



Okehampton Town Council

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Paul R Snell
Town Clerk

15 September 2014

Dear Councillor

You are summoned to attend a meeting of the Policy and Resources Committee to be held on Monday 22 September 2014 at 7.00 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Paul R Snell
Town Clerk

AGENDA

Declarations of Interest – Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies from those Members unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To note the draft minutes of the Policy and Resources Committee meeting held on 1 September 2014. (Unnumbered as Full Council Minutes not completed).
5. **Matters Arising** –

6. **Grant Applications** - To receive and consider applications for financial assistance from the following organisations:
 - 6.1 **Devon Youth Service - Okehampton** - request grant of £500 to improve the outside garden space at Room 13, Okehampton.
 - 6.2 **Okehampton Carnival** - request release of £1000 to contribute to funding arrangements for Okehampton Carnival.
7. **Members' Code of Conduct** - To consider amendment to the Code of Conduct, noting the recent change to West Devon Borough Council's code and to recommend adoption by the Full Council.
8. **Co-option of Members** - To review procedures for co-option of Members resulting from casual vacancy. Chairman to report.
9. **Finances** - To consider, agree and adopt the management accounts (as circulated) for month ended 31 August 2014.
10. **Car Park Charges** - To consider a revision to standard charges for December such as 'Free after Three'. Councillor Marsh to introduce.
11. **Investment of Funds** - To note the current available funds at bank and to consider further investment in Nationwide Business Accounts.
12. **Members' Reports** - To receive reports from Members attending other organisations on behalf of the Council.
 - (i) Chamber of Trade - Councillor Mrs Marsh.
 - (ii) CAB - Councillor Leech.
 - (iii) Fairtrade - Councillor Mrs Goffey.
 - (iv) Okehampton Carnival Committee - Councillor Mrs Yelland.
 - (v) Okehampton College Community Forum - Councillor Leech.
 - (vi) Okehampton & District Community Transport Group - Councillor Mrs McDonald.
 - (vii) DALC - Councillor Davies/Clerk.