



Okehampton Town Council

RECEIVED
14 NOV 2022

SMALL GRANT APPLICATION FORM (£500 maximum)

About your Group or Organisation

*delete as required

Name of group/organisation/charity*: OKEHAMPTON FAIRTRADE GROUP

Registered Charity Number (if applicable):

Registered address:

Contact name and address (if different): CYNTHIA HIGBEE,
 ROWDENS BARN, TRESKOTE WAY, BRIDESTOWE
 OKEHAMPTON EX20 4QB
 Email: cynthiahigbee5952@gmail.com Telephone/mobile* 01837 861194
 Contact's role within organisation: SECRETARY

Please indicate how you would prefer to be paid, if successful:

- By Cheque payable to: OKEHAMPTON FAIRTRADE GROUP
- By BACS: Bank Name:
 Account Name:
 Account No: Sort Code:

Would you like a cheque to be presented to the organisation by the Town Mayor, if a suitable date can be arranged? If yes, please provide the relevant contact details: YES DETAILS AS ABOVE

Please give brief details of:

1. The principal role of the organisation:
 TO PROMOTE SUPPORT AND UNDERSTANDING
 FOR THE ETHICAL POSITION OF FAIRTRADE.
 TO MAINTAIN FAIRTRADE TOWN STATUS
 FOR THE TOWN OF OKEHAMPTON
2. Total membership:
 STEERING GROUP OF 7
 SUPPORTERS 26

Local Involvement

1. How does the organisation benefit the community?

THE GROUP ATTENDS COMMUNITY EVENTS WITH INFORMATION ABOUT THE BENEFITS OF FAIRTRADE TO FARMERS WHO PROVIDE US WITH COMMODITIES NOT GROWN IN OUR OWN COUNTRY.

2. Of the total membership, approximately how many reside in:

a. Okehampton? 27

b. Okehampton Hamlets?

6 in surrounding villages

3. Average number of members attending each meeting?

STEERING GROUP MEETINGS - 6 SUPPORTERS EVENTS 35 WITH VISITORS

4. Number of meetings per year? APPROX 8

About the Grant

1. Please state what the grant will be used for and how it will benefit Okehampton residents?

THE GRANT WOULD BE USED TO HOST AN EVENT IN FAIRTRADE FORTNIGHT 2023. A FAIRTRADE COMMUNITY FEAST TO BE HELD AT THE OCKMENT CENTRE. OPEN TO ALL WITH RWANDAN COFFEE PRODUCER VISITORS.

2. Please supply full costings of project, equipment or activity or supply source for estimates.

(please use a separate sheet if you require further space to answer)

HALL BOOKING £45
VISITOR EXPENSES £75 (VISITORS TO GIVE PRESENTATION)
CONTRIBUTION TO REFRESHMENTS £20

3. a. What is the amount of grant requested?

£ 140

- b. Are you contributing matched funding for the project

YES/NO*

- c. Are you applying for or have you received grants or funds from other sources?

YES/NO*

- d. Is your organisation running fund-raising activities for this project?

YES/NO*

4. When do you anticipate the money will be spent (date)

31/3/23

Please note the feedback form to be completed 8 weeks after the completion of the project or, in any event, within 12 months of receipt of the grant. Future applications will only be considered if feedback for previously awarded grants has been received.

Certificate

I have read the guidance for grant applications. I understand that grants are only available to organisations operating locally for the benefit of Okehampton and that I have answered all questions to



Okehampton United Charities

Funding for the Community

Emma James
Town Clerk
Okehampton Town Council
Town Hall
Fore Street
Okehampton
EX20 1AA

Dear Councillors,

Please accept this application on behalf of Okehampton United Charity, specifically relating to the provision of allotments in Okehampton. Okehampton United Charity currently provides three sites in the Town and Hamlets for the provision of allotments. There are 90 allotment holders, and all three sites are fully let. The cost of providing the allotments is shown below:

Allotment costs 2022 (1st January 2022 to 31st December 2022)

Charity management costs £2,000
Total allotment maintenance costs up to 31st December 2022 £1,940.10
(Including pests, ground maintenance, repairs)

Total cost of allotments up to 31st December 2022 = £3,940.10

Rent received in 2022 £2,175 - £690 (75% Castle Road rent paid directly to Okehampton Allotment Holders Association for self-management of Castle Road) £1,485

NS - £480
CR - £202
FR - £1493

Deficit; net cost of providing allotments £2,455.10

Trustees respectfully request a grant of 81% **£1,988.63** to contribute to the deficit for 2022.

Mrs Sally-Ann White
Assistant Clerk to the Trustees
PO Box 109
Okehampton
Devon EX20 1BF

Tel: 07741 522 032

Email: assistantclerk@okehamptoncharities.org.uk

04th January 2023

The benefit to Okehampton residents is the provision of allotments within the Town and Hamlets. A copy of the Charity's annual accounts have been supplied to the Clerk and I have asked Rev Mike Davies to endorse this application.

OKEHAMPTON UNITED CHARITY

BALANCE SHEET

AS AT 31 DECEMBER 2021

	Notes	2021		2020	
		£	£	£	£
Fixed assets					
Investment properties	11		1,866,000		1,165,000
Investments	12		14,400,826		13,110,736
			<u>16,266,826</u>		<u>14,275,736</u>
Current assets					
Debtors	14	8,035		2,845	
Cash at bank and in hand		170,446		259,646	
		<u>178,481</u>		<u>262,491</u>	
Creditors: amounts falling due within one year	15	(66,636)		(98,023)	
Net current assets			<u>111,845</u>		<u>164,468</u>
Total assets less current liabilities			<u><u>16,378,671</u></u>		<u><u>14,440,204</u></u>
Capital funds					
<u>Endowment funds - general</u>					
General endowment funds		16,266,828		14,275,738	
		<u>16,266,828</u>		<u>14,275,738</u>	
Expendable endowment		<u>16,266,828</u>		<u>14,275,738</u>	
			<u>16,266,828</u>		<u>14,275,738</u>
Income funds					
<u>Unrestricted funds</u>					
Designated funds:					
Almshouse branch		35,397		32,086	
Covid hardship		-		27,860	
Age Concern legacy fund		9,342		-	
		<u>44,739</u>		<u>59,946</u>	
General unrestricted funds	16	67,104		104,520	
			<u>111,843</u>		<u>164,466</u>
			<u><u>16,378,671</u></u>		<u><u>14,440,204</u></u>

OKEHAMPTON UNITED CHARITY

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted funds 2021 £	Endowment funds 2021 £	Total 2021 £	Total 2020 £
Income from:					
Donations and legacies	3	90,002	-	90,002	30
Investments	4	416,980	-	416,980	403,402
Total income		506,982	-	506,982	403,432
Expenditure on:					
Charitable activities	6	429,603	-	429,603	359,668
Net gains/(losses) on investments	13	-	1,861,088	1,861,088	926,910
Net incoming resources before transfers		77,379	1,861,088	1,938,467	970,674
Gross transfers between funds	18	(130,002)	130,002	-	-
Net movement in funds		(52,623)	1,991,090	1,938,467	970,674
Fund balances at 1 January 2021		164,466	14,275,738	14,440,204	13,469,530
Fund balances at 31 December 2021		111,843	16,266,828	16,378,671	14,440,204

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.