

**Okehampton Town Council
Full Council Meeting 22nd May 2023
Meeting Report**

Date:	15 th May 2023
Name:	Emma James

11. Highways Matters

11.1 Station Road and Limehayes Road - To consider a report from Cllr Leech in relation to concerns raised by a resident about the surface condition and increase in traffic using Station Road, and parking in Limehayes Road.

Station Road

Concern about the condition of the road surface going up Station Road due to the increase in traffic going to and from the station.

The areas designed to allow traffic to pull in to let others through are not big enough for coaches, hence there are more and more holdups and a lot of reversing.

Limehayes Road

Concern about the traffic in Limehayes Road, especially going north, as parked cars obstruct the view of oncoming vehicles. It is not until you go around the vehicles and over the hill that you can see what is coming.

11.2 On-Street Parking Charging Proposals- To consider a response to correspondence from DALC regarding DCC's proposals to introduce on-street parking charges in Okehampton.

I am writing to you as the clerk for Okehampton Town Council, a community where Devon County Council is considering introducing on-street parking charges.

DALC is aware from members of our Larger Councils Committee that some towns – including Okehampton - have concerns about this process and the level of communication involved, so I am writing to all our member councils representing communities under consideration for on-street parking charges to ask if you have any concerns about the potential expansion of on-street parking charges in your area, and how this change is being proposed.

I would be grateful if you could respond with any concerns by the end of this month, so that I can feed back to the next meeting of DALC's Larger Councils Committee

11.3 DCC (Exeter Road, Okehampton) (30mph Speed Limit Extension & 40mph Speed Limit) Order – To consider a response to the consultation which closes on 2nd June 2023.

**Devon County Council (Exeter Road, Okehampton)
(30mph Speed Limit Extension & 40mph Speed Limit) Order**

Devon County Council propose to make this under the Road Traffic Regulation Act 1984 to introduce

30mph Speed Limit along specified lengths of Exeter Road in Okehampton and Stockley in the district of West Devon

For ease of reference existing restrictions are in the draft order which may be seen with the orders it is proposed to revoke, a plan and statement of reasons at <https://devon.cc/tro> from 11 May 2023. Free bookable computer use is available during the opening hours of Devon Libraries. Documents are also available to view during normal office hours at the address below.

Objections and other comments specifying the proposal and the grounds on which they are made must be in writing to the address below or via <https://devon.cc/tro> to arrive by 2 June 2023. Receipt of submissions may not be acknowledged but those received will be considered. If you make a submission, please be aware that your comments will be anonymised prior to being sent to Highways & Traffic Orders Committee (HATOC) members for consideration or being published on the Council's website. Your data may be shared within the Council and with our partner agencies. Your personal details will be kept confidential in line with the Privacy Notice at <https://devon.cc/tro/privacy> and will only be shared in accordance with the terms of this Privacy Notice or to comply with the Council's legal obligations

11 May 2023

reference AJ/DEV001/356 - website reference 6005
Director of Legal & Democratic Services, County Hall, Topsham Road, Exeter EX2 4QD

Statement of Reasons

It is proposed to extend the existing 30mph speed limit because the land adjacent to the road is being developed and new homes have been built. A new junction has also been created onto Exeter Road

Specifically, the orders will avoid danger to persons or other traffic using the road or any other road or for preventing the likelihood of any such danger arising, for facilitating the passage on the road or any other road of any class of traffic (including pedestrians) and for preserving or improving the amenities of the area through which the road runs

**Devon County Council (Exeter Road, Okehampton)
(30mph Speed Limit Extension & 40mph Speed Limit) Order**

Devon County Council make the following order in exercise of powers under sections 82, 83, 84, part IV of schedule 9 of the Road Traffic Regulation Act 1984 (the Act) and of all other enabling powers

1. This order comes into force and may be cited as "Devon County Council (Exeter Road, Okehampton) (30mph Speed Limit Extension & 40mph Speed Limit) Order"

2. The lengths of road specified in schedule 1 are restricted roads for the purpose of section 81 of the Act

3. No person shall drive any motor vehicle at a speed exceeding 30 miles per hour on the lengths of road specified in schedule 1

