

DR *Okey Music Day* *Jams*

Okey Music Day
Albury
Church St
OKEHAMPTON
DEVON
EX20 1JF

Re: Okey Music Day Grant Application 2023.

Dear Wonderful Person,

We are writing to Okehampton Council this year to apply for a grant of £1000 to help us organise and run this year's Okey Music Day on 16th July 2023.

Okehampton Council have generously helped us financially in previous years for which we are very grateful and this year we would like to increase the size of the music day slightly hence our increased request this year from £500 to £1000.

Okey Music Day has historically been funded by

- Council Grants - Okehampton Council & Okehampton Town Hamlets.
- Okehampton United Charities Grants
- Selling advertising space on our website and programmes.
- Private donations either through online donations or cash buckets throughout the town.

we will be pursuing these funding avenues again this year.

All the money we receive is used for

- Booking and paying acts and performers throughout the town
- P.A. hire and staffing
- Promotion of Okey Music Day via online and print advertising
- Running costs (website fees, admin sundries etc) which we keep to a minimum

Any money which we have left-over rolls forward to help us fund the next Okey Music Day. Being well funded in advance helps us be confident in making booking commitments and enables us to promote acts in good time to ensure we get good value for money.

Our activities bring joy to the town!

Okey Music Day is a fantastic event which offers the whole town, and the wider community from surrounding areas a free-to-attend event featuring a wide-range of music and venues. We bring a real boost to the mental and social health of Okehampton and are very proud to now be in our 3rd year running this music day which is such a source of positivity, good-will and wholesome enjoyment to the town.

Along with the local community we also benefit local businesses including the local pubs (The London Inn, The Kings Arms and The Fountain continue to support us with donations) and also the local food outlets who benefit from the increased number of visitors to the town on the day.

Our current Financial Statement

Income for OMD 2022	£6094
Outgoings for OMD 2022	£4907
Balance	£1187

Further information on OMD 2022 is available in the Post Event Report 2022 which you have received last year - Let me know if you need another copy.

Current Account Balance as of 3/2/23	£1365.17
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Please let me know if there's anything else you require.

We very much look forward to working with you again in 2023 to bring value for money for any grant you are able to award Okey Music Day.

Many thanks

The Okey Music Day Team

Here's our working spreadsheet - this is changing all the time.

The figures that are there for the bands you'll notice are less than last year. They are placeholders to help us budget. We're having to spread our budget over another full stage so trying to make that work. I hope you appreciate I cannot give you final figures because we cannot book bands for which we don't have the money for yet ;)

If there are problems with how this message is displayed, click here to view it in a web browser

The Mike Rice Memorial Stage		The London Inn Stage		The Fountain Inn Stage		The Museum Stage		Music & Bean Stage	
	FEE		FEE		FEE		FEE		FEE
14:00 dillyboys	£ 200.00 14:00			14:00		Okehampton Well-being Singers	£ 100.00		James Morris 12.00
15:00		15:00 Quattro	£ 200.00 15:00	15:00 Mariners Away	£ 100.00	11:00 jim causley	£ 100.00		12.45
16:00 Horce Diverse	£ 200.00 16:00			16:00		12:00	£ 100.00		01:30
17:00		17:00 Red Dirt Band	£ 200.00 17:00		£ 100.00	13:00 WREN MenSing	£ 100.00		02:15
18:00	£ 200.00 18:00			18:00		PA FEE	£ 250.00	3pm	END
19:00		19:00	£ 200.00 19:00	eddie kingdom quintet	£ 100.00				
20:00	£ 200.00 20:00			20:00					
21:00		21:00	£ 300.00 21:00	Rock Steady	£ 200.00				
22:00 Luna gray	£ 300.00 22:00			22:00					
23:00		23:00							
00:00									
PA FEE	£ 250.00	PA FEE	£ 250.00	PA FEE (TRY TO AVOID IF POSS)	£ 250.00				
RUNNING TOTAL		£ 3,900.00	TOTAL SPONSORSHIP		£ 4,720.00				



THE MUSEUM OF DARTMOOR LIFE

MUSEUM OF DARTMOOR
Life & Tourist Info
Point

3 West Street
Okehampton
Devon
EX20 1HQ

☎ 01837 52295

Emma James
The Town Clerk
Okehampton Town Council
Fore Street
Okehampton
EX20 1AA

15 February 2023

Dear Emma

APPLICATION FOR FINANCIAL ASSISTANCE - MUSEUM OF DARTMOOR LIFE

Traditionally, the Town Council has made available a grant to assist with the running of the Museum of Dartmoor Life which provides a resource for the Okehampton community and maintains a visitor attraction for the Town. Additionally, the museum provides the only tourist information facility in the North Dartmoor area. I would ask that the Town Council again considers providing financial assistance in this financial year.

In addition to the reports received by the Town Council from their nominated trustee, I can advise that the museum continues to thrive and a tremendous amount of time and in particular, volunteer effort, has been put in place for the museum to continue as a meaningful visitor attraction and community resource. The inclusion of the Tourist Information Point in the museum has maintained the focal point within the town and our volunteers have relished the additional challenge of information provision. In the 2022 season there were >10000 visitors to the information point.

Financially, the museum was able to generate a small surplus in the last FY, however, the forecast for this FY indicates a deficit, mainly due to the urgent repairs needed to renew part of the cottage roof in the courtyard. The trustees have also put in place a plan to reduce energy costs which have increased by 130% since last July. A recent professional Condition Survey of the building and its infrastructure is costed at £362k and the trustees are maintaining their efforts to meet the criteria for applying for a National Lottery Heritage Fund grant to update the infrastructure of the building and improve the interpretation and collection.

Last year, we obtained a grant to assist with our audience development and also a grant from the Royal Society which provided funding towards the 'Dyeing on Dartmoor' exhibition that will run through the coming season.

We would ask the Town Council to consider maintaining their continued support of the museum in the next financial year and award a grant compatible with last year's funding of £3500. We also request that the £1500 previously made available to WDBC to assist with the tourist information facility is allocated to the museum to allow the trustees to maintain the facility. Our Annual Report and Accounts are attached.

We would be grateful if you would ask the Town Council to consider our request for financial assistance.

Yours sincerely

forwarded electronically

R JENNINGS for Trustees

Charity Number 1173111
www.museumofdartmoorlife.org.uk
enquiries@museumofdartmoorlife.co.uk

The Museum of Dartmoor Life



Trustees' Annual Report 2022

Aim and Purpose

The aim of the charity is to provide and maintain the Museum of Dartmoor Life. The museum exists to provide opportunities for visitors, volunteers and members of the local community to learn about and enjoy the cultural and natural heritage of Dartmoor and Okehampton.

Objectives and Activities

The trustees' objectives are to collect, conserve and interpret artefacts and stories relating to Dartmoor, its history and people, and to engage with visitors and the local community to inspire diverse audiences and future generations to love and protect the Moor and its heritage. The museum maintains the existing collection and conserves artefacts and records, presenting them to the public in an absorbing and informative way. The museum organises and hosts local exhibitions and aspires to be a vibrant centre of lifelong learning with an exciting and diverse programme of workshops and events for the local community and visitors alike. It is a specific objective that the museum is for the public benefit, whether this is part of life long learning or maintaining the collection for visitors and the local community.

