



Town Hall
Fore
Street
Okehampton
Devon
EX20 1AA
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Okehampton Town Council

14th November 2022

Dear Councillor

You are summoned to attend a meeting of the Planning Committee to be held on 21st November 2022 at 7pm in the Council Chamber, Fore Street, Okehampton.

Committee Membership consists of the following:

Cllr B Matravers (Vice-Chairman)
Cllr T Abbots
Cllr J Goffey
Cllr M Ireland

Cllr B Tolley (Mayor)
Cllr C Marsh (Chairman, Parks)
Cllr A Wood (Chairman, Property)
Cllr J Yelland (Chairman, Policy & Resources)

Yours faithfully

E James

Emma James
Town Clerk

AGENDA

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building using either staircase to the meeting point in Red Lion Yard and await further instructions.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

Business to be transacted.

1. **Appointment Chairman and Vice-Chairman**
 - 1.1 To appoint a Committee Chairman
 - 1.2 To appoint, if necessary or required, a Vice-Chairman
2. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
3. **Declarations of Interest** – To receive disclosures of interests from Councillors on matters to be considered at the meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of the meeting, an interest that has not been disclosed they must do so immediately.

4. **Public Participation** – To receive questions or comments from members of public. (Please note that decisions cannot be made on items not detailed on the agenda.)
5. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
6. **Minutes** – To confirm and approve the minutes of the Planning Committee meetings held on 17th October 2022.
7. **Parking by Okehampton Primary School** – To consider a response to correspondence received regarding parking at the Primary School during drop off and pick up times.
8. **Parking in Exeter Road** – To consider correspondence from a resident regarding parking in Exeter Road
9. **Devon Electric Vehicle Charging Strategy Consultation** – To consider a response to the consultation which will run from 9th November 2022 to 16th December 2022.
10. **Planning Application 2844/22/FUL** - To note that WDBC's Development Management & Licensing Committee Meeting held on 8th November at which the application for alterations to the roof structure and associated works at 2 Crediton Road, Okehampton was not attended by a representative of the Planning Committee.
11. **Planning Applications** – Applications for consideration are as follows:

3706/22/TPO -T1: Oak – dead wood of all branches over 50mm in diameter. Crown lift branches over hanging garden by 3m, cuts to be no more than 60mm. Encroaching on garden.

41 Herons Brook, Okehampton EX20 1UW
Comments by 25th November 2022

3497/22/DCA – Demolition in a conservation area application for part removal of stone wall to allow vehicular access.

Car Park, George Street, Okehampton EX20 1HR
Comments by 8th December 2022

3796/22/FUL – Demolition of unsafe buildings and provision of car parking.

The Old Mill, Mill Road, Okehampton
Comments by 15th December 2022

To note the following application submitted by Okehampton Town Council

3505/22/ADV – Advertisement consent for new information board showing a map of Simmons Park and associated facilities location on grass verge adjacent to car park.

Car Park, Simmons Park, Okehampton EX20 1EP

12. **Planning Authority Decisions** – To note the decisions made by the planning authority with reference to the following applications:

2913/22/TPO G1: Sycamores – group of 3 sycamores, crown height reduction by approximately 3 meters to create better light for solar panels that are to be installed.9 Kestrel Close, Okehampton X20 1UT

Refused

Resolution of the Planning Committee was to submit a support response, noting there was not a report from an arborist and that minimal work only should be submitted.

2222/22/HHO Householder application for alterations to existing roof. 29 New Road, Okehampton EX20 1JE

Conditional Approval

Resolution of the Planning Committee was to submit a support response.

2677/22HHO Householder application for ground floor rear extension, garden studio, raised decking to rear of property. 6 Upper Crooked Meadow, Okehampton EX20 1WW

Conditional Approval

Resolution of the Planning Committee was to submit a support response.

13. **Withdrawn Planning Applications** - To note the following withdrawn application.

2451/22/FUL Proposed conversion of redundant commercial building into 5no residential dwellings. 21a East Street, Okehampton EX20 1AT

14. **Neighbourhood Plan** – To receive an update from Cllrs Goffey and Matravers.

15. **Payment of Invoices** – To resolve to approve payment of invoices as per the schedule

16. **Members' Reports and Requests for Agenda Items** - To receive reports from Members attending other organisations on behalf of the Council

16.1 Dartmoor Railway Association – Cllr Ireland

16.2 OkeRail Forum – Cllrs Ireland and Marsh

16.3 Ockment Centre – Cllr Leech

16.4 Okehampton & Area Health & Wellbeing Alliance – Cllrs Wood and Goffey

16.5 Northern Links – Cllrs Abbots and Ireland

PART TWO – CONFIDENTIAL ITEMS

17. **The Committee is recommended to pass the following resolution:**

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.'

18. **Enforcement Issues** – To receive a report of Enforcement Issues.