3. No person shall drive any motor vehicle at a speed exceeding 40 miles per hour on the length of road specified in schedule 2

4. No speed limit imposed by this order applies to vehicles falling within regulation 3(4) of the Road Traffic Exemptions (Special Forces) (Variation and Amendment) Regulations 2011

5. The order listed in schedule 3 is revoked in its entirety

Schedule 1 Restricted Road

Lengths of road in Okehampton and Stockley in the district of West Devon

Exeter Road from a point 53 metres east of its junction with Beardown Road to its junction with Road Past Fatherford Farm

Road Past Fatherford Farm from its junction with Exeter Road to a point 232 metres east of its junction with Beardown Road

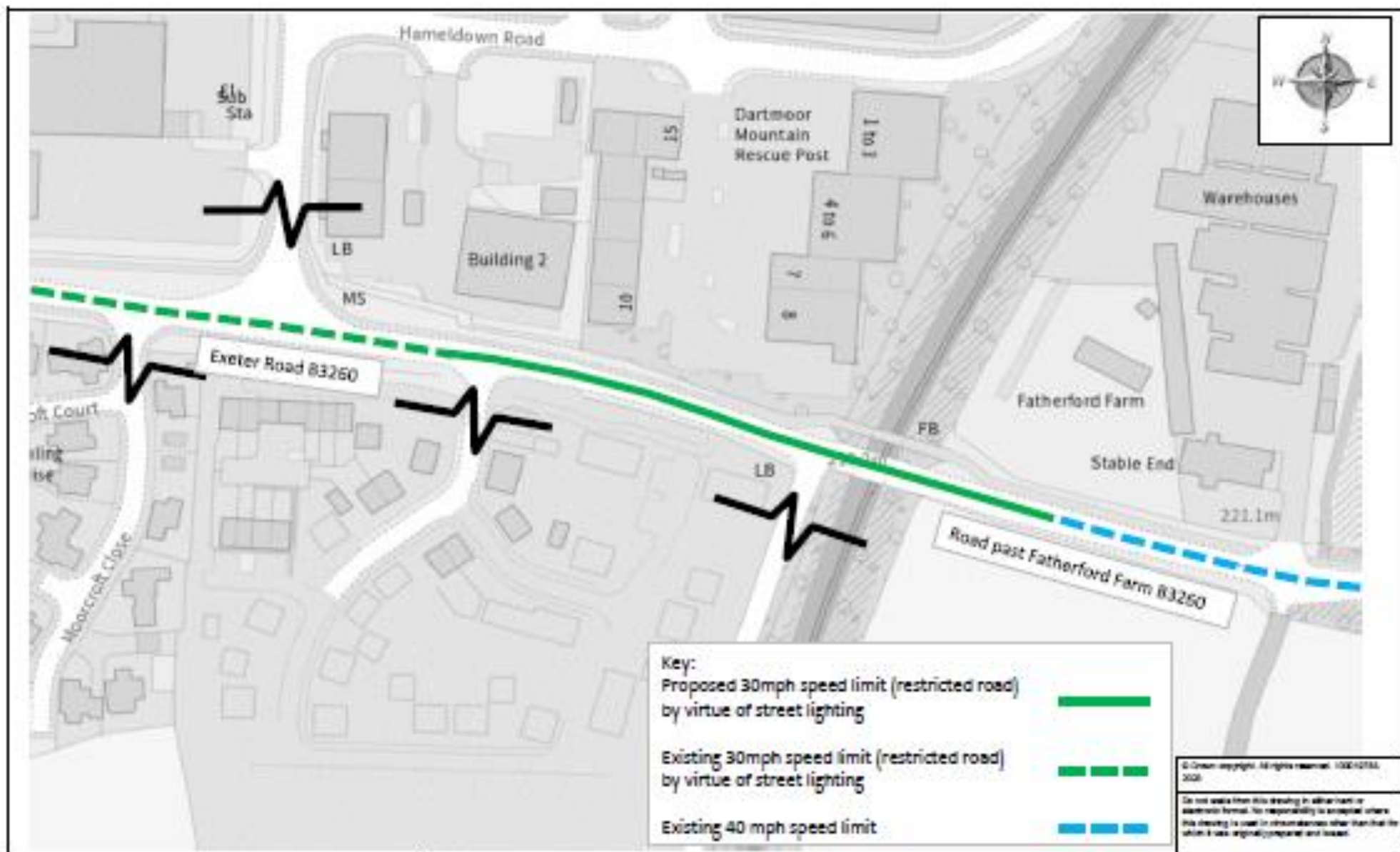
Schedule 2 40 mph Speed Limit

Length of road in Stockley in the district of West Devon

Road Past Fatherford Farm from a point 232 metres east of its junction with Beardown Road to a point 22 metres east of the access to Country Lanes Garden Centre

