



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

01837 53179
townclerk@okehampton.gov.uk

Emma James
Town Clerk

26th June 2023

Dear Councillor

You are summoned to attend a meeting of the Planning Committee to be held on **Monday 3rd July 2023 at 6.30pm** in the Council Chamber, Town Hall, Fore Street, Okehampton.

Committee Membership consists of the following:

Cllr T Leech (Chairman)	Cllr A Fisher (Mayor)
Cllr M Ireland (Vice-Chairman)	Cllr J Yelland (Chairman, Policy & Resources)
Cllr L Bird	Cllr A Wood (Chairman, Property)
Cllr R Colman	Cllr C Holt (Chairman, Parks)

Yours faithfully

E James

Emma James
Town Clerk

AGENDA

This meeting will be livestreamed through the Council's Facebook page. Persons attending will be captured on film except when seated in the public seating area, with the exclusion of the first row. Any speech may be picked up and broadcast.

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building using either staircase and make your way to the meeting point in Red Lion Yard where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Business to be Transacted

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Declarations of Interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
3. **Public Participation** – To receive questions or comments from members of public. (Please note that decisions cannot be made on items not detailed on the agenda.)

4. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.

5. **Planning Applications** – To consider the following applications:

1947/23/TPO Reduce crown all over by approximately 8 metres, to leave as a pollard at approximately 20 metres. Tree works to be undertaken before tree becomes unsafe to climb due to ash dieback. 33 Edgehill, Fern Meadow, Okehampton EX20 1PB
Comments by 12th July 2023

1945/23/TPO T1: Oak - Crown reduce by up to 3 metres the tree is very large and is providing excessive shade throughout multiple gardens within the housing block. This is causing other less species to grow horizontally out over the fence in search of light and restricting grass growth, the tree has also lost a few minor branches within the residential gardens and G1: Birch x 2 Crown height reduction by up to 3 metres due to trees causing excessive shading on the small residential gardens. 3 Quarry Fields, Okehampton EX20 1TZ
Comments by 6th July 2023

1823/23/HHO Householder application to replace roof with grey tile and the addition of 2 Velux windows (Retrospective) 12 Brandize Park, Okehampton, EX20 1EQ.
Comments by 20th July 2023

1836/23/FUL Conversion of former bank to commercial unit with two self-contained flats. 40 Fore Street, Okehampton EX20 1EY
Comments by 20th July 2023

1858/23/FUL Replace windows, install 2.4m high security fencing and vehicle and pedestrian gates, 8no parking spaces and timer frames covered seating area. Okehampton Community College, Mill Road, Okehampton EX20 1PW
Comments by 20th July 2023

1964/23/FUL Existing decorative brick bands to front elevation to be replaced for new decorative brick bands matching the original design. 27-28 Fore Street, Okehampton EX20 1HB
Comments by 27th July 2023

1624/23/FUL Conversion of existing mixed use development to include/provide 4 dwellings (resubmission of 4129/22/FUL. 21 Est Street, Okehampton EX20 1AT.
Comments by 27th July 2023

PART TWO – CONFIDENTIAL ITEMS

6. **The Committee is recommended to pass the following resolution:**

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.'

7. **Parking Matters** – To receive and consider a report from Cllr Leech