Achievements, Performance and Outlook

The museum normally opens from March to October but did not open fully until May for the 2021 season due to national guidelines issued by the government in relation to the Covid 19 pandemic. This initial opening was limited to individuals or small family groups although visits by schools or local community groups were allowed at the end of the season. A number of events and exhibitions were held during the season, concluding with an exhibition on the railway to coincide with the reopening of the station at Okehampton.

Overseas visitors did not materialise in 2021 mainly due to the restrictions imposed by the pandemic, however, we welcomed more than 6,000 home based visitors as many took the opportunity to holiday at home rather than overseas.

The museum continues to undertake the role of providing tourist information and provided assistance to more than 10,000 visitors in the 2021 season.

Routine maintenance and some improvements to the fabric of the building have been achieved, mainly on a self help basis. The museum has a policy of sustainability and a longer term environmental control programme will be put in place over the next two years to maintain the integrity of the museum and collection. A costed condition survey was undertaken in 2021 and listed works required at £360k. These works will form part of the museum's bid to the National Lottery Heritage Fund that will be made in 2022/23.

The trustees have set out their five year plan and continue to monitor and develop the strategic vision that will require, potentially; audience development, new digital interpretation and development of the premises. The project will need engagement with grant giving bodies, as well as a bid to the National Lottery Heritage Fund. New trustees with specific skills have been recruited specifically to help develop the museum's future. Trustees have continued to ensure good governance is in place and trustees, staff and volunteers have received external training (electronically) to assist with our objectives.

The museum was reaccredited with the Arts Council in 2017 and will continue with accreditation when the scheme is reintroduced by the Arts Council in 2022.

Financial Review

In this accounting period the trustees continued their policy of financial caution, especially with the uncertainty of income streams with the museum closed at the beginning of the season. However, central government assistance in the form of grants totalling £10,667 allowed the charity a reasonable surplus over operating income and expenditure. Capital assets at the end of the accounting period are £315,000 although these assets cannot be used without undermining the work of the charity. Surplus funds have been set aside to invest in development and infrastructure funding, together with any matched funding requirements.

There remain a number of financial risks to the charity, not least any loss of rental or grant income. Therefore, the priority is to increase visitor numbers and shop revenue to offset any potential loss of revenue in other areas. The trustees will continue to exercise prudence in the next financial period and seek grants where possible.

The trustees are particularly grateful for the continued support of Okehampton Town Council without whose financial assistance the museum and charity would have ceased to be a going concern.

Reserves

It is charity's policy to maintain a balance on unrestricted funds, which equates to at least three months expenses and an amount to cover emergency situations that may arise from time to time, equivalent to £25,000. The balance of £65,859, held in unrestricted funds, meets this target. The trustees will continue with measures to ensure that cash reserves are maintained and available to meet unforeseen eventualities.

Volunteers

Our volunteers continue to be the life blood of the organisation and the museum would not survive without the dedicated service provided by our volunteers. The trustees would like to take this opportunity to formally thank all volunteers who work tremendously hard in ensuring that the museum continues to fulfil its purpose. Without our volunteers' valuable contribution, the museum would be unable to meet its objectives. Volunteers undertake a variety of vital roles. These ensure that the maintenance, collection care and documentation of the museum's core activities are maintained.

In addition, in 2021 the front of house volunteers continued to provide the valued tourist information service that has received many plaudits. The museum continues to seek volunteers, especially front of house information advisers, who have an interest in supporting the community in through the museum and its activities.

It is the aspiration of the trustees that all volunteers should enjoy a meaningful experience when associated with the museum and every effort is made to ensure their experience is as fulfilling and structured as possible.

Structure, Governance and Management

The method of appointment of trustees and the charity's officers is set out in the charity's governing document. The trustees are responsible for the running of the museum and meet at least six times a year. This can be virtually or in person. Administrative matters are overseen by the trustees' officers which consist of the chair, immediate past chair, secretary and treasurer. Routine operational matters are delegated to the manager who, with lead volunteers, has day to day operational responsibilities. The trustees will continue to seek new trustees with appropriate skills to enhance the work of the charity.

Administrative Information

The trustees during the year and up to the date of this report are:

Deborah Pritchard	Immediate Past Chair
Anne Russell	
Jan Goffey	
Dr Mary Seddon	
Karen Slattery	Secretary
Jane Marchand	
Rose Dugard	
Dr Jenna Spellane	Appointed Mar 22
Joanna Rowse	Appointed Mar 22
Antonio Rinaldi	Appointed Apr 22
Richard Jennings	Treasurer, Chair (Oct 18)



The Museum of Dartmoor Life Receipt and Payment Accounts

Charity No
1173111

For the period from 1 Apr 2021 To 31 Mar 2022

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Front of House Sales	14,558			14,558	1,817
Rents	13,021			13,021	13,279
Fundraising and Events					
Donations					5
Grants	14,167			14,167	13,850
Tourist Information Grant		1,500		1,500	1,500
HMRC					6,100
Refunds					1,502
Other	107			107	
Sub total (Gross income for AR)	41,853	1,500	-	43,353	38,053
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	41,853	1,500	- 0	43,353	38,053
A3 Payments					
Staff Costs	12,587	500		13,087	13,925
Stock	3,143			3,143	213
Event Costs	331			331	360
Utilities	1,795	250		2,045	3,447
Insurance	3,381			3,381	3,158
Routine Maintenance	2,181			2,181	1,178
Repairs and other Property Costs	3,796			3,796	1,628
Communications	632	500		1,132	650
Administration	1,103			1,103	897
Capital Expenditure and Development	2,236			2,236	3,000
Volunteer Travel and Subsistence	266	250		516	3
Professional and Management Fees					
Marketing	1,028			1,028	230
Refunds					50
Collection and Other Costs					
Sub total	32,479	1,500	-	33,979	28,737
A4 Asset and investment purchases, (see table)					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total payments	32,479	1,500	- 0	33,979	28,737
Net of receipts/(payments)	9,374	-	-	9,374	9,316
A5 Transfers between funds					
A6 Cash funds last year end	56,485	-	-	56,485	
Cash funds this year end	65,859	-	-	65,859	56,485

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Lloyds Bank 30-96-23 28255168	65,759		-
			-
Petty Cash	100	-	-
Total cash funds	65,859	-	-

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Stock	1,000	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Museum Premises	Unrestricted funds	-	300,000
Fixtures, Fittings and Equipment	Unrestricted funds	-	15,000
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities


Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



R SEWING

14/1/22

To: Members of the Policy and Resources Committee

Okehampton
Carnival
Committee

I am contacting you on behalf of Okehampton Carnival Committee to ask if you would kindly consider us for a grant of £1,000.00 towards the Carnival.

