



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

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Emma James
Town Clerk

15th August 2022

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on **Monday 22nd August 2022 at 6.30pm** in the Council Chamber, Town Hall, Fore Street, Okehampton

Committee Membership consists of the following:

Cllr Marsh (Vice-Chairman)
Cllr Abbots
Cllr Holt
Cllr Ireland
Cllr Leech
Cllr Travers

Cllr Tolley (Mayor)
Cllr Jessop (Chairman, Planning)
Cllr Yelland (Chairman, Policy & Resources)
Cllr Wood (Chairman, Property)

Yours faithfully

E James

Emma James
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

Business to be Transacted

1. **Appointment of Chairman** – Following the resignation of Cllr Button from the Council, to resolve to appoint a Chairman to the Committee, noting that the Vice-Chairman has offered to fill this position for the remainder of the council year
2. **Appointment of Vice-Chairman** – If necessary, to appoint a Vice-Chairman to the Committee for the remainder of the council year

3. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
4. **Deferment of Business** – For comment by the public
5. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
6. **Termination of Tennis Club Agreement** – To receive an update from the Clerk and Cllr Marsh

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

7. **Play Equipment Repair/Replacement** – To consider quotations for repair or replacement of an item of play equipment
8. **Mower Repair/Replacement** - To consider quotations for the repair or replacement of a mower
9. **Cemetery Land Purchase** - To consider the land valuation received and resolve to make a recommendation to Full Council