



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

01837 53179
townclerk@okehampton.gov.uk

Emma James
Town Clerk

24th April 2023

Dear Councillor

You are summoned to attend a meeting of the Planning Committee to be held on **Tuesday 2nd May 2023 at 5.15pm** in the Council Chamber, Town Hall, Fore Street, Okehampton.

Committee Membership consists of the following:

Cllr B Matravers (Chairman)
Cllr M Ireland
Cllr C Botton
Cllr J Goffey

Cllr B Tolley (Mayor)
Cllr J Yelland (Chairman, Policy & Resources)
Cllr A Wood (Chairman, Property)
Cllr C Marsh (Chairman, Parks)

Yours faithfully

E James

Emma James
Town Clerk

AGENDA

This meeting will be livestreamed through the Council's Facebook page. Persons attending will be captured on film except when seated in the public seating area, with the exclusion of the first row. Any speech may be picked up and broadcast.

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building using either staircase and make your way to the meeting point in Red Lion Yard where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Business to be Transacted

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Declarations of Interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
3. **Public Participation** – To receive questions or comments from members of public. (Please note that decisions cannot be made on items not detailed on the agenda.)

4. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.

5. **Planning Applications** – To consider the following applications:

1162/23/FUL To convert the four flat conversion into a five flat conversion (retrospective)
Ink Print, Wykeham House, 3 Station Road, Okehampton
Comments by 18th May 2023

4040/22/HHO Householder application side and rear double height extension. 24 Craon
Gardens, Okehampton EX20 1SUY
Comments by 22nd May 2023

0952/23/FUL Construction of enlarged workshop and associated works. Land at SX598 951,
Fatherford Road, Okehampton
Comments by 18th May 2023