As you are probably aware we have to pay an Events Organiser to obtain and run our road closure and along with rising costs of insurance etc we will find our funds a little stretched this year.

The Carnival not only sees a lot of Okehampton residents entering but others from surrounding towns and villages.

We know a lot of the local shops and cafes are busy during the day and in the evening the pubs and take-aways also see an increase in custom.

We hope you will be able to support us with a grant.

Okehampton Carnival Committee Handbook



The Carnival Handbook provides an overview of the Constitution for the good and benefit of the Committee.

Contents

SECTION 1.

Understanding the Carnival Committee

Mission and Vision

Committee Meetings and the Annual General Meeting

SECTION 2.

The Committee

The Purposes of the Committee

Membership

Political and Other Outside Activity

Members' Interests

Responsibilities as a Committee Member

Role and Responsibilities of the Chair

The Role and Responsibilities of the Committee

Declaration of Interests

Conflict of Loyalties

Direct Financial Interest

SECTION 3.

Managing the Funds

Money and Property

Relationship with Finance & Funding

Fundraising

Date: 27 February 2023

To: Policy and Resources Committee, Okehampton Town Council

Re: Grant Application for Tor Support Services (Registered Charity Number 1163407)

Dear Sir / Madam,

I am a trustee of an Okehampton, Devon-based charity called Tor Support Services that provides free, confidential counselling for 5 – 25 year olds who live in the town and surrounding area.

The Tor Support Services team consists of a voluntary board of Trustees, paid/voluntary counsellors and a small office team. Both voluntary staff and paid staff work hard to ensure the core service runs efficiently and is available to those in crisis.

The principal role of the organisation is to provide confidential counselling services from its base at Okehampton College, and the charity has been offering this service since 2009. Our clients are local children and young people who are referred to us with a wide range of issues, from anxiety and depression, bereavement or parental separation, behavioural problems, substance abuse or self-harm. Increasingly we are seeing young people who are coping with the distress of gender dysphoria. Added to this are those whose lives have been impacted by the consequences of the Covid pandemic and the cost-of-living crisis.

The most common reasons for referral in recent years have been anxiety, depression and self-harm, noting a high proportion of these young people are also disadvantaged by a number of social deprivation factors.

In previous years we have applied for a small grant and last year you very kindly awarded £500 to assist with the cost of the provision of counselling services for children and young people. This was a huge help as we responded to the rising need among our younger generation, including a worrying increase among primary age children. Last year referrals to us exceeded 200 for the first time and we expect this to continue in 2023, not least as the local population rapidly expands.

The reason for the application and the amount requested:

This year, we are hopeful that you would consider an application for a larger grant of £3,000 to support our core service delivery for the next financial year 2023-24;

- A grant of £3,000 would fully fund 60 counselling sessions.



- Each client is offered a course of 8 free counselling sessions; each session costs Tor Support Services £49.12 to deliver (this includes an amount to cover administration and other service costs such as training and safeguarding).
- This grant would be invaluable in reducing the current waiting list of 41 clients (29 primary age, 12 secondary age).
- The funding will make a considerable difference by helping to ensure we can effectively manage the increasing number of referrals, deliver an efficient service offering as many counselling sessions as possible, and plan ahead to use all our resources to best effect.

The benefit to Okehampton town residents:

The accessible, locally-based, early intervention counselling we offer improves the life chances of children and young people, helping build their resilience and giving the strategies to help them cope as they move towards adulthood.

Nationally, mental health services are severely over-stretched, and this is particularly the case for youth services. Sadly, research indicates that 50% of long-term mental health problems are established by age 14, 75% by age 25.

The counselling Tor Support Services provides is extremely effective in helping our young clients understand their situation and build the resources and resilience they need to help them cope. Online evaluation and client feedback indicates that over 90% of our clients show an improvement in their mental health after counselling.

Unfortunately, the NHS services do not have enough capacity to deal with the demand and for this reason Tor Support Services are successful in filling the gap. We work closely with the Okehampton Medical Centre on developing integrated working models across community partners to improve the care of people in our local community who have active mental health problems. We hold regular multidisciplinary mental health meetings as part of this collaborative work. Also, we have close links with our local primary schools and operate from premises within the secondary school site.

In a recent letter of support Dr Emma Chapman, a senior GP at the Okehampton Medical Practice, stated:

"We see so many people at the Medical Centre struggling with mental health problems - an increasing proportion of these are under 25 years old. We are so lucky to have Tor Support locally. They have helped so many of our young people and continue to do so. I don't know what we'd do without this service."

Finally, Tor Support Services is committed to safeguarding in line with national legislation - all our counsellors have taken professional training in counselling or psychotherapy and have relevant experience of supporting children and young

people. Counsellors are DBS checked and carefully vetted, and in addition to taking the level 3 core group safeguarding training our team attend other safeguarding training if they have not already done these, such as training in the recognising and acting on abuse and child sexual exploitation and domestic violence and abuse. We are also members of BACP (British Association of Counsellors and Psychotherapists).

Statement of accounts for the most recent accounting year

See .pdf document attached to the email.

Sadly, it is already very evident that Tor Support Services, and other local charities, will face funding challenges this year as other issues (cost of living etc.) mean funding opportunities are all under great pressure. We continue to remain positive in what could appear to be a rather bleak outlook, but the work that we do is crucial to the local young community that we support, many of whom are at crisis point. For this reason, a grant from the Okehampton Town Council would be invaluable.

We would greatly appreciate any support you are able to offer us - the funds would be put to excellent use.

Thank you so much for taking the time to read and consider our application for funding. Should you require further information please do not hesitate to contact me.

Yours sincerely,
Anna-Marie Tooth | Trustee | Tor Support Services
a.tooth@torsupportservices.org.uk | 07739 463597

More details about the work that we do can be found on the Tor Support Services website - <https://torsupport.org.uk>

Tor Support Services

Statement of Financial Activities

Year ended 31 March 2022

			2022		2021
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	4	15,419	28,865	44,284	59,093
Charitable activities	5	627	—	627	—
Investment income	6	873	—	873	1,125
Total income		<u>16,919</u>	<u>28,865</u>	<u>45,784</u>	<u>60,218</u>
Expenditure					
Expenditure on charitable activities	7,8	44,044	36,984	81,028	56,516
Total expenditure		<u>44,044</u>	<u>36,984</u>	<u>81,028</u>	<u>56,516</u>
Net (losses)/gains on investments	9	—	(1,881)	(1,881)	1,463
Net (expenditure)/income		<u>(27,125)</u>	<u>(10,000)</u>	<u>(37,125)</u>	<u>5,165</u>
Transfers between funds		30,000	(30,000)	—	—
Net movement in funds		<u>2,875</u>	<u>(40,000)</u>	<u>(37,125)</u>	<u>5,165</u>
Reconciliation of funds					
Total funds brought forward		27,522	70,334	97,856	92,691
Total funds carried forward		<u>30,397</u>	<u>30,334</u>	<u>60,731</u>	<u>97,856</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 8 to 16 form part of these financial statements.

Tor Support Services

Statement of Financial Position

31 March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible fixed assets	14	768	1,097
Investments (restricted fund)	15	<u>20,309</u>	<u>52,190</u>
		21,077	53,287
Current assets			
Debtors	16	4,627	—
Cash at bank and in hand		<u>37,107</u>	<u>46,464</u>
		41,734	46,464
Creditors: amounts falling due within one year	17	<u>2,080</u>	<u>1,895</u>
Net current assets		39,654	44,569
Total assets less current liabilities		<u>60,731</u>	<u>97,856</u>
Net assets		<u>60,731</u>	<u>97,856</u>
Funds of the charity			
Restricted funds		30,334	70,334
Unrestricted funds		<u>30,397</u>	<u>27,522</u>
Total charity funds	18	<u>60,731</u>	<u>97,856</u>

These financial statements were approved by the board of trustees and authorised for issue on 7 September 2022 and are signed on behalf of the board by:

Tor Support Services

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations			
Donations	3,646	—	3,646
Grants			
Grants receivable	11,773	28,865	40,638
	<u>15,419</u>	<u>28,865</u>	<u>44,284</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations			
Donations	2,933	3,000	5,933
Grants			
Grants receivable	—	53,160	53,160
	<u>2,933</u>	<u>56,160</u>	<u>59,093</u>

5. Charitable activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Other income from charitable activities	<u>627</u>	<u>627</u>	<u>—</u>	<u>—</u>

6. Investment income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Income from listed investments	<u>873</u>	<u>873</u>	<u>1,125</u>	<u>1,125</u>

Tor Support Services

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations			
Donations	3,646	—	3,646
Grants			
Grants receivable	11,773	28,865	40,638
	<u>15,419</u>	<u>28,865</u>	<u>44,284</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations			
Donations	2,933	3,000	5,933
Grants			
Grants receivable	—	53,160	53,160
	<u>2,933</u>	<u>56,160</u>	<u>59,093</u>

5. Charitable activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Other income from charitable activities	<u>627</u>	<u>627</u>	<u>—</u>	<u>—</u>

6. Investment income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Income from listed investments	<u>873</u>	<u>873</u>	<u>1,125</u>	<u>1,125</u>

Tor Support Services

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

14. Tangible fixed assets

	Equipment £
Cost	
At 1 April 2021	1,646
Additions	329
At 31 March 2022	<u>1,975</u>
Depreciation	
At 1 April 2021	549
Charge for the year	658
At 31 March 2022	<u>1,207</u>
Carrying amount	
At 31 March 2022	<u>768</u>
At 31 March 2021	<u>1,097</u>

15. Investments (restricted fund)

	Listed investments £
Cost or valuation	
At 1 April 2021	52,190
Additions	—
Disposals	(30,000)
Fair value movements	(1,881)
At 31 March 2022	<u>20,309</u>
Impairment	
At 1 April 2021 and 31 March 2022	—
Carrying amount	
At 31 March 2022	<u>20,309</u>
At 31 March 2021	<u>52,190</u>

All investments shown above are held at valuation.

Financial assets held at fair value

The fair value valuation has been provided by the investment managers.

16. Debtors

	2022 £	2021 £
Trade debtors	<u>4,627</u>	<u>—</u>

Tor Support Services

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

17. Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	1,830	1,645
Accruals and deferred income	250	250
	<u>2,080</u>	<u>1,895</u>

18. Analysis of charitable funds

Unrestricted funds

	At 1 April 2021	Income	Expenditure	Transfers	At 31 March 2022
	£	£	£	£	£
Unrestricted funds	<u>27,522</u>	<u>16,919</u>	<u>(44,044)</u>	<u>30,000</u>	<u>30,397</u>

	At 1 April 2020	Income	Expenditure	Transfers	At 31 March 2021
	£	£	£	£	£
Unrestricted funds	<u>16,677</u>	<u>4,058</u>	<u>(17,185)</u>	<u>23,972</u>	<u>27,522</u>

Tor Support Services

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

18. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 April 2021 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 March 2022 £
United charities	7,187	19,051	(16,213)	—	—	10,025
Police crime commissioner	—	—	—	—	—	—
Investments held	52,190	—	—	(30,000)	(1,881)	20,309
Awards 4 All	4,354	9,814	(14,168)	—	—	—
Farringdon Trust	5,132	—	(5,132)	—	—	—
Newby Trust	1,471	—	(1,471)	—	—	—
	<u>70,334</u>	<u>28,865</u>	<u>(36,984)</u>	<u>(30,000)</u>	<u>(1,881)</u>	<u>30,334</u>

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 March 2021 £
United charities	865	10,095	(3,773)	—	—	7,187
Police crime commissioner	9	3,000	(3,037)	28	—	—
Investments held	74,727	—	—	(24,000)	1,463	52,190
Awards 4 All	413	9,837	(5,896)	—	—	4,354
Farringdon Trust	—	5,132	—	—	—	5,132
Newby Trust	—	5,000	(3,529)	—	—	1,471
Devon County Council	—	4,277	(4,277)	—	—	—
Devon Community Foundation	—	18,819	(18,819)	—	—	—
	<u>76,014</u>	<u>56,160</u>	<u>(39,331)</u>	<u>(23,972)</u>	<u>1,463</u>	<u>70,334</u>

SMALL GRANT APPLICATION FORM (£500 maximum)



Okehampton Town Council

About your Group or Organisation

Name of group/organisation/charity:

OKEHAMPTON LADIES FRIENDSHIP GROUP

Registered Charity Number (if applicable): N/A

Registered address: N/A

Contact name and address (if different):

DEVON EX20 1NX

Email: Phone/mobile:

Contact's role within organisation: CO-ORDINATOR

Please give brief details of the principal role of the organisation: To make new friends, promote good health & well-being, combat loneliness & find happiness with like-minded people whilst learning more about the town & area we live in.

What is your organisations total membership? 22

Are you, or your organisation, the organiser of the event/activity? Yes / No
Third-party applications through any 'parent' organisations will not be accepted.

Do you as the applicant, or any of the organisers of the event/activity, have a close connection with anyone who would directly benefit financially from award of the grant? Yes / No

If yes, please provide details of the connection and how they would benefit :

Payment details, if successful

Please indicate how you would prefer to be paid if successful:

- By Cheque payable to: THE OCKMONT CENTRE, OKEHAMPTON
- By BACS: please send your bank details to Caroline Ellis accounts@okehampton.gov.uk or send them to the Town Hall, Fore Street, Okehampton, EX20 1AA.

