

11:31
Detailed Income & Expenditure by Budget Heading 31/05/2023

Month No: 2

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>POLICY AND RESOURCES</u>								
<u>101 ADMIN</u>								
1080 MISC INCOME	1,300	1,300	0	(1,300)			0.0%	
1176 PRECEPT	0	210,947	421,893	210,947			50.0%	
1190 INTEREST	1,275	2,216	700	(1,516)			316.5%	
1191 INVESTMENT INCOME	250	250	250	0			100.0%	
ADMIN :- Income	2,825	214,712	422,843	208,131			50.8%	0
4001 SALARIES	7,930	15,488	100,700	85,212		85,212	15.4%	
4009 STAFF TRAINING	605	3,525	1,500	(2,025)		(2,025)	235.0%	
4010 STAFF TRAVEL	0	0	100	100		100	0.0%	
4021 TELEPHONE AND FAX	67	1,289	1,850	561		561	69.7%	
4023 PRINT/POST/STAT.	44	75	1,100	1,025		1,025	6.8%	
4024 SUBSCRIPTIONS	0	740	2,200	1,460		1,460	33.6%	
4025 INSURANCE (ALL AREAS)	0	19,890	40,000	20,110		20,110	49.7%	
4026 PHOTOCOPIER	0	267	1,230	963		963	21.7%	
4031 ADVERTISING	280	540	600	60		60	89.9%	
4032 MARKETING	0	38	2,000	1,962		1,962	1.9%	
4037 INSPECTIONS	0	46	0	(46)		(46)	0.0%	
4051 BANK CHARGES	28	67	500	433		433	13.5%	
4055 PROFESSIONAL/LEGAL FEES	0	1,710	2,000	290		290	85.5%	
4057 AUDIT FEES (INT+EXT)	0	0	1,600	1,600		1,600	0.0%	
4058 I T / SOFTWARE	1,222	3,567	5,850	2,283		2,283	61.0%	
4068 CLOTHING/PPE	0	0	100	100		100	0.0%	
4141 CCTV	97	6,419	6,000	(419)		(419)	107.0%	
4147 Bid Feasibility	5,000	5,000	5,000	0		0	100.0%	
4403 CAPITAL OFFICE IT	0	0	1,000	1,000		1,000	0.0%	
ADMIN :- Indirect Expenditure	15,272	58,659	173,330	114,671	0	114,671	33.8%	0
Net Income over Expenditure	(12,447)	156,054	249,513	93,459				
<u>102 DEMOCRATIC</u>								
1020 DONATIONS	0	2,149	0	(2,149)			0.0%	
1021 GRANTS RECEIVED	0	2,902	0	(2,902)			0.0%	
DEMOCRATIC :- Income	0	5,051	0	(5,051)				0
4028 MAYORS ALLOWANCE	9	9	2,500	2,491		2,491	0.4%	
4060 CIVIC FUNCTIONS	42	42	1,000	958		958	4.2%	
4061 COUNCILLORS EXPENSES	0	0	500	500		500	0.0%	
4172 Commemorative/Charter Celebrat	426	523	5,000	4,477		4,477	10.5%	
DEMOCRATIC :- Indirect Expenditure	477	574	9,000	8,426	0	8,426	6.4%	0
Net Income over Expenditure	(477)	4,477	(9,000)	(13,477)				

Continued over page

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104 GRANTS (INCL SECTION 137)								
4205 GRANTS - SPECIFIC POWERS	0	0	29,000	29,000		29,000	0.0%	
GRANTS (INCL SECTION 137) :- Indirect Expenditure	0	0	29,000	29,000	0	29,000	0.0%	0
Net Expenditure	0	0	(29,000)	(29,000)				
POLICY AND RESOURCES :- Income								
	2,825	219,763	422,843	203,080			52.0%	
Expenditure								
	15,749	59,232	211,330	152,098	0	152,098	28.0%	
Movement to/(from) Gen Reserve	(12,924)	160,530						
PROPERTIES								
201 TOWN HALL								
1001 TOWN HALL RENT RECEIVED	125	125	4,200	4,075			3.0%	
1003 TOWN HALL HIRE	325	525	500	(25)			105.0%	
TOWN HALL :- Income	450	650	4,700	4,050			13.8%	0
4001 SALARIES	2,313	4,562	26,250	21,688		21,688	17.4%	
4011 NON DOMESTIC RATES	0	7,846	12,325	4,479		4,479	63.7%	
4012 WATER	0	0	200	200		200	0.0%	
4014 GAS AND ELECTRICITY	571	859	8,690	7,831		7,831	9.9%	
4037 INSPECTIONS	226	226	5,300	5,074		5,074	4.3%	
4055 PROFESSIONAL/LEGAL FEES	0	200	2,000	1,800		1,800	10.0%	
4068 CLOTHING/PPE	0	117	100	(17)		(17)	117.3%	
4149 CLEANING	2	235	500	265		265	47.1%	
4150 GENERAL MAINTENANCE	332	716	4,276	3,560		3,560	16.7%	
4402 CAPITAL WORKS KITCHEN&OFFICES	0	0	500	500		500	0.0%	
TOWN HALL :- Indirect Expenditure	3,445	14,762	60,141	45,379	0	45,379	24.5%	0
Net Income over Expenditure	(2,995)	(14,112)	(55,441)	(41,329)				
202 CHARTER HALL								
1006 ALCOHOL LICENCE	0	0	100	100			0.0%	
1011 CHARTER HALL HIRE FEES	930	1,355	500	(855)			271.0%	
1081 ROOF DONATIONS	199	199	0	(199)			0.0%	
CHARTER HALL :- Income	1,129	1,554	600	(954)			259.0%	0
4011 NON DOMESTIC RATES	0	3,044	3,044	0		0	100.0%	
4012 WATER	0	0	3,100	3,100		3,100	0.0%	
4014 GAS AND ELECTRICITY	152	265	4,400	4,135		4,135	6.0%	
4059 PERFORMING RIGHTS/LICENCE	0	0	1,300	1,300		1,300	0.0%	

