

Okehampton Town Council Budget 2023/24

PARKS & OPEN SPACES (incl Car Parks and Cemetery)

DRAFT V1 18/11/2022

| Note | Expenditure | Actual | Budget | Actual | Projected | Budget | Code | |
|------|--|---------|---------|------------|-----------|---------|--------------|-----|
| | | 2021/22 | 2022/23 | 31/10/2022 | 2022/23 | 2023/24 | (Office use) | |
| 1 | Salaries / pensions | 68024 | 75705 | 39299 | 74900 | 78650 | 4001 | 302 |
| 2 | Legal and Professional fees | 1227 | 4774 | 603 | 1000 | 4000 | 4055 | 302 |
| 3 | Water charges | 1432 | 1442 | 1040 | 1632 | 1700 | 4012 | 302 |
| 4 | Electricity | 2967 | 3300 | 3837 | 8818 | 17640 | 4014 | 302 |
| 5 | Telephone / alarms | 245 | 300 | 148 | 300 | 300 | 4021 | 302 |
| 6 | Inspections (Water) | 1085 | 5000 | 1363 | 1500 | 5000 | 4037 | 302 |
| 7 | Public Lighting - sitewide | 468 | 1000 | 1533 | 2000 | 2000 | 4039 | 302 |
| 8 | Non Domestic (Business) Rates | 4541 | 4678 | 4541 | 4541 | 4600 | 4011 | 302 |
| 9 | Cleaning/Waste Disposal | 6220 | 4300 | 4758 | 7476 | 8000 | 4151 | 302 |
| 10 | Clothing/PPE | 398 | 400 | 236 | 400 | 400 | 4068 | 302 |
| 11 | Tools & Equipment | 1732 | 5300 | 1019 | 5300 | 2500 | 4067 | 302 |
| 12 | Plant Hire | 162 | 1000 | 0 | 300 | 300 | 4074 | 302 |
| 13 | Vehicles - Repairs/MOT/TAX/Service | 334 | 800 | 357 | 800 | 800 | 4079 | 302 |
| 14 | Fuel | 1904 | 2000 | 1250 | 2000 | 2200 | 4157 | 302 |
| 15 | Tree Maintenance | 17415 | 3200 | 0 | 3200 | 3200 | 4148 | 302 |
| 16 | Soil, Fertilisers, weed killer | 58 | 500 | 4 | 500 | 500 | 4075 | 302 |
| 17 | Planting | 1491 | 1000 | 83 | 500 | 1000 | 4070 | 302 |
| 18 | Grounds maint/footpaths/skatepark | 2880 | 3000 | 1922 | 3000 | 3000 | 4071 | 302 |
| 19 | Property repairs/security | 1007 | 1500 | 79 | 1500 | 1500 | 4073 | 302 |
| 20 | Play equipment repairs and maintenance | 1083 | 20060 | 18310 | 20060 | 3000 | 4164 | 302 |
| 21 | Bus shelters | 0 | 250 | 0 | 0 | 0 | 4166 | 302 |
| 22 | Bench Refurbishment | 1368 | 1500 | 2199 | 3000 | 1500 | 4162 | 302 |
| 23 | Wildlife Interpretation Board | 0 | 5000 | 0 | 5000 | 0 | 4076 | 302 |
| 24 | Bridge Maintenance | 0 | 3000 | 0 | 1000 | 3000 | 4143 | 302 |
| | Car Parks | | | | | | | |
| 25 | Ticket Machine Maintenance | 530 | 0 | | 0 | 500 | 4005 | 313 |
| 26 | Parking Mgt Charge (WDBC) | 4314 | 7000 | | 6000 | 7000 | 4006 | 313 |
| | Cemetery | | | | | | | |
| 27 | Burial ground maintenance | 0 | 500 | 375 | 500 | 500 | 4038 | 302 |
| 28 | Spoil Removal | 600 | 500 | 300 | 300 | 500 | 4144 | 301 |
| 29 | Cemetery Management Costs | 30 | 500 | 270 | 270 | 300 | 4145 | 301 |
| 30 | Business Rates | 597 | 130 | 122 | 122 | 130 | 4011 | 301 |
| | Ear Marked Reserves (see attached) | | 8000 | 8000 | 8000 | 20000 | | |
| | total a | 122112 | 165639 | 91648 | 163919 | 173720 | | |
| | CAPITAL WORKS | | | | | | | |
| 31 | Verti drain field (5 yearly) | 0 | 1000 | 0 | 0 | 1000 | 4451 | 302 |
| 32 | Replacement matting play area | 0 | 8000 | 0 | 0 | 0 | 4453 | 302 |
| | total b | 0 | 9000 | 0 | 0 | 1000 | | |
| | total expenditure a+b | 122112 | 174639 | 91648 | 163919 | 174720 | | |
| | Income | | | | | | | |
| 33 | Park Hirings (incl Fair/Circus) | 2333 | 1500 | 625 | 1125 | 1000 | 1083 | 302 |
| 34 | Putting-public | 296 | 100 | 0 | 270 | 100 | 1079 | 302 |
| 35 | DCC Playing field | 0 | 200 | 0 | 200 | 200 | 1031 | 302 |
| 36 | Donations | 118 | 0 | 0 | 0 | 0 | 1020 | 302 |
| 37 | Grant | 3065 | 0 | 5500 | 5500 | 0 | 1021 | 302 |
| 38 | Misc income | 1635 | 0 | 1260 | 1260 | 0 | 1080 | 302 |
| 39 | Simmons Charity | 3013 | 3000 | 0 | 3000 | 3000 | 1084 | 302 |
| | Car Parks | | | | | | | |
| 40 | Waitrose WDBC | 66259 | 66000 | 54847 | 66000 | 66000 | 1022 | 313 |
| 41 | Simmons park including season tickets | 25000 | 20000 | 24995 | 20000 | 20000 | 1032 | 313 |
| | Cemetery | | | | | | | |
| 42 | Interment Fee | 1500 | 300 | 750 | 1300 | 500 | 1037 | 302 |
| 43 | Exclusive Right of Burial | 5880 | 2000 | 1470 | 2000 | 500 | 1038 | 302 |
| 44 | Memorial Stone | 740 | 500 | 397 | 397 | 500 | 1039 | 302 |
| | total income c | 101719 | 90800 | 89844 | 101052 | 91800 | | |
| | Net expenditure/income (a+b)-c | 20393 | 83839 | 1804 | 62867 | 82920 | | |

Notes

1 budget figure for 2022/23 included an estimated 5% salary increase so the projected year end figure has been
estimated with an additional 5% increase. 23/24 figure is with a further 5% increase

2 Substantial lease work still to be completed

3 charges are increasing, the projected budget may not be adequate

4

Heaters in Parks Office have been replaced to be more efficient, as of Summer 2022 the pond fountain pumps were costing approx. £90 p/month (£1080 p/year) which is expected to at least double in 2023/24. Recommended that a smart meter be considered for the parks office to enable better monitoring of electricity usage

5 costs have been reduced in recent years

6 Inspection of bridges in 2022/23 did not take place despite an order being placed.

7 Bulbs are gradually being replaced with LED's

8

9 Waste disposal likely to increase. Bin audit competition will allow checks to be made against charges by WDBC for litter and dog bin collections

10

11 Purchase of battery operated equipment including hedge trimmers to be considered (see note 14)

12

13

14 Fuel costs increasing, could be offset slightly by purchase of battery operated equipment (see note 11)

15

16

17 To include seeds/plants for the wildflower verge

18

19

20

21

22 Ongoing programme of refurbishment

23 Information boards will have been installed by the end of March 2022

24

25

26

27

28

29

30

31 Requirement to be considered by the Parks Committee

32 No replacement required at this time. Recommend that any remaining funds are placed into an EMR for future replacement

33

34

35

36

37

38

39

40

41

42

43

44

Okehampton Town Council

Earmarked Reserves (EMR) 2023/24

DRAFT 18/11/2022 V1

| PARKS | | | 2022/23 | | | 2023/24 | |
|-------|-----|---|----------------|---|---|--------------|---------------|
| Notes | a/c | Detail | EMR 2022/23 | Budget remaining at 31/10/2022 | Projected Year End Remaining £ | Add | EMR TOTAL |
| 1 | 337 | Park Enhancement (Bequest received in 2018 to be used for Parks project only) | 5731 | 5731 | 5731 | 0 | 5731 |
| 2 | 340 | Cemetery Footpaths | 2000 | 2000 | 2000 | 0 | 2000 |
| 3 | 341 | Park Signs | 61 | 0 | 0 | 0 | 0 |
| 4 | 342 | Simmons Park Benches | 2048 | 2753 | 2753 | 0 | 2753 |
| 5 | 349 | Bridge Repairs | 5000 | 5000 | 5000 | 0 | 5000 |
| 6 | 350 | New Burial Ground Purchase | 25823 | 25823 | 25823 | 0 | 25823 |
| 7 | 356 | New Tractor Fund/Van | 3000 | 3000 | 3000 | 2000 | 5000 |
| 8 | 358 | Public lighting and Street Furniture Reserve | 4271 | 4271 | 4271 | 0 | 4271 |
| 9 | 360 | Car Park Resurfacing and White Lining | 9945 | 9945 | 9945 | 2000 | 11945 |
| 10 | 361 | Ash Tree die back removal and replacement | 14391 | 14391 | 14391 | 0 | 14391 |
| 11 | 362 | Replacement of play equipment | 14000 | 0 | 0 | 10000 | 10000 |
| 12 | 363 | Skate Park | 2499 | 2499 | 2499 | 0 | 2499 |
| 13 | 364 | Bandstand Project | 22000 | 22000 | 22000 | 0 | 22000 |
| 14 | | Skate Park Resurfacing | | | | 6000 | 6000 |
| | | | 110769 | 97413 | 97413 | 20000 | 117413 |

Notes

- 1 Can only be used for a longterm Simmons Park project
- 2 Repairs and maintenance
- 3 signage funds used
- 4 Suggest change EMR name to Council Bench Replacement so that it is inclusive of all council benches
- 5 Suggest change EMR name to Council River Bank repairs so that it is inclusive of all council areas
- 6 Cemetery income received to be added to the EMR total - to be resolved by Council
- 7 Light columns repairs, maintenance and future replacement
- 8 For future repairs and maintenance - surface deteriorating, need to add to funds
- 9 New Tractor/Van future replacement fund
- 10 Ash tree dieback
- 11 Funding being used for zip wire, need to start to rebuild fund - Tyre Swing likely to need replacement in 2023/24
- 12 Funds held for skate park repairs and maintenance, and future resurfacing
- 13 Replacement of original bandstand by Chalet Treloar
- 14 Skate park will need resurfacing within the next 3 years