



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

T: 01837 53179
E: townclerk@okehampton.gov.uk

Paul R Snell
Town Clerk

30 September 2014

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 6 October 2014 at 7.00 pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Paul R Snell
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 14 July 2014.
5. **Matters Arising** -
 - 5.1 **BT Phone Box** - Clerk to update.
 - 5.2 **College Car Park Alterations** - Clerk to update.

6. **Park Bookings** - To consider requests for use of Simmons Park received up to 26 September 2014:
None received to date.
7. **Community Self-help on Highways** - Conference attended at Merton on 17 September - Chairman to report.
8. **County Snow Warden Scheme** - To consider joining the County scheme. Chairman to introduce. Clerk to report on assessment of additional equipment needs.
9. **Open Spaces** - Potential property transfers from WDBC. Chairman to report on information received from WDBC regarding cost of maintenance of toilets. Clerk to report on additional resource implications.
10. **Play Area & Skate Park Safety Inspections** - To note reports received and consider any actions arising.
11. **West Devon Car Parking Strategy Meeting** - Chairman to report on meeting attended on 10 September.
12. **Maintenance of Public Benches** - To note and agree the conditional offer of WDBC grant to assist in the maintenance of public seating in the Town.
13. **College Parking Permits** - To consider the implications of the College becoming a Trust with regards to existing agreements with Devon County Council re Simmons Park Car Park. Chairman to report.
14. **Cemetery Matters**
 - 14.1 **Complaint concerning grass growth at headstone.** Matter resolved - Clerk to report.
 - 14.2 **Complaint concerning strimming at grave.** Matter resolved - Clerk and Chairman to report.
 - 14.3 **Consideration to establish earmarked fund for new cemetery provision** - Chairman to introduce.
15. **Members' Reports** - To receive reports from Members attending other organisations on behalf of the Council.
 - (i) Children's Centre - Councillor Leech.
 - (ii) North Dartmoor Search and Rescue Group - Councillor Ireland.
 - (iii) Okehampton Community Archive - Councillors Stephens & Vachon.
 - (iv) Okehampton Community Recreation Association (OCRA) - Councillors Davies & Weekes.
 - (v) Parklands Leisure Centre Users' Group - Councillors Leech & Marsh.
 - (vi) Tennis Court Management - Councillor Marsh & Town Clerk.
 - (vii) Youth Issues/Room 13 - Councillors Davies & Marsh.