Would you like a cheque to be presented to the organisation by the Town Mayor, if a suitable date can be arranged? If yes, please provide the relevant contact details: YES PLEASE

..... MRS. SUE LEECH 01837 53079

Local Involvement

How does the organisation benefit the community? WE ARE A GROUP OF WARM, FRIENDLY, SLIGHTLY 'LONG-IN-THE-TOOTH' LADIES WHO MEET IN A SAFE & RELAXING ENVIRONMENT TO CHAT & LEARN, & SWAP IDEAS & EXPERIENCES. WE PROVIDE FRIENDSHIP, COMPANIONSHIP & WELL-BEING TO COMBAT ISOLATION & FIGHT MENTAL HEALTH ISSUES. SEVERAL NEW FRIENDSHIPS HAVE RESULTED FROM THIS, & OTHER ORGANISATIONS HAVE BENEFITED FROM OUR MEMBERS JOINING THEM
Of the total membership, approximately how many reside in: ALONGSIDE THEIR NEW FRIENDS.

a) Okehampton? 19

b) Okehampton Hamlets? 3

Average number of members attending each meeting? 17

Number of meetings per year? 10 PLUS TRIPS & SPECIAL EVENTS

About the Grant

Please state what the grant will be used for and how it will directly benefit Okehampton town residents, details of event/activity location and dates should be included.

IT WILL BE USED TO PAY FOR THE HIRE OF A ROOM AT THE OCKMENT CENTRE ONCE A MONTH FOR TEN MONTHS AND CONTRIBUTE TOWARDS LOCAL SPEAKERS FOR THEIR EXPENSES OR CHARITIES. FUTURE SPEAKERS INCLUDE THE EX-MAYOR OF OKEHAMPTON, LINDA FROM OKE COMMUNITY GARDENS, SOMEONE FROM MEN IN SHEDS, JAMES PARK-KEEPER, SIMMONS PARK & DAVID FROM A LOCAL FUNERAL DIRECTORS. WE WANT THE MONEY TO BE DISTRIBUTED LOCALLY & TO LEARN MORE ABOUT OUR AREA.
The wider Okehampton area and newer housing developments mainly fall within the area of Okehampton Hamlets Parish Council (OHPC) and not that of the Town Council. Where the event/activity is expected to benefit residents of OHPC as well as the town, please indicate the approximate proportion for each parish area (%) provide details of how you came to this conclusion.

..... UNABLE TO QUANTIFY (AFTER DISCUSSION WITH THE TOWN CLERK)

Please supply full costings of the project, equipment or activity:

..... Room Hire @ £18 per session for 10 months = £180

..... WE LIKE TO PAY OUR SPEAKERS APPROX £20 FOR THEIR TIME/EXPENSES/CHARITY DONATION

What is the amount of grant requested? £ 250.....

Are you contributing matched funding?YES.....

Please give details of any other grant applications, made elsewhere, for the event/activity:

Organisation	Amount	Outcome if known
OKEHAMPTON HAMLETS P.C.	£250	N/K

Is your organisation running fundraising activities for this project?YES.....

When do you anticipate the money will be spent (date)?THROUGHOUT THE NEXT FEW MONTHS.....

Checklist:

You are applying on behalf of a voluntary group, not-for-profit organisation or charity? YES/~~NO~~

Your project/activity will directly benefit the residents of Okehampton? YES/~~NO~~

Is your application retrospective? ~~YES~~/NO

Have you received or been awarded a Town Council grant within this financial year? ~~YES~~/NO

Have you completed and submitted a feedback form or report for any previously awarded grant? YES/~~NO~~

Okehampton Town Council

18th May 2023

Oke Ladies
Friendship Group

Dear Emma

Town Council Grant Application 2022

On behalf of all members of Okehampton Ladies Friendship Group, I would like to thank you for your generosity in awarding us a grant of £250. It paid for room hire at the Ockment Centre for 10 months and supplemented celebrations for our Anniversary in June and our Christmas celebrations. Although the cost of room hire was covered by your grant, we continued paying our usual subs and raising money from our monthly raffle. This covered the cost of a visit to The Museum of Dartmoor Life, monthly refreshments, craft supplies, flowers for sick members, and donations to speakers' charities and to the local Food Bank. We wanted to support local people and organisations wherever possible and learn more about our town and some of the people in it whilst putting our money back into the town and local area.

Our plans for 2023 include a visit to another National Trust property if we are fortunate enough to get another grant for transport with Okehampton Community Transport Group from the Hamlets Council and to Bow Nursery for Christmas shopping and lunch again.

Our monthly meetings are held at The Ockment Centre on the first Friday of each month from 2pm to 4pm. If you and/or any members of the Council would like to drop in you will be made very welcome.

Policy and Resources Committee:

Okehampton Town Council Grant application 2023 for:

Okehampton Friendship Group (not for profit organization)

Income and Expenditure details for 2022:

Income: £780.50

Expenditure: £780.50

Projected costs / budget estimate for 2023:

Income: £800.00 (subject to successful grant applications)

Expenditure: £800.00 (subject to any increase in costs)

SMALL GRANT APPLICATION FORM (£500 maximum)

Okehampton Town Council

About your Group or Organisation

Name of group/organisation/charity:

Wren Music

Registered Charity Number (if applicable): 1128790

Registered address: Ebenezer Hall, Okehampton, Devon, EX20 1AR

Contact name and address (if different): Amy Wilson

Email: amy@wrenmusic.co.uk Phone/mobile: 01837 53754

Contact's role within organisation: Development Manager

Please give brief details of the principal role of the organisation: Wren Music is a music education charity.

We organise activities and events for all ages with the aim of using local cultural heritage to promote social and musical inclusion.

What is your organisations total membership? N/A. Wren Music is not a membership organisation.

Are you, or your organisation, the organiser of the event/activity?

Yes

Third-party applications through any 'parent' organisations will not be accepted.

Do you as the applicant, or any of the organisers of the event/activity, have a close connection with anyone who would directly benefit financially from award of the grant?

No

If yes, please provide details of the connection and how they would benefit :

Payment details, if successful

Please indicate how you would prefer to be paid if successful:

- By Cheque payable to:
- By BACS: please send your bank details to Caroline Ellis accounts@okehampton.gov.uk or send them to the Town Hall, Fore Street, Okehampton, EX20 1AA.

Would you like a cheque to be presented to the organisation by the Town Mayor, if a suitable date can be arranged? If yes, please provide the relevant contact details:

This can be arranged as soon as we finalise our programme.

Local Involvement

How does the organisation benefit the community? We provide music and arts activities for people to actively participate in, as well as a limited number of performances, and volunteering opportunities.

We try to bring a grant monies into the town, which this year includes Heritage Lottery for a Folk Trail and National Lottery Communities Fund for Singing for Wellness (for people with respiratory illness.)

Of the total membership, approximately how many reside in:

a) Okehampton?

b) Okehampton Hamlets?

Average number of members attending each meeting?

Number of meetings per year? This project we aim for 40 events in Okehampton

About the Grant

Please state what the grant will be used for and how it will directly benefit Okehampton town residents, details of event/activity location and dates should be included.

40 events to celebrate Wren's 40th Anniversary. Exact programme is still being finalised

Please see attached statement. This specific funding is for two elements within the whole project

A Midsummer event at The Communtiy Garden, and a six date junk music tour of green saces in town and Hamlets

The wider Okehampton area and newer housing developments mainly fall within the area of Okehampton Hamlets Parish Council (OHPC) and not that of the Town Council. Where the event/activity is expected to benefit residents of OHPC as well as the town, please indicate the approximate proportion for each parish area (%) provide details of how you came to this conclusion.

