARK INCOME (SIMMONS)      | 313    | CAR PARKS         |           | 6,689.78   |
| 1037     | INTERMENT FEE                  | 301    | CEMETERY          |           | 350.00     |
| 1038     | EXCLUSIVE RIGHT OF BURIAL      | 301    | CEMETERY          |           | 490.00     |
| 1039     | MEMORIAL STONE                 | 301    | CEMETERY          |           | 116.67     |
| 1073     | CIVIC DINNER                   | 102    | DEMOCRATIC        |           | 61.67      |
| 1080     | MISC INCOME                    | 102    | DEMOCRATIC        |           | 25.00      |
| 1080     | MISC INCOME                    | 302    | PARKS MAINTENANCE |           | 989.02     |
| 1176     | PRECEPT                        | 101    | ADMIN             |           | 156,543.00 |
| 1190     | INTEREST                       | 101    | ADMIN             |           | 320.91     |
| 4001     | SALARIES                       | 101    | ADMIN             | 14,096.33 |            |
| 4001     | SALARIES                       | 201    | TOWN HALL         | 4,745.44  |            |
| 4001     | SALARIES                       | 302    | PARKS MAINTENANCE | 11,157.02 |            |
| 4006     | PARKING MANAGEMENT CHARGE      | 313    | CAR PARKS         | 1,162.30  |            |
| 4009     | STAFF TRAINING                 | 101    | ADMIN             | 953.00    |            |
| 4011     | NON DOMESTIC RATES             | 201    | TOWN HALL         | 6,961.05  |            |
| 4011     | NON DOMESTIC RATES             | 202    | CHARTER HALL      | 3,393.20  |            |
| 4011     | NON DOMESTIC RATES             | 301    | CEMETERY          | 122.26    |            |
| 4011     | NON DOMESTIC RATES             | 302    | PARKS MAINTENANCE | 4,540.90  |            |
| 4012     | WATER                          | 302    | PARKS MAINTENANCE | 236.07    |            |
| 4014     | GAS AND ELECTRICITY            | 201    | TOWN HALL         | 708.90    |            |
| 4014     | GAS AND ELECTRICITY            | 202    | CHARTER HALL      | 177.94    |            |
| 4014     | GAS AND ELECTRICITY            | 203    | MARKET HALL       | 377.37    |            |
| 4014     | GAS AND ELECTRICITY            | 302    | PARKS MAINTENANCE | 2,239.65  |            |

| A/c Code | Account Name                   | Centre | Centre Name               | Debit     | Credit |
|----------|--------------------------------|--------|---------------------------|-----------|--------|
| 4014     | GAS AND ELECTRICITY            | 311    | Fairplace Toilets         | 81.21     |        |
| 4015     | Market Street Toilets          | 312    | Market Street Toilets     | 777.77    |        |
| 4021     | TELEPHONE AND FAX              | 101    | ADMIN                     | 259.86    |        |
| 4021     | TELEPHONE AND FAX              | 302    | PARKS MAINTENANCE         | 41.69     |        |
| 4023     | PRINT/POST/STAT.               | 101    | ADMIN                     | 59.18     |        |
| 4024     | SUBSCRIPTIONS                  | 101    | ADMIN                     | 1,851.00  |        |
| 4025     | INSURANCE (ALL AREAS)          | 101    | ADMIN                     | 20,553.29 |        |
| 4032     | MARKETING                      | 101    | ADMIN                     | 421.75    |        |
| 4037     | INSPECTIONS                    | 201    | TOWN HALL                 | 682.34    |        |
| 4037     | INSPECTIONS                    | 302    | PARKS MAINTENANCE         | 185.40    |        |
| 4038     | BURIAL MAINTENANCE/ADMIN COSTS | 302    | PARKS MAINTENANCE         | 375.00    |        |
| 4039     | PUBLIC LIGHTING                | 302    | PARKS MAINTENANCE         | 1,533.00  |        |
| 4051     | BANK CHARGES                   | 101    | ADMIN                     | 100.96    |        |
| 4055     | PROFESSIONAL/LEGAL FEES        | 101    | ADMIN                     | 2,000.00  |        |
| 4055     | PROFESSIONAL/LEGAL FEES        | 302    | PARKS MAINTENANCE         | 342.00    |        |
| 4057     | AUDIT FEES (INT+EXT)           | 101    | ADMIN                     |           | 615.00 |
| 4058     | I T / SOFTWARE                 | 101    | ADMIN                     | 2,232.21  |        |
| 4059     | PERFORMING RIGHTS/LICENCE      | 202    | CHARTER HALL              | 180.00    |        |
| 4060     | CIVIC FUNCTIONS                | 102    | DEMOCRATIC                | 583.51    |        |
| 4067     | TOOLS & EQUIPMENT              | 302    | PARKS MAINTENANCE         | 178.29    |        |
| 4068     | CLOTHING/PPE                   | 302    | PARKS MAINTENANCE         | 12.65     |        |
| 4070     | BULBS & SHRUBS                 | 302    | PARKS MAINTENANCE         | 58.05     |        |
| 4071     | GROUND MAINT.INC PONDS/FOOTPA  | 302    | PARKS MAINTENANCE         | 1,048.02  |        |
| 4079     | VEHICLE REPAIRS/MOT/SERVICES   | 302    | PARKS MAINTENANCE         | 290.00    |        |
| 4105     | MISCELLANEOUS                  | 101    | ADMIN                     | 500.00    |        |
| 4140     | CHARTER HALL ROOF REPLACEMENT  | 202    | CHARTER HALL              | 736.25    |        |
| 4148     | TREE MAINTENANCE               | 302    | PARKS MAINTENANCE         |           | 35.00  |
| 4149     | CLEANING                       | 101    | ADMIN                     | 12.12     |        |
| 4149     | CLEANING                       | 201    | TOWN HALL                 | 47.32     |        |
| 4150     | GENERAL MAINTENANCE            | 201    | TOWN HALL                 | 155.12    |        |
| 4150     | GENERAL MAINTENANCE            | 203    | MARKET HALL               | 92.70     |        |
| 4150     | GENERAL MAINTENANCE            | 311    | Fairplace Toilets         | 312.53    |        |
| 4151     | CLEANING/WASTE DISPOSAL        | 302    | PARKS MAINTENANCE         | 2,487.66  |        |
| 4157     | FUEL                           | 302    | PARKS MAINTENANCE         | 214.12    |        |
| 4162     | PARK BENCHES REFURBISHMENT     | 302    | PARKS MAINTENANCE         | 1,848.48  |        |
| 4164     | PLAY EQUIPMENT & MAINTENANCE   | 302    | PARKS MAINTENANCE         | 16,061.62 |        |
| 4172     | Commemorative/Charter Celebrat | 102    | DEMOCRATIC                | 4,498.85  |        |
| 4205     | GRANTS - SPECIFIC POWERS       | 104    | GRANTS (INCL SECTION 137) | 6,612.50  |        |
| 6000     | Transfer from EMR              | 101    | ADMIN                     |           | 15.75  |

Date : 10/06/2022

**Okehampton Town Council**

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Time: 12:04

Trial Balance for Month No: 2

User : CAROLINE

Account Number Order

| <u>A/c Code</u>        | <u>Account Name</u> | <u>Centre</u> | <u>Centre Name</u> | <u>Debit</u>        | <u>Credit</u>       |
|------------------------|---------------------|---------------|--------------------|---------------------|---------------------|
| 6000                   | Transfer from EMR   | 102           | DEMOCRATIC         |                     | 1,682.49            |
| 6000                   | Transfer from EMR   | 202           | CHARTER HALL       |                     | 736.25              |
| 6000                   | Transfer from EMR   | 302           | PARKS MAINTENANCE  |                     | 17,806.00           |
| Trial Balance Totals : |                     |               |                    | <u>1,152,926.13</u> | <u>1,152,926.13</u> |
| Difference             |                     |               |                    | 0.00                |                     |

# Okehampton Town Council

## Bank - Cash and Investment Reconciliation as at 31 May 2022

### Confirmed Bank & Investment Balances

#### Bank Statement Balances

|            |                           |            |
|------------|---------------------------|------------|
| 31/05/2022 | NATWEST BUISNESS RESERVE  | 534,572.41 |
| 31/05/2022 | NATWEST CURRENT A/C       | 1,000.00   |
| 31/05/2022 | NATWEST LIQUIDITY MANAGER | 13,295.90  |
| 30/04/2022 | TENNIS CLUB REPAIRS FUND  | 0.00       |
| 30/04/2022 | MAYORS BALL ACCOUNT       | 0.00       |
| 30/04/2022 | OKEHAMPTON SKATE PROJECT  | 2,499.35   |
| 31/05/2022 | Business 95 Day           | 206,727.18 |
| 13/05/2022 | BUSINESS 1 YEAR SAVER     | 21,300.11  |
| 31/05/2022 | Business Instant          | 10,385.44  |
| 31/05/2022 | LLOYDS                    | 239,091.44 |
| 31/05/2022 | Petty Cash                | 59.05      |
| 30/04/2022 | John Lewis Credit Card    | 0.00       |
| 31/07/2019 | Lloyds - Mayors Charity   | 0.00       |

**1,028,930.88**

#### Other Cash & Bank Balances

**0.00**

#### Closing Balance

**1,028,930.88**

#### All Cash & Bank Accounts

|    |                                       |                     |
|----|---------------------------------------|---------------------|
| 1  | NAT WEST CURRENT ACCOUNT              | 535,572.41          |
| 2  | NATWEST LIQUIDITY MANAGER             | 13,295.90           |
| 3  | TENNIS COURTS REPAIRS FUND            | 0.00                |
| 4  | MAYOR'S CHARITY ACCOUNT old           | 0.00                |
| 5  | OKEHAMPTON SKATE PARK PROJECT         | 2,499.35            |
| 6  | BUSINESS 95 DAY                       | 206,727.18          |
| 7  | BUSINESS 1 YEAR SAVER                 | 21,300.11           |
| 8  | BUSINESS INSTANT                      | 10,385.44           |
| 9  | LLOYDS 18063468                       | 239,091.44          |
| 10 | Petty Cash                            | 59.05               |
| 11 | John Lewis Credit Card                | 0.00                |
| 12 | Lloyds - Mayors Charity               | 0.00                |
|    | Other Cash & Bank Balances            | 0.00                |
|    | <b>Total Cash &amp; Bank Balances</b> | <b>1,028,930.88</b> |