11:31 Detailed Income & Expenditure by Budget Heading 31/05/2023

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4140 CHARTER HALL ROOF REPLACEMENT	0	0	24,761	24,761		24,761	0.0%	
4150 GENERAL MAINTENANCE	2,446	2,446	8,340	5,894		5,894	29.3%	
4168 EXTERNAL DECORATION	0	0	5,000	5,000		5,000	0.0%	
CHARTER HALL :- Indirect Expenditure	2,598	5,755	49,945	44,190	0	44,190	11.5%	0
Net Income over Expenditure	(1,469)	(4,200)	(49,345)	(45,145)				
203 MARKET HALL								
1017 LOWER MARKET OFFICES	0	0	4,000	4,000			0.0%	
1018 CINEMA INS/WATER/ELECT RECHARG	0	0	8,000	8,000			0.0%	
1024 CINEMA	0	0	12,500	12,500			0.0%	
1029 LOWER MARKET HALL RENT	0	0	5,200	5,200			0.0%	
MARKET HALL :- Income	0	0	29,700	29,700			0.0%	0
4014 GAS AND ELECTRICITY	348	594	4,860	4,266		4,266	12.2%	
4150 GENERAL MAINTENANCE	2,924	2,970	1,500	(1,470)		(1,470)	198.0%	
MARKET HALL :- Indirect Expenditure	3,272	3,564	6,360	2,796	0	2,796	56.0%	0
Net Income over Expenditure	(3,272)	(3,564)	23,340	26,904				
311 Fairplace Toilets								
4012 WATER	0	620	3,000	2,380		2,380	20.7%	
4014 GAS AND ELECTRICITY	0	0	1,300	1,300		1,300	0.0%	
4149 CLEANING	0	0	7,547	7,547		7,547	0.0%	
4150 GENERAL MAINTENANCE	82	128	1,600	1,472		1,472	8.0%	
Fairplace Toilets :- Indirect Expenditure	82	748	13,447	12,699	0	12,699	5.6%	0
Net Expenditure	(82)	(748)	(13,447)	(12,699)				
312 Market Street Toilets								
4012 WATER	0	0	5,700	5,700		5,700	0.0%	
4014 GAS AND ELECTRICITY	397	397	11,140	10,743		10,743	3.6%	
4015 Market Street Toilets Cleaning	46	93	6,256	6,163		6,163	1.5%	
4150 GENERAL MAINTENANCE	0	0	1,600	1,600		1,600	0.0%	
Market Street Toilets :- Indirect Expenditure	443	489	24,696	24,207	0	24,207	2.0%	0
Net Expenditure	(443)	(489)	(24,696)	(24,207)				
PROPERTIES :- Income	1,579	2,204	35,000	32,796			6.3%	
Expenditure	9,839	25,318	154,589	129,271	0	129,271	16.4%	
Movement to/(from) Gen Reserve	(8,260)	(23,114)						

PARKS

Detailed Income & Expenditure by Budget Heading 31/05/2023

Month No: 2

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301 CEMETERY								
1037 INTERMENT FEE	200	200	500	300			40.0%	
1038 EXCLUSIVE RIGHT OF BURIAL	490	490	500	10			98.0%	
1039 MEMORIAL STONE	280	280	500	220			56.0%	
CEMETERY :- Income	970	970	1,500	530			64.7%	0
4011 NON DOMESTIC RATES	0	102	122	20		20	83.5%	
4038 BURIAL MAINTENANCE/ADMIN COSTS	0	93	500	407		407	18.5%	
4144 SPOIL REMOVAL - CEMETERY	0	0	500	500		500	0.0%	
4145 CEMETERY MANAGEMENT COSTS	0	0	300	300		300	0.0%	
CEMETERY :- Indirect Expenditure	0	195	1,422	1,227	0	1,227	13.7%	0
Net Income over Expenditure	970	775	78	(697)				
302 PARKS MAINTENANCE								
1031 DