



## GRANT FEEDBACK FORM

Okehampton Town Council

Name of the group/organisation/charity: Okehampton Community and Recreation Association

Amount awarded £500

Date of award: March 2022

Completion date of the event/activity 24/07/22

Please explain how the grant has been spent and how the award has benefited:

- a) Your group/organisation/charity
- b) Residents within the Okehampton town boundary

The funding provided £180 contribution for 3 staff to provide activities on Saturday 4<sup>th</sup> June as part of the fields in trust/jubilee celebrations in the park and £60 for decorations and marketing materials for the fields in trust/jubilee celebrations in the park. This event although wet on the day provided free 'Jubilee Magic' for the attendees is wand making, broomstick racing and a potion making trail available alongside more traditional activities such as football and tennis. The afternoon once it cheered up and the singing group arrived meant around 400 local people attended the event.

Your funding also provided a £180 contribution for 3 staff to provide activities on Sunday 24<sup>th</sup> July as part of OCRA's Sporting Sunday event and £80 contribution towards an external company/coach to deliver on OCRA's Sporting Sunday event. This enabled the 160 local attendees to have ago at 8 different sports, 6 challenges with prizes and for new clubs in the area including rowing to showcase their opportunities. Tavyside Badminton brought along their shuttle machine for people to try alongside traditional races, Zumba, rounder's, archery and much more.

Supporting documents such as accounts and receipts should be included. Further evidence, for example photographs would be appreciated for publicity purposes.

Supporting documentation provided- photos attached to email

Name of person completing the form: Ian Blythe

Signature:

Date: 20/02/23

•Please note the feedback form to be completed 8 weeks after the completion of the project or, in any event, within 12 months of receipt of the grant.

Future applications will only be considered if feedback for previously awarded grants has been received.



Okehampton Town Council

## SMALL GRANT APPLICATION FORM (£500 maximum)

### About your Group or Organisation

\*delete as required

Name of group/organisation/charity\*: 1st Okehampton Scout Group

Registered Charity Number (if applicable): 267542

Registered address:

Scout Hut, off Crediton Road, Okehampton, EX20 1NU

Contact name and address (if different): Linda Atouguia

4 Laburnum Way, Okehampton, EX20 1WQ

Email: Telephone/mobile\* 07972 641347

gsl@1stokehamptonscouts.org.uk

Contact's role within organisation:

Group Scout leader

Cheque payable to (if different from name of organisation above):

1st Okehampton Scout Group

Please give brief details of:

1. The principal role of the organisation:

To provide fun, adventure and skills for life (learnt by practical activities). Experience outdoors, take part in a range of community, creative, National events.

2. Total membership: 89:

(25) 6-8yrs + (28) 8-10yrs + (24) 10-14yrs + (12) 14-17yrs old.

### Local Involvement

3. How does the organisation benefit the community?

Young people have opportunity to gain confidence, make friends learn Scouting values. Hut also used by Brownies & Guides

4. Of the total membership, approximately how many reside in:

a. Okehampton? 85

b. Okehampton Hamlets? 4

## Local Involvement (cont)

5. Average number of members attending each meeting? 89 - 3 meetings per week
6. Number of meetings per year? Approx. 36 (12 per school term)  
+ extra camps/week

## About the Grant

7. Please state what the grant will be used for and how it will benefit Okehampton residents?

New smoke alarms, heat detector and PAT testing for our hut. Keeping our young people safe whilst on our premises.

8. Please supply full costings of project, equipment or activity or supply source for estimates.  
(please use a separate sheet if you require further space to answer)

Artisan Electrical Services - Estimate # AEC404  
2x smoke ~~heat~~ detectors £57.50 each  
1x heat detector £57.50  
PAT testing £65

- 9 a. What is the amount of grant requested?

£287.50

- b. Are you contributing matched funding for the project

YES/NO\*

- c. Are you applying for or have you received grants or funds from other sources?

YES/NO\*

- d. Is your organisation running fund-raising activities for this project?

YES/NO\*

- 10 When do you anticipate the money will be spent (date)

February 2023

Please note the feedback form to be completed 8 weeks after the completion of the project or in



Okehampton Town Council

## SMALL GRANT APPLICATION FORM (£500 maximum)

### About your Group or Organisation

Name of Charity: Daisi

Registered Charity Number: 1071762.

