

**Minutes of a meeting of Okehampton Town Council held on
Tuesday 30th May 2023 at 4pm in the Council Chamber, Town Hall, Okehampton**

Members Present: Councillor A Fisher (Mayor)
Councillor C Holt (Chairman, Parks Committee)
Councillor T Leech (Chairman, Planning Committee)
Councillor A Wood (Chairman, Property Committee)
Councillor J Yelland (Chairman, Policy & Resources Committee)
Councillor B Tolley

In Attendance: Mrs E James (Town Clerk)

Absent: Councillor L Bird
Councillor R Colman
Councillor M Ireland
Councillor S Weekes

The meeting was livestreamed through the Council Facebook page.

Action

42 **Apologies for Absence** – On the proposition of Cllr Tolley, seconded Cllr Holt, it was **RESOLVED** to approve the apologies tendered by Cllr Marsh (personal).

43 **Declarations of Interest** – None

44 **Charter Hall Roofing Project**
On the proposition of Cllr Leech, seconded Cllr Wood, it was **RESOLVED** that the Clerk release the cost once the contract had been signed.

45 **Payments** – With agreement of those present, this item of business was brought forward. On the proposition of Cllr Wood, seconded Cllr Yelland, it was **RESOLVED** to approve the schedule of payments.

46 **PART 2 Confidential Matters** - On the proposition of Cllr Leech, seconded Cllr Wood it was **RESOLVED** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which were **CONFIDENTIAL** by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.

47 **Charter Hall Roofing Project**
On the proposition of Cllr Wood, seconded Cllr Leech, it was **RESOLVED** to approve the issuing of a letter of intent to the contractor for slates and M&E work.

Clerk

The JCT 2016 Minor Works Contract would be signed when completed.

On the proposition of Cllr Wood, seconded Cllr Leech, it was **RESOLVED** to redecorate any areas using those previously approved through planning consent and at last decoration.

Clerk

Information boards depicting the Council's Crest, sponsor a slate appeal information and CCTV would be purchased by the Clerk for fixing to the scaffolding.

Clerk

On the proposition of Cllr Tolley, seconded Cllr Wood, it was **RESOLVED** to exit Part 2 and ratify decisions made therein. The meeting was closed at 4.21pm.

Councillor Fisher
Mayor