

**Minutes of the Okehampton Town Council Policy and Resources Committee
held on Monday 1st September 2014 in the Council Chamber,
Town Hall, Okehampton at 8.15 pm**

Committee Members Present: Councillor Mrs M McDonald (Chairman)
Councillor B Stephens
Councillor Mrs J Yelland
Councillor P Vachon (Town Mayor)
Councillor A Leech (Chairman, Planning)
Councillor Mrs J Goffey (Chairman, Property)
Councillor Mrs C Marsh (Chairman, Parks)

In Attendance: P R Snell (Town Clerk)

- 206. Apologies for Absence** - Apologies for absence were presented on behalf of Councillors K Ball, T Cummings and C Letchford.
- 207. Deferment of Business** (for comment by the public) - None.
- 208. Members' Questions** - None presented.
- 209. Minutes** - The minutes of the Policy and Resources Committee held on Monday 28 July 2014 were approved and signed by the Chairman on the proposition of Councillor Mrs Marsh, seconded by Councillor Mrs Yelland with all in favour.
- 210. Matters Arising** -
- 210.1 Investment of Funds** - The Clerk reported that Nationwide Business Saver accounts had been opened in accordance with previous decision. The amounts so far invested were: £75,000 in 95 day; £20,000 in 6 month and £10,000 in instant saver accounts.
- 211. Grant Applications** -
- 211.1 Ockment Centre** - Councillor Leech declared a personal interest in this matter. After consideration it was agreed to release the sum of £5,000 by way of grant support to the Ockment Centre to support its work in the community, this on the proposition of Councillor Mrs Goffey, seconded by Councillor Vachon. Agreed with one abstention.
- 211.2 Okehampton and District Local History Society** - It was agreed to grant the Society the sum of £300 to contribute to the publication of a booklet recording the overall impact of the Great War on the people of the town and area. Proposed by Councillor Mrs Goffey, seconded by Councillor Stephens with all in favour. It was also agreed to recommend to the Society to ask Okehampton Hamlets Parish Council and other Parish Councils in the district for financial support as appropriate.
- 211.3 Community Lynx SW CIC** - After discussion it was agreed to award a grant of £300 to help support the launch event of this group leading to scholarships for Okehampton children to learn instruments and take part in musical activities, this on the proposition of Councillor Mrs Marsh, seconded by Councillor Mrs Goffey and agreed.

212. **Correspondence from Grant Recipients** - The Clerk reported that feedback forms had been received from the Ockment Centre and Ocmundtune Creative Arts. Further acknowledgements of receipt of grant had been received from Get Changed Theatre Company and Devon Heartlands Community Development Trust.
213. **Annual Return for Year Ended 31 March 2014** - The Committee noted the comments made by the Auditor's closing report and proposed to adopt the full annual report on the proposition of Councillor Leech, seconded by Councillor Mrs Goffey with all in agreement.
214. **Finances** -
- (i) The Committee considered and agreed the management accounts for the month ended 31 July 2014. It was then resolved that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involved the likely disclosure of sensitive and confidential information. Proposed by Councillor Mrs Goffey, seconded by Councillor Mrs Yelland and agreed.

The following items were considered.

Finances -

- (ii) *Outstanding debtors.*

Members' Reports -

- (ii) *Citizens Advice Bureau.*

Staff Policy - *For the reconciliation of holiday employments with non-specific hours.*

It was agreed to close Part Two on the proposition of Councillor Mrs Goffey, seconded by Councillor Vachon and agreed.

215. **Members' Reports** -

- (i) Chamber of Trade - Councillor Mrs Marsh reported that the last meeting of the Chamber of Trade had been less well attended. The last 'Good Evening Okehampton' event at the end of August had been less well attended although was still successful.
- (ii) CAB - Councillor Leech reported under Part Two.
- (iii) Fairtrade Group - Councillor Mrs Goffey recorded nothing to report.
- (iv) Okehampton Carnival Committee - Councillor Mrs Yelland reported that there were still vacancies to fill at the royalty level and that the Okehampton Hamlets Parish Council had also been invited to support.
- (v) Okehampton College Community Forum - Councillor Leech reported that Okehampton College was holding a small ceremony on Friday 12th at 2 pm when the College would become a Co-operative Trust.
- (vi) Okehampton & District Community Transport Group - No formal report.
- (vii) DALC - The Clerk reported that notification had been received of the AGM and conference on 11 October 2014. As Councillor Davies was not available on that day, it was agreed that the Town Mayor would attend. The Committee also agreed that the Clerk attend the SLCC Conference.

The meeting closed at 9.05 pm.

Councillor Mrs M McDonald
Chairman