Registered address: Exeter Library, Castle Street, Exeter, EX4 3PQ

Contact name and address (if different): NA

Email: [admin@daisi.org.uk](mailto:admin@daisi.org.uk)

Telephone/mobile: 01392 494162

Contact's role within organization: Vicci Worthy (Assistant Director)

Indicate how you would prefer to be paid, if successful:

- Check Payable to: NA
- By BACS: YES

Bank Name: CAF Bank

Account Name: Daisi Arts in Schools Initiative

Account No: 00019221

Sort Code: 40-52-40

Would you like a cheque to be presented to the organization by the Town Mayor, if a suitable date can be arranged? If yes, please provide the relevant contact details:

NA

### Please give brief details of:

#### 1. The principle role of the Organisation:

Daisi, is the arts education organisation for Devon and Torbay. We became a registered charity in 1998. Using extensive knowledge and experience, combined with passion and commitment, Daisi influences young people's opportunities across a range of sectors. Daisi's exemplary track record has created a canon of projects experienced by young people in Devon, demonstrating how creative engagement can truly make a difference in all walks of life, particularly for young people.

Daisi's mission, is to increase children and young people's access to inclusive, relevant, high-quality arts participation, contributing to their education, health and wellbeing.

#### 2. Total membership:

Daisi's has 5 paid members of staff (4 part time and 1 full time), 10 board members, approximately 70 freelance artists and creative practitioners across the whole of Devon and Torbay.

In 21/22 we reached just over 1,300 children and young people and worked with just over 60 partners, including schools, youth settings and cultural organisations.

## Local Involvement

### 1. How does the organization benefit the community?

Daisi works across the whole of Devon and Torbay. However, over the past few years we have done a number of projects that have involved young people living in and around Okehampton, including a range of summer creative projects for children who attend the Devon Virtual school, at The Ockment Centre.

*(questions 2,3 and 4 are not applicable to Daisi, as we are not based in Okehampton and do not run regular sessions each year)*

2. Of the total membership, approximately how many reside in:
  - a. Okehampton? NA
  - b. Okehampton Hamlets? NA
3. Average number of members attending each meeting?
4. Number of meetings a year?

## About the Grant

### 1. Please state what the grant will be used for and how it will benefit Okehampton residents?

*The Art Room* project is a sixteen-month arts and wellbeing project running from April 2023 to August 2024. The project identifies, includes and mentors young carers, who do not normally engage with activities outside school and are at risk of leaving education early or suffering with mental health issues. It meets a national imperative, with scheduled creative workshops supporting young carers on their creative journey.

Workshops will take place in Okehampton, Newton Abbot, Ivybridge and Totnes, plus two outdoor celebratory/sharing days, where young people involved in the project can meet their peers, share their experiences and learn new skills. The project aims to work with 100 young carers across the 4 locations, with approximately 25 from each localised area. Each area will have 6 sessions with an artist and all the young people will be invited and encouraged to join in the celebratory days, in order to share their work, but also to meet other young carers and make new connections.

Currently Daisi is working with [Westbank Community Health and Care](#) and their Young Carers team to develop a long-term creative project for young carers in these localised areas, including Okehampton. Daisi is applying to the Arts Council England (ACE) to support our *The Art Room* project. A contribution of £500 match funding will significantly increase our chances of success with that application, which we are on target to submit by the end of January 2023. This grant would be used to contribute to the overall running costs of a number of the workshops in Okehampton i.e artists time, resources and travel.

We can confirm that we have already secured some funding from the Northbrook Foundation, so we can assure you that Daisi will be delivering activity with young carers whatever the outcome of the ACE bid, and your contribution will be greatly valued by us, our partners, and the young people.

There are 1,700 registered young carers across Devon. 700 in South Devon (South Hams, Teignmouth and Tavistock), 300 in East Devon, 400 in Exeter and 300 in North Devon.

Daisi knows that participation in the arts is transformative, and *The Art Room* is designed to promote notable changes in:

1. participants - improved self-confidence and motivation
2. social arts structures - connection between Daisi, Westbank, artists and young carers
3. artists – shared development and dissemination of practice

(We have already received an email from Councillor Lois Samuel, to say they are happy to offer financial support of £500 towards this project.)

2. **Please supply full costings of project, equipment or activity or supply source for estimates.** (please use separate sheet if you require further space to answer)

The full cost of this project is based on securing funding from Arts Council. However, due to already securing some match funding for this project (£4,100), key elements of the project, such as a proportion of the direct workshops will take place in each location, whether we are successful or not.

