



Okehampton Town Council

Town Hall
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Devon
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Paul R Snell
Town Clerk

27 October 2014

Dear Councillor

You are hereby summoned to attend a meeting of the Okehampton Town Council to be held on Monday 3 November 2014 at 7.00 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

P R Snell
Town Clerk

Prayers - Fr Darline

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members.
4. **West Devon Borough Council** - To receive the remarks of the West Devon Borough Councillors, if present.

5. **Devon County Council** - To receive the report of the Devon County Councillor, if present.
6. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon** -
 - 6.1 To adopt the minutes of the Property Committee meetings held on 11 August and 8 September 2014 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
 - 6.2 To adopt the minutes of the Planning Committee meetings held on 4 August and 15 September 2014 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
 - 6.3 To adopt the minutes of the Parks Committee meeting held on 21 July 2014 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
 - 6.4 To adopt the minutes of the Policy and Resources Committees meetings held on 28 July and 1 September 2014 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
7. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meeting held on 1 September 2014.
8. **Matters Arising.**
9. **Civic Diary Report** - The Mayor to report.
10. **Destination Okehampton** -
 - 10.1 **Branding for Okehampton Town** - Cllr Vachon to introduce.
 - 10.2 **Strategy Report from the Vision Group** - Endorsement of discussion paper prior to public consultation.
 - 10.3 **Rail Strategy** - Update on developments. Cllr Ireland/Cllr Vachon.
11. **Community Energy Feasibility Study** - To consider and agree revised Terms of Reference for joint councils' working group and to consider approval of single-tender contracting for professional consultancy.
12. **Traffic Management Plan** - To consider TAP application through Northern Links for equipment – Cllr Leech to introduce.
13. **Localism Agenda** – Report of meeting with Michael Lloyd and Sonia Burgess (DCC). Mayor/Clerk to report.

14. **Council Vacancy** - To note applications received and set a date to consider applications for the advertised co-opted vacancy. (10 November suggested.)
15. **The Local Government Boundary Commission** - To note the new electoral arrangements for West Devon Borough Council and for Town Council wards - final recommendations. Clerk to report.
16. **Revised Code of Conduct** - To endorse the recommendation of the Policy and Resources Committee that the Town Council's Code of Conduct be revised and to note the obligation to update the declaration of Registrable Interests.
17. **Revised Meetings Schedule Jan – May 2015**
18. **Members' Reports** - To receive reports from Members attending other organisations on behalf of the Council.
 - (i) Dementia Awareness - Councillor Mrs J Goffey.
 - (ii) Northern Parishes Link Committee - Councillors T Cummings and Mrs M McDonald.
 - (iii) Okehampton Matters - Councillors M Davies, Mrs M McDonald and P Vachon.
 - (iv) Okehampton Vision Steering Group - Councillors Dr M Ireland and P Vachon.
 - (v) West Devon/Okehampton Liaison Group - Councillors Mrs J Goffey, Mrs M McDonald, P Vachon and D Weekes.