We expect that 66% of the junk music project to take place in the Hamlets

Please supply full costings of the project, equipment or activity:

Please see atfcached budget, which is specifically for two elemenst within a bigger project

What is the amount of grant requested? £ 500

Are you contributing matched funding? Yes

Please give details of any other grant applications, made elsewhere, for the event/activity:

Organisation	Amount	Outcome if known
Please see attached document		

Is your organisation running fundraising activities for this project? Yes: some events will have door charge,

When do you anticipate the money will be spent (date)? Between 24 June and 29 September

Checklist:

You are applying on behalf of a voluntary group, not-for-profit organisation or charity? YES

Your project/activity will directly benefit the residents of Okehampton? YES

Is your application retrospective? NO

Have you received or been awarded a Town Council grant within this financial year? NO

Have you completed and submitted a feedback form or report for any previously awarded grant? YES

Wren Music

40th Anniversary Celebrations

40 events in Okehampton between Midsummer and Michaelmas

2023 is the 40th anniversary of Wren Music as an organisation. 38 of those years has seen our headquarters based in Okehampton.

Wren Music is a professional folk arts organisation. At Wren Music we build communities with music. Our skilled musicians use folk arts to empower people from all backgrounds to make music, with voice or instruments. We constantly celebrate success and ability, and address barriers to include people who may feel on the outside.

Taking part with us is fun. We help people exceed their own expectations of themselves. The respiratory choir members jubilant at the end of a song because they thought they couldn't manage it without coughing; the young person with selective mutism who agrees to give a solo in the after-school club show; and the care home resident who learns a new skill on a musical instrument despite approaching the end of their life. We make music-making accessible and believe that having fun and feeling relaxed are vital to doing something you thought you couldn't.

To mark the anniversary and the decision by the Trustees to concentrate more of our work in Okehampton and the Hamlets we have set ourselves the challenge of 40 events over the summer, between 24 June and 29 September.

Our aims for this series of events is to raise awareness of Okehampton as a place for Folk Music for visitors, linking with economic development and also to make local residents aware of how folk music is important to local cultural heritage.

Some events are already firmly in the calendar, others are in the process of being finalized, in that they are known events and dates and times need conforming. Other events are still looking for partners.

Confirmed events:

Name of event	Date	Venue	Target Audience
Midsummer Celebrations	24 June	Community Garden	Local families

Launch of new open access Folk ensembles	24 June	Ebenezer Hall	Visitors and local folk enthusiasts
Joint performance by Mensing and Devon Youth Folk Ensemble	8 July	Youth Hostel: Bracken Tor	Visitors
Launch of Okehampton Town Folk Trail	July date tbc	Throughout town centre, link with museum tbc	Local people
Sing and Play: Finale session	10 July	Ebenezer Hall	Local families
Okey Music Day: providing p.a.	16 July	Various through town	Local bands and audience
Dartmoor Concert	21 July	tbc	Local audience and visitors
Okehampton Show: Providing p.a.	10 August	Show Field	Visitors and locals
Presentation to Friendly Circle	5 September	Charter Hall	Local retired people
Story into Music: Part of Okehampton Library Literary Festival	13 September:	Okehampton Library	Local families
Presentation about Baring-Gould as part of Literary Festival	14 September	Okehampton Library	General public
Events planned but exact details to be finalised.			
Six x Junk Music open outdoor workshops: Tour of green spaces in town and on estates	Tbc during August	TBC	Local children and young people

Other events in preparation include|:

- Singing for Confidence
- First Time Singing
- Singing Weekend
- Have a go with Instruments
- Musician visits to care homes
- Sing and Stroll
- Ceilidh
- Family ceilidh
- Singers club
- Tunes session

40 for 40 Budget:

Exact costing for all events are difficult to predict. Some events are already paid for, others will rely on earned income via Box Office, and we expect the total budget to be in the region of £5000. Match funding includes Heritage Lottery Funding, National Lottery Communities Fund

The projects we are asking for specific funding for are:

Midsummer event at Community Garden and Six date junk music tour of green spaces in school holiday.

Item	Cost £
Musicians fees at Midsummer event: 3 x 3 sessions	568
Musicians for Junk Music tour: 2 x 12 sessions	758
Project manager	300
Marketing & Publicity	250
Full Cost Recovery @ 30%: Includes overheads, Insurances, DBS	563
Total	2439
Funding	
Okehampton Town Council	500
Okehampton Hamlets Council	500
Okehampton United Charities (To be applied for)	750
Other funders to be researched	689
Total	2439

SMALL GRANT APPLICATION FORM (£500 maximum)

About your Group or Organisation



Okehampton Town Council

Name of group/organisation/charity:

FRIENDS OF OKEHAMPTON LIBRARY

Registered Charity Number (if applicable):

Registered address:

Contact name and address (if different):

OKEHAMPTON EX20

Email:

friends@okehamptonlibrary.co.uk

Phone/mobile:

Contact's role within organisation:

Volunteer

Please give brief details of the principal role of the organisation:

To promote the library service and encourage public awareness; to represent users; to fundraise through organising social events; to contribute to local cultural events; to support the library with publicity and hosting events.

What is your organisations total membership?

20

Are you, or your organisation, the organiser of the event/activity?

☒ Yes / ☐ No

Third-party applications through any 'parent' organisations will not be accepted.

Do you as the applicant, or any of the organisers of the event/activity, have a close connection with anyone who would directly benefit financially from award of the grant?

Yes ☐ ☒ No

If yes, please provide details of the connection and how they would benefit :

Payment details, if successful

Please indicate how you would prefer to be paid if successful:



By Cheque payable to:

FRIENDS OF OKEHAMPTON LIBRARY



By BACS: please send your bank details to Caroline Ellis accounts@okehampton.gov.uk or send them to the Town Hall, Fore Street, Okehampton, EX20 1AA.

Would you like a cheque to be presented to the organisation by the Town Mayor, if a suitable date can be arranged? If yes, please provide the relevant contact details:

[Redacted] (Secretary) [Redacted]
[Redacted]

Local Involvement

How does the organisation benefit the community? Membership is open to all library users over 18 years; it represents users on issues of services, stock, opening hours and presentation; it promotes the library to ensure continuation of service; it fundraises to provide additional facilities for staff and users.
Of the total membership, approximately how many reside in:

a) Okehampton? 12

b) Okehampton Hamlets? 0

Average number of members attending each meeting? 7

Number of meetings per year? 12 + AGM

About the Grant

Please state what the grant will be used for and how it will directly benefit Okehampton town residents, details of event/activity location and dates should be included.

To offset expenditure for a Book Festival (Okebookfest). It will offer a cultural event to promote books, reading and the library. Please ^{see} attached timetable for details. Specifically, we would like to cover the cost of the two When Music events (invoice attached).