|    |   |                |
|----|---|----------------|
| 1. | Artist fees (5 artists) - planning, prep, delivery of all sessions – 30   | £5,250         |
| 2  | Artist materials for all practical workshops  | £600           |
| 3  | Artist travel to all workshops  | £900           |
| 4  | Artist fee – mentoring sessions - 10  | £1500          |
| 5  | Artist travel – mentoring sessions  | £300           |
| 6  | Artist materials for mentoring sessions   | £200           |
| 7  | Partners meetings – 4 over the project. Time, travel, venue   | £1800          |
| 8  | Appraisal, support meetings for Westbank staff and artists  | £1200          |
| 9  | Costs for external venue – insurance, hire,   | £600           |
| 10 | Artist fee – outdoor events - 2   | £1560          |
| 11 | Planning and prep time for outdoor events – staff and artists   | £960           |
| 12 | Travel for outdoor events – including mini bus from all locations   | £1260          |
| 13 | Materials for outdoor events  | £720           |
| 14 | Live performance at outdoor events  | £800           |
| 15 | Peer to peer meetings and travel – 3 artists 2 sessions each  | £990           |
| 16 | Badge nation activities, training, support and meetings   | £1730          |
| 17 | Evaluation – evaluator time and report writing and travel – 4 site visits   | £1080          |
| 18 | Marketing, PR, film maker/photographer  | £1900          |
| 19 | Daisi co-ordination, development and management, project lead, time, costs and travel - 26 days at FCR over 18 months | £10,000        |
| 20 | contingency   | £500           |
|    |   |                |
|    | <b>Total cost of full project</b>   | <b>£33,850</b> |

- a. What is the amount of grant requested? - £500
- b. Are Contribution Matched Funding for the project? - Yes
- c. Are apply for or have received grants or funds from other sources? - Yes
- d. Is your organization running fund raising activities for this project? - Yes
- e. When do you anticipate the money will be spent - The project will be completed, and all funding will be spent by Aug 2024. If we are not successful with the ACE bid then funding will be spend by October 2023

Please note the feedback from to be complete 8 weeks after the completion of the project or, in any event within 12 months of receipt of the grant. Future applications will only be considered if feedback for previously awarded grants have been received.



Okehampton Town Council

### SMALL GRANT APPLICATION FORM (£500 maximum)

#### About your Group or Organisation

\*delete as required

Name of group/organisation/charity\*: OKEHAMPTON FRIENDLY CIRCLE  
ESTABLISHED 1945

Registered Charity Number (if applicable):

Registered address:

Contact name and address (if different): 63 NORTH STREET  
OKEHAMPTON, EX20 1BD

Email: Summer, maly@btinternet.com Telephone/mobile\* 01837 52355

Contact's role within organisation: TREASURER

Cheque payable to (if different from name of organisation above): AS ABOVE

Please give brief details of:

- The principal role of the organisation: TO FORM FRIENDSHIPS WITH OTHER LADIES & GENTLEMEN. ENJOY MONTHLY MEETINGS WITH VARIED & INTERESTING SPEAKERS.
- Total membership: 66.

#### Local Involvement

- How does the organisation benefit the community?  
BY GETTING LADIES & GENTS TO FORM FRIENDSHIPS AND HAVE A GOOD MEETING PLACE EACH MONTH.
- Of the total membership, approximately how many reside in:
  - Okehampton? 64
  - Okehampton Hamlets? 2

Local Involvement (cont)

5. Average number of members attending each meeting? 45-50
6. Number of meetings per year? 11

About the Grant

7. Please state what the grant will be used for and how it will benefit Okehampton residents?

TO BE USED FOR THE COST OF A COACH FOR YEARLY OUTING. AS OUR MEMBERS ARE MOSTLY OF PENSIONABLE AGE BECAUSE THE OUTING WILL ALSO INVOLVE LEANED PETS WE WOULD LIKE TO SUBSIDISE THE COACH (APPROX £500)

8. Please supply full costings of project, equipment or activity or supply source for estimates. (please use a separate sheet if you require further space to answer)

COSTINGS FOR COACH HIRE APPROX £550  
SPEAKERS WILL BE APPROX £300.

9 a. What is the amount of grant requested?

£500

b. Are you contributing matched funding for the project

YES/NO

c. Are you applying for or have you received grants or funds from other sources?

YES/NO/YES

d. Is your organisation running fund-raising activities for this project?

YES/NO

10 When do you anticipate the money will be spent (date)

JUNE 2023

Please note the feedback form to be completed 8 weeks after the completion of the project or, in any event, within 12 months of receipt of the grant. Future applications will only be considered if feedback for previously awarded grants has been received.





Okehampton Town Council

## SMALL GRANT APPLICATION FORM (£500 maximum)

### About your Group or Organisation

\*delete as required

Name of ~~group/organisation~~/charity\*: Okehampton Primary School PTFA.

Registered Charity Number (if applicable): 1170874

Registered address: Glendale Road,  
Okehampton,  
EX20 1JB.