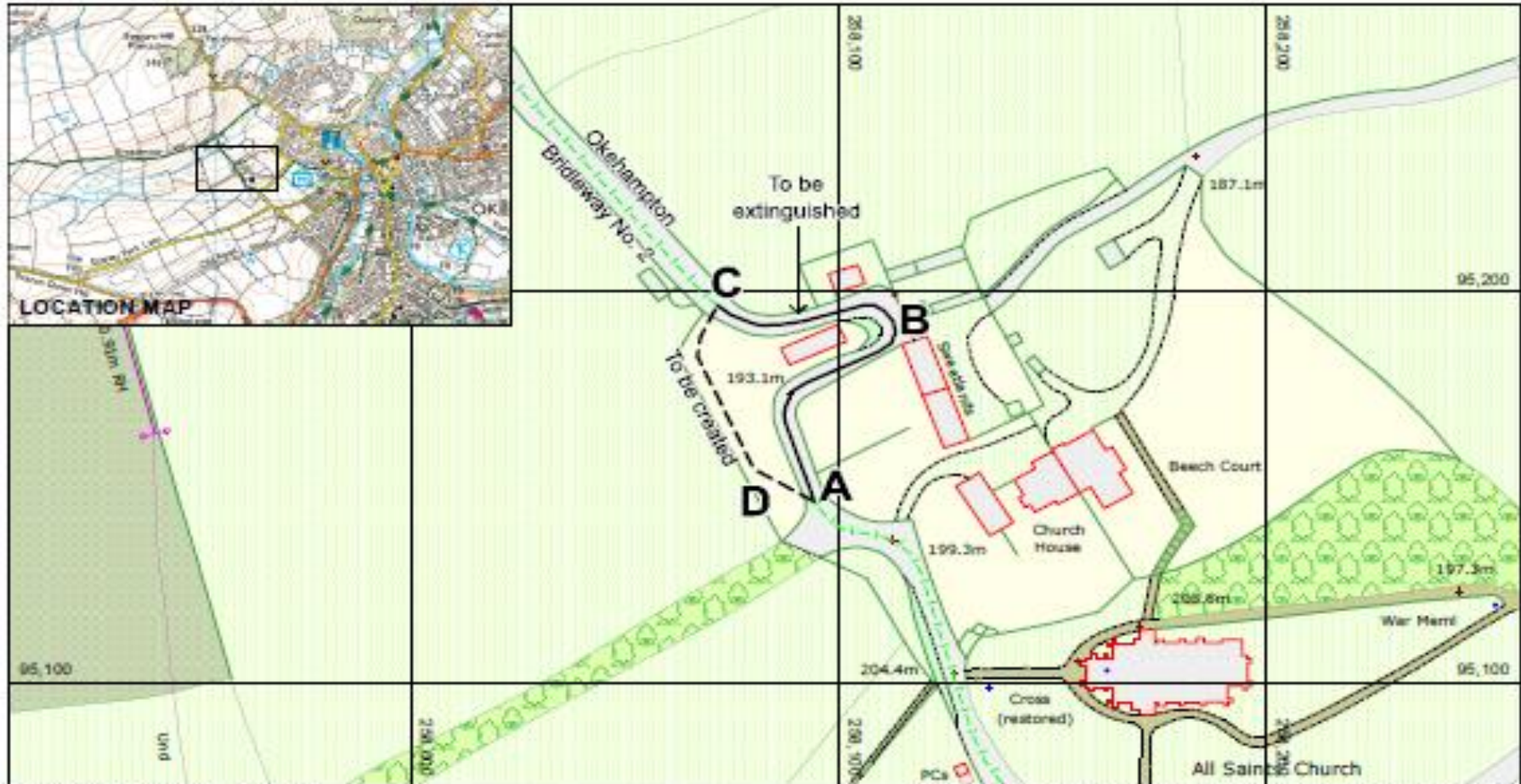
Schedule 3 Revocation

Order Name	To be revoked
The County of Devon (B3260 Exeter Road, Stockley Hamlet in the Parish of Okehampton Hamlets) (40mph Speed Limit) Order 2004	In its entirety



11.4 Proposed Diversion, Okehampton Bridleway 2 – To consider a response to an application by the landowner to divert part of the Bridleway. Extension of time to 24th May for submission of a comment has been obtained.

The proposed diversion moves the bridleway away from the meander in the middle of the current legal line to an existing track on their land nearby.






Map Reference SX5895 Grid 100m

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**DEVON COUNTY COUNCIL
PUBLIC PATH DIVERSION AND
DEFINITIVE MAP & STATEMENT
MODIFICATION ORDER 2023
BRIDLEWAY No. 2, OKEHAMPTON
(PART)**

NOTATION

-  Existing public bridleways
-  To be extinguished (A-B-C) approx 105m
-  To be created (A-D-C) approx 65m

NORTH

Devon
County Council

Drawing No. CCET/PROW22/081.1
Date April 2023
Scale 1:1250 at A4
Drawn by SCG

Meg Booth
DIRECTOR OF CLIMATE CHANGE,
ENVIRONMENT AND TRANSPORT

15. Finance –

15.2 Bank Signatories - To review bank account signatories and those authorised to make online payments.

Lloyds (including online payments)

Cllrs: ~~Goffey~~
Yelland
Marsh
Ireland
Tolley
Clerk
Assistant Clerk

Nationwide

Cllrs ~~Goffey~~
Marsh
Yelland
Tolley
Ireland

NatWest

Cllrs ~~Goffey~~
Ireland
Tolley
Yelland
Leech
Marsh

Clerk and Assistant Clerk are named correspondents.

Lloyds - Mayors Charity

Cllrs ~~Goffey~~
Marsh
Clerk
Assistant Clerk

Recommendations

- a) Mrs Goffey, who is no longer an OTC Councillor be removed.
- b) Signatories, including online banking, be resolved for the opening of a previously agreed account with the CCLA.

15.4 Rollover of funds from 2022/23 to 2023/24 Budget – To resolve to approve the rollover of funds in accordance with the report and as considered within the budget setting process for 2023/24.

To resolve to approve the roll forward of the below listed remaining funds from the 2022/23 financial year, increasing the available amount within this budget:

4140/202	Charter Hall Roof Replacement	£4,761.00
4150/201	General Maintenance TH	£2,276.00
4150/202	General Maintenance CH	£7,340.00
4168/202	External Decoration	£5,000.00

15.5 Mayors Charity Account – To resolve to approve the balance of the Mayor’s Charity Account as of 17th May 2023, the amount to be withdrawn and presented to the Mayor’s Charity.

The account balance at the end of the Mayoral Year is £1,86037

17.2 Neighbourhood Development Plan Working Group Expenditure Protocol – To review financial arrangement between the Town and Hamlets Councils and resolve to approve the protocol.

Protocol to enable Okehampton & Hamlets Neighbourhood Plan Group to incur expenditure

- It is acknowledged that Okehampton & Hamlets Neighbourhood Plan Group (OHNPG) may require authorisation to incur expenditure in pursuance of the Terms of Reference for the Group.
- Both Okehampton Town Council and Okehampton Hamlets Parish Council have included budget provision for a Neighbourhood Plan in their respective budgets.
- The purpose of the protocol is to empower OHNPG, where necessary and in the interests of efficiency, to commission minor orders and to incur corresponding expenditure on behalf of the Councils without the obligation to refer requests for prior approval.

The conditions that shall prevail are as follows:

1. A minor order is defined as a maximum of £250.00 including VAT.
2. The order shall be placed in the name of [Okehampton Town Council] or [Okehampton Hamlets Parish Council].
3. The order or decision must be in writing and endorsed by **at least one councillor representative on OHNPG from each Council.**
4. The order or decision shall be forwarded to the appropriate Clerk at the earliest opportunity.
5. A minor order shall be for a service and payable by cheque or BACS, payable through the relevant council’s normal payment cycle.
6. A limit £2,000 including VAT in any three-month period shall be the maximum expenditure that may be incurred using this process.
7. Exceeding the limit set in (5) above shall trigger an immediate call for a report on expenditure to both Councils, unless a report has previously been scheduled and/or prior approval for additional expenditure has been obtained.
8. **For Year 23/24 costs to be split 79% OTC, 21% OHPC. This calculation to be based on the Electoral Register numbers supplied by WDBC (1435 OHPC and 5317 OTC as at 10th May 2023, giving total electorate of 6752, resulting in OHPC % of that figure 21.25%, and OTC 78.75%).**

~~For Year 22/23 costs to be split 81% OTC, 19% OHPC. This calculation to be based on the numbers on the Electoral Register supplied by WDBC (1322 OHPC and 5369 OTC as at May 2022, giving total electorate of 6691, resulting in OHPC % of that figure 19.75%, and OTC 80.25%).~~

Orders for costs in excess of the limitation set out above shall be subject to the Councils’ prior approval.

17.3 Allotment Funding – To consider a draft agreement for the continued funding of allotments by Okehampton United Charity for the use of Okehampton residents removing the need for a grant application to be submitted. Funding from the Grants Budget to continue.

Allotment Funding Agreement between Okehampton Town Council and Okehampton United Charities

Background

Town and parish councils must consider any written request to provide allotments if requested by six or more electors in accordance with Section 23 of the Small Holdings and Allotments Act 1908 which places an obligation on the council to provide a sufficient number of allotment gardens. Both Okehampton Town (OTC) and Hamlets Parish Council's (OHPC) would need to consider the provision of allotments for their respective residents if there were none available within the respective parishes.

Allotments in Okehampton for use by residents of both the town and surrounding hamlets are provided and maintained by Okehampton United Charities (OUC), removing the obligation from OTC and OHPC.

Existing Situation

Historically the OTC and OHPC have considered provision of funding the cost of the maintenance of the allotments by OUC annually through the Grant Policy, each Council being requested to award a grant based on the percentage of electorate, figures provided by WDBC annually, for the respective areas.

Details of grant funding awarded in recent years is as follows:

Year	Grant Awarded	Comments
2018-19	£ 1,102.84	
2019-20	£ 5,650.00	Provision of raised beds
2021-22	£ 1,638.66	
2022-23	£ 1,988.63	

Funding Agreement

Because of the statutory requirement of Section 23 of the 1908 Act, OTC agrees to continue to reimburse the OUC for the general maintenance and running costs of the allotments annually in February/March without the need for a grant application to be submitted, subject to the following:

1. Receipt of a formal written request detailing the expenditure along with a copy of the last published accounts
2. Reimbursement of expenses will be provided on the same financial basis as previously agreed; that being the respective percentage of the total number of electorate in both the parishes of OTC and OHPC, (figures provided annually by WDBC).
3. Any request for reimbursement of allotment related expenses over and above that of normal running costs are to be separately accounted for, for consideration by the Policy & Resources Committee.

OTC will set aside an amount annually (previous figure + 20%) within its Grant Budget to cover the cost of the provision of allotments by OUC as set out above. Should the amount requested for reimbursement be over and above this amount, and there is insufficient funding left within the Grant Budget, the additional amount will be paid from the Grant Budget in the following financial year.

This will not preclude any other grant applications during the year from the OUC being considered.

This agreement will be reviewed at least every five years.