The wider Okehampton area and newer housing developments mainly fall within the area of Okehampton Hamlets Parish Council (OHPC) and not that of the Town Council. Where the event/activity is expected to benefit residents of OHPC as well as the town, please indicate the approximate proportion for each parish area (%) provide details of how you came to this conclusion.

Unfortunately, we are unable to give a figure. The library does not have a break down of membership by post code. Anyone can attend the events whether they are a member or not. It is impossible to say which part of town they will be from.

Please supply full costings of the project, equipment or activity: Please see attached

expenditure spreadsheet and timetable of events. When invoice also attached.

What is the amount of grant requested? £ 320

Are you contributing matched funding? No, but any shortfall in revenue will have to be paid from our current funds.

Please give details of any other grant applications, made elsewhere, for the event/activity:

Organisation	Amount	Outcome if known
Okehampton Harriers	£145	unknown
Okehampton United ^{Charities}	£320	unknown

Is your organisation running fundraising activities for this project? No. We will cover any shortfall from current funds.

When do you anticipate the money will be spent (date)? By the end of September 2023

Checklist:

You are applying on behalf of a voluntary group, not-for-profit organisation or charity? YES/NO

Your project/activity will directly benefit the residents of Okehampton? YES/NO

Is your application retrospective? YES/NO

Have you received or been awarded a Town Council grant within this financial year? YES/NO

Have you completed and submitted a feedback form or report for any previously awarded grant? YES/NO

Okebookfest 2023 (9th – 16th Sept)

Timetable – draft

Day	Event	Time	Notes
Saturday 9 th	Family upcycling craft using old books	10-12.30	<ul style="list-style-type: none"> - Oxfam upcycling team (Tavistock Books and Music shop) - In chdn's library - Upstairs if necessary - Free event - Expenses only
Monday 11 th	Author panel: Michael Jecks + others	7 – 9	<ul style="list-style-type: none"> - MJ to organise other authors - Event to be confirmed by MJ - Organisation as per Thursday's panel
Wednesday 13 th	WREN instrument picnic parents/carers and babies/toddlers	10 – 11	<ul style="list-style-type: none"> - Free event - In chdn's library - Music and stories
Thursday 14 th	Author panel: Morgen Witzel and Marilyn Livingstone (A J McKenzie - medieval murders); Rebecca Tope (Baring-Gould biog), Stephanie Austin (Death in Devon mysteries) WREN musical performance of Baring-Gould	7 - 9.45	<ul style="list-style-type: none"> - 30 mins each?? To include Q&A - 15 min interval - 15 mins for book signing at end - Kate @ Dogberry to bring books for sale?? - £10 tickets? - free tickets for short story comp winners??? - Friends to provide refreshments
Saturday 16 th	Short story comp prizes awarded??? Creative writing w/s with Cathie Hartigan £30	10-4.30	<ul style="list-style-type: none"> - Upstairs room - Lunch included (Ginny Shipway to cater) - Tea, coffee, biscuits included - Screen & projector - CH to bring her own books for sale
Launched spring 2023. Closing date 16 th June	Short story writing competition for KS3 at Okehampton College.		<ul style="list-style-type: none"> - Head of English agreed to run it. - Poster with details sent - Michael Jecks to judge - Winners announced at end of summer term - JC to make book of entries for display in library during Okebookfest – send to college library afterwards

Okebookfest 9th - 16th Sept 2023

Expenditure

Event	Cost	Notes
Family craft event FREE		£16 Oxfam upcycling team Tavistock (17 miles at 45p per mile = £8. 2 people = £16)
Wren		£320 Instrument picnic + Baring Gould performance
Author panels x2	£145 + other authors MJ asks	Michael Jecks - no charge for self. Other authors TBC by him Stephanie Austin - travel expenses only (41 miles at 45p per mile = £20) Morgen Witzel & Marilyn Livingstone £50 Rebecca Tope £75
Creative writing w/s Cathie Hartigan	£180	
Lunch for w/s	£137.50	Ginny Shipway catering @ £12.50 per head. Max 10 places
Tea/coffee for author panels + writing w/s	£20	Friends to provide coffee, tea, milk, biscuits
Short story comp prizes	Approx £150	Dependent upon how many winners and runners up Michael
Publicity and tickets printed	from sponsorship	Jecks awards. 1st prize £50, runners up £25
Logo design for festival	£50	Print posters x30 colour + flyers x100 colour + tickets x100 b/w in library.
	£80	Alex Thomas graphic designer
Total	£1,099	Rounded up to nearest £

Income

Source	Amount	Notes
OUC grant	£447	To cover the cost of: creative writing w/s, logo design, printing
Okehampton Town Council grant	£320	To cover the cost of Wren events
Okehampton Hamlets grant	£145	To cover the cost of the author panel Thursday 14th
Sponsorship	???	Unknown as yet. Ask for sponsors for prize money short story comp
Ticket price author event	£10 per head	
Creative writing w/s	£30 per head	Includes lunch and tea/coffee
Individual donations	???	

SMALL GRANT APPLICATION FORM (£500 maximum)



Okehampton Town Council

About your Group or Organisation

Name of group/organisation/charity:

OKEHAMPTON EXCELSIOR SILVER BAND

Registered Charity Number (if applicable):

N/A

Registered address:

THE BAND ROOM, MARKET STREET,

OKEHAMPTON, DEVON, EX20 1JP

Contact name and address (if different):

OKEHAMPTON, DEVON, EX20

Email:

Phone/mobile:

Contact's role within organisation:

TREASURER

Please give brief details of the principal role of the organisation:

BRASS BAND PROVIDING FREE TUITION TO NON-MUSICIANS +

FREE MEMBERSHIP, INSTRUMENT LOAN + WEEKLY PRACTICE TO ANY

BRASS MUSICIAN. WE PROVIDE MUSIC AT LOCAL EVENTS

What is your organisations total membership?

23

Are you, or your organisation, the organiser of the event/activity?

Yes / ☒ No

Third-party applications through any 'parent' organisations will not be accepted.

Do you as the applicant, or any of the organisers of the event/activity, have a close connection with anyone who would directly benefit financially from award of the grant?

Yes / ☒ No

If yes, please provide details of the connection and how they would benefit :

Payment details, if successful

Please indicate how you would prefer to be paid if successful:

- By Cheque payable to:
- ☒ By BACS: please send your bank details to Caroline Ellis accounts@okehampton.gov.uk or send them to the Town Hall, Fore Street, Okehampton, EX20 1AA.

BACS DETAILS:

ACC NAME: OKEHAMPTON EXCELSIOR SILVER BAND

ACC NO:

SORT CODE:

Would you like a cheque to be presented to the organisation by the Town Mayor, if a suitable date can be arranged? If yes, please provide the relevant contact details:

Local Involvement

How does the organisation benefit the community?

PROVIDES FREE MEMBERSHIP, INSTRUMENT LOAN + PRACTICES
PROVIDES FREE TUITIONS FOR NON-MUSICIANS
PLAYS AT LOCAL EVENTS

Of the total membership, approximately how many reside in:

- a) Okehampton? 13
b) Okehampton Hamlets? 5

Average number of members attending each meeting? 20

Number of meetings per year? 52

About the Grant

Please state what the grant will be used for and how it will directly benefit Okehampton town residents, details of event/activity location and dates should be included.

