



Okehampton Town Council

Town Hall
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Paul R Snell
Town Clerk

4 November 2014

Dear Councillor

You are hereby summoned to attend a special meeting of the Okehampton Town Council to be held on Monday 10 November 2014 at 6.30 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

P R Snell
Town Clerk

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Co-option of Councillor** - To consider applications received for the current member vacancy and to resolve a co-option.
4. **Revised Meetings Schedule Jan – May 2015** – To consider and approve revisions to the schedule for meetings.