Contact name and address (if different): Katy Graves  
24, Luxmoore Way, Okehampton,

Email: kt\_graves@hotmail.co.uk Telephone/mobile\* 07816022538

Contact's role within organisation: PTFA Member

### Please indicate how you would prefer to be paid, if successful:

- By Cheque payable to:

- By BACS:

Bank Name:

Account Name:

Account No:

Lloyds  
17947360  
Okehampton Primary PTFA  
Sort Code: 30-98-90

Would you like a cheque to be presented to the organisation by the Town Mayor, if a suitable date can be arranged? If yes, please provide the relevant contact details:

### Please give brief details of:

1. The principal role of the organisation:

The PTFA raise funds for resources to better the children's learning and school experience. The PTFA strives to create events / activities that are safe, fun, creative and affordable for all the children and families and the community.

2. Total membership:

All parents of the school are part of the PTFA.

### Local Involvement

1. How does the organisation benefit the community?

The PTFA strives to create events/activities that are safe/fun and enjoyable which the families and community can come too. The PTFA helps support links with the community and makes use of the facilities we have in Okehampton.

2. Of the total membership, approximately how many reside in:

- a. Okehampton? 350
- b. Okehampton Hamlets? 100

3. Average number of members attending each meeting? 8

4. Number of meetings per year? 5

### About the Grant

1. Please state what the grant will be used for and how it will benefit Okehampton residents?

There is an area near the Yr 5 classrooms that is overgrown. We (with the help of the students) would like to turn it into a sensory and growing area. We would like to plant things to attract the bees and butterflies and grow things for the pupils to harvest and eat. We would like to plant a tree in the centre to celebrate King Charles III coronation.

2. Please supply full costings of project, equipment or activity or supply source for estimates.  
(please use a separate sheet if you require further space to answer)

Compost - £20

Plants - £60

Tree +

3. a. What is the amount of grant requested?

£ 100

b. Are you contributing matched funding for the project

~~YES~~/NO\*

c. Are you applying for or have you received grants or funds from other sources?

YES/~~NO~~\*

d. Is your organisation running fund-raising activities for this project?

YES/~~NO~~\*

4. When do you anticipate the money will be spent (date) End of May 2023

Please note the feedback form to be completed 8 weeks after the completion of the project or, in any event, within 12 months of receipt of the grant. Future applications will only be considered if feedback for previously awarded grants has been received.

Certificate



## Okehampton Community Recreation Association

The Pavilion in the Park  
Simmons Park, Mill Road  
Okehampton  
EX20 1GE

Dear Okehampton Town Council

Please find below OCRA's application for grant funding for the financial year 2022/23.

As part of OCRA's increasing delivery of community work, activities and events in Okehampton we'd like to apply for a larger grant for the financial year to reflect the work we are doing for the wider community not just for the charity.

The funding application is broken down into the following projects:

**Okehampton Town and Parish Open Space, Sport and Recreation Plan (OSSR):** OCRA and OTC were tasked by West Devon Borough District Council to provide a consultation with existing clubs and the community to gather into a Parish/Town OSSR Plan activities currently available and proposed projects within the town/parish for open space, sport and recreation. The Plan will assist with targeting existing funding and resources, and to identify future projects and requirements which may result from increased housing development. The funding sought is for the administration time in putting together, delivering and analysing the results. These will inform the Neighbourhood Plan, section 106 funding delivery, Active Devon's funding plans and the North Dartmoor PCN's referral and funding delivery.

OSSR administration: £150 (£15x 10hrs)

**Charter celebrations/Fields in Trust:** OCRA are delivering the Fields in Trust event again this year on behalf of the Town Council, this time as part of the Town's charter and charities celebrations on July 9<sup>th</sup> 2023. We'd like to apply for funding for the Pavilion in the Park to provide free cream teas, refreshment and children's crafts in the marquee to encourage more people to check out the time line OUC and OTC are putting together. Also staffing to provide the food and craft activities.

Cream Teas and refreshments: £700 (400 x £1.75)

Child crafts: £100 Outdoor easel / 400 project. 4m pieces of paper to be painted with various themes.

Staffing: 2 staff x 8hrs (16hrs) x £12 = £192

We are also tasked with providing family activities and old school games/races on the day so we'd like to apply for a contribution towards staffing to deliver this, funding will also be sought from the other event organisers (a further 3 staff for the event).

Staffing 3 staff x 8hrs (24hrs) x £12 = £288

**OCRA's Sports Week** has become a traditional part of the Okehampton landscape and this year we are looking for the charter event to kick it off in style and therefore we will not

OCRA is a charity that aims to maintain and develop sporting / recreational opportunities and facilities for Okehampton & the large surrounding area.



**Okehampton Community Recreation Association**

The Pavilion in the Park  
Simmons Park, Mill Road  
Okehampton  
EX20 1GE

be doing our Sporting Super Sunday as a separate event. Instead we'd like to invite friends, companies, clubs, groups and teams to take part in the tournaments we have planned, Badminton; Hockey; Rounder's; Football; Cricket; Youth Football; Walking Football; and Walking Netball. Without our own designated event to raise funds for the prizes we'd like to apply for funding to cover these costs.

Medals and trophies: £310

Total: £1600

Your support and funding helped OCRA deliver 73,118 Individual attendances to OCRA facilitated sessions, activities, bookings in 2022 (36,671 in 2021; 22,005 in 2020). This includes the Fields in Trust/Jubilee celebrations and our Sporting Super Sunday event you supported last year.

Please also find enclosed in the email a copy of our latest accounts and a letter of support as requested.

.....

|

# Okehampton Community and Recreation Association

## Statement of Financial Activities

Year ended 30 September 2022

|                                      |      | 2022                    |                       | 2021             |                  |
|--------------------------------------|------|-------------------------|-----------------------|------------------|------------------|
|                                      | Note | Unrestricted funds<br>£ | Restricted funds<br>£ | Total funds<br>£ | Total funds<br>£ |
| <b>Income and endowments</b>         |      |                         |                       |                  |                  |
| Donations and legacies               | 4    | 82,355                  | —                     | 82,355           | 85,612           |
| Charitable activities                | 5    | 296,989                 | —                     | 296,989          | 166,877          |
| Investment income                    | 6    | 15                      | —                     | 15               | 1                |
| <b>Total income</b>                  |      | <u>379,359</u>          | <u>—</u>              | <u>379,359</u>   | <u>252,490</u>   |
| <b>Expenditure</b>                   |      |                         |                       |                  |                  |
| Expenditure on charitable activities | 7,8  | 398,564                 | —                     | 398,564          | 279,245          |
| <b>Total expenditure</b>             |      | <u>398,564</u>          | <u>—</u>              | <u>398,564</u>   | <u>279,245</u>   |
| <b>Net expenditure</b>               |      | <u>(19,205)</u>         | <u>—</u>              | <u>(19,205)</u>  | <u>(26,755)</u>  |
| Transfers between funds              |      | 22,755                  | (22,755)              | —                | —                |
| <b>Net movement in funds</b>         |      | <u>3,550</u>            | <u>(22,755)</u>       | <u>(19,205)</u>  | <u>(26,755)</u>  |
| <b>Reconciliation of funds</b>       |      |                         |                       |                  |                  |
| Total funds brought forward          |      | <u>30,317</u>           | <u>496,259</u>        | <u>526,576</u>   | <u>553,331</u>   |
| <b>Total funds carried forward</b>   |      | <u>33,867</u>           | <u>473,504</u>        | <u>507,371</u>   | <u>526,576</u>   |

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 10 to 18 form part of these financial statements.

# Okehampton Community and Recreation Association

## Statement of Financial Position

30 September 2022

---

|   | Note | 2022<br>£      | 2021<br>£      |
|---|------|----------------|----------------|
| <b>Fixed assets</b>                                   |      |                |                |
| Tangible fixed assets                                 | 13   | 474,645        | 498,782        |
| <b>Current assets</b>                                 |      |                |                |
| Stocks  | 14   | 2,982          | 3,218          |
| Debtors   | 15   | 32,978         | 23,546         |
| Cash at bank and in hand                              |      | <u>22,483</u>  | <u>27,190</u>  |
|   |      | 58,443         | 53,954         |
| <b>Creditors: amounts falling due within one year</b> | 16   | <u>25,717</u>  | <u>26,160</u>  |
| <b>Net current assets</b>                             |      | <u>32,726</u>  | <u>27,794</u>  |
| <b>Total assets less current liabilities</b>          |      | <u>507,371</u> | <u>526,576</u> |
| <b>Funds of the charity</b>                           |      |                |                |
| Restricted funds                                      |      | 473,504        | 496,259        |
| Unrestricted funds                                    |      | <u>33,867</u>  | <u>30,317</u>  |
| <b>Total charity funds</b>                            | 18   | <u>507,371</u> | <u>526,576</u> |

These financial statements were approved by the board of trustees and authorised for issue on ....., and are signed on behalf of the board by:

Mr Ewen  
Trustee

Mrs Marsh  
Trustee

---

The notes on pages 10 to 18 form part of these financial statements.