TO PURCHASE A NEW SET OF CAROL BOOKS + A NEW
SET OF MUSIC FOLDERS.

ENABLE US TO CONTINUE TO PLAY CAROLS + OTHER MUSIC
AROUND THE TOWN + SURROUNDING AREAS

The wider Okehampton area and newer housing developments mainly fall within the area of Okehampton Hamlets Parish Council (OHPC) and not that of the Town Council. Where the event/activity is expected to benefit residents of OHPC as well as the town, please indicate the approximate proportion for each parish area (%) provide details of how you came to this conclusion.

N/A

Please supply full costings of the project, equipment or activity:

£190 FOR A SET OF CAROL BOOKS

£300 FOR A SET OF MUSIC FOLDERS

What is the amount of grant requested? £ £90

Are you contributing matched funding? WE ARE BUYING OTHER MUSIC + ACCESSORIES

Please give details of any other grant applications, made elsewhere, for the event/activity:

Organisation	Amount	Outcome if known
<u>N/A</u>		

Is your organisation running fundraising activities for this project? NO

When do you anticipate the money will be spent (date)? JULY 2023

Checklist:

You are applying on behalf of a voluntary group, not-for-profit organisation or charity?

YES/NO

Your project/activity will directly benefit the residents of Okehampton?

YES/NO

Is your application retrospective?

YES/NO

Have you received or been awarded a Town Council grant within this financial year?

YES/NO

Have you completed and submitted a feedback form or report for any previously awarded grant? YES/NO N/A

SMALL GRANT APPLICATION FORM (£500 maximum)

About your Group or Organisation

Name of group/organisation/charity: OKEHAMPTON UNITED ECCLESIASTICAL CHARITY

Registered Charity Number (if applicable): 1077584

Registered address:

Contact name and address (if different):

Email: ~~XXXXXXXXXXXXXXXXXXXX~~ Phone/mobile:

Contact's role within organisation: CLERK

Please give brief details of the principal role of the organisation:

TO MAINTAIN THE "TOWN CLOCK" FIXED
TO THE TOWER OF ST. JAMES CHAPEL.

What is your organisations total membership? 5-TRUSTEES

Are you, or your organisation, the organiser of the event/activity?

Yes / ~~No~~

Third-party applications through any 'parent' organisations will not be accepted.

Do you as the applicant, or any of the organisers of the event/activity, have a close connection with anyone who would directly benefit financially from award of the grant?

Yes / ~~No~~

If yes, please provide details of the connection and how they would benefit:

THE POPULATION AT LARGE WILL CONTINUE
TO BENEFIT

Payment details, if successful

Please indicate how you would prefer to be paid if successful:

- By Cheque payable to: THE TRUSTEES OF ST. JAMES CHAPEL

- By BACS: Bank Name: NAT WEST

Account Name: As above

Account Number: Sort Code:

Would you like a cheque to be presented to the organisation by the Town Mayor, if a suitable date can be arranged? If yes, please provide the relevant contact details: 01395 446077

Local Involvement

How does the organisation benefit the community?

THE CHARITY MAINTAINS THE CLOCK
INSTALLED IN THE TOWER OF THE MAYORAL
CHAPEL OF ST. JAMES

Of the total membership, approximately how many reside in:

a) Okehampton? FOUR (TRUSTEES)

b) Okehampton Hamlets?

Average number of members attending each meeting? FOUR

Number of meetings per year? MORE THAN ONE FORMAL MEETINGS.

About the Grant

Please state what the grant will be used for and how it will directly benefit Okehampton town residents, details of event/activity location and dates should be included.

THE GRANT WILL BE USED TO MAINTAIN THE
CLOCK DESCRIBED ABOVE
COSTS INVARIABLY EXCEED THE AMOUNT OF
THE GRANT RECEIVED

The wider Okehampton area and newer housing developments mainly fall within the area of Okehampton Hamlets Parish Council (OHPC) and not that of the Town Council. Where the event/activity is expected to benefit residents of OHPC as well as the town, please indicate the approximate proportion for each parish area (%) provide details of how you came to this conclusion.

THE CLOCK TOWER IS SITUATED IN
FORE ST. OKEHAMPTON

Please supply full costings of the project, equipment or activity:

IMPOSSIBLE TO PREDICT MAINTENANCE COSTS.
(See comment above)

What is the amount of grant requested? £ 500 .

Are you contributing matched funding? YES

Please give details of any other grant applications, made elsewhere, for the event/activity:

Organisation	Amount	Outcome if known

Is your organisation running fundraising activities for this project? No

When do you anticipate the money will be spent (date)? 2023/24

Checklist:

You are applying on behalf of a voluntary group, not-for-profit organisation or charity? YES/NO

Your project/activity will directly benefit the residents of Okehampton? YES/NO

Is your application retrospective? YES/NO

Have you received or been awarded a Town Council grant within this financial year? YES/NO

Have you completed and submitted a feedback form or report for any previously awarded grant? YES/NO

Trustees of St James Chapel

Financial Statement for the year ending 31st December 2021

INCOME:

	Opening bal.	376.24
Feb. 12. Transfer	1000.00	
26. Oke. Town Cncl.	500.00	
April 26 United Charity	2500.00	
	<hr/>	
	4000.00	4000.00
		<hr/>
		£4376.24
		<hr/>

Trustees of St. James Chapel

Financial Statement for the year ending 31st December 2021

1.

Expenditure

Jan.	25. Insurance	84.76
	26. Electricity	138.85
Feb.	19. Ellec.	352.11
	25. Insur.	84.76
Mar.	25. Insur.	86.81
	26. Elec.	226.11
Apr.	23. Elec.	13.79
	26. Insr.	86.46
May	6. Elec.	242.83
	21. Elec.	241.34
	26. Ins.	86.46
Jun.	22. Elec.	238.78
	25. Insr.	86.46
	28. Dawsons	51.60
Jul.	21. Elec.	18.03
	26. Ins.	86.46
Aug.	20. Elec.	11.60
	25. Ins.	86.46
Sep.	22. Elec.	11.05
	27. Ins.	86.46
Oct.	21. Elec.	10.38
	25. Ins.	86.46

Okehampton United Ecclesiastical Charity

Financial Statement for the year ending 31st. December 2021

INCOME

Opening balance... **53056.92**

Feb. 9. United Charity **2500.00**

15. M & G. **677.35**

26. M & G **432.80**

COIF **127.14**

COIF **355.69**

April 19. M & G **1354.70**

21.M & G **340.05**

May 28 M & G **1266.35**

M & G **432.80**

M & G **103.09**

COIF **361.17**

Aug. Oke. Town Cndl. **5000.00**

31. M & G **1060.20**

M & G **340.05**

COIF **103.09**

COIF **361.19**

Nov. 30. COIF **103.09**

COIF **369.93**

15288.67

15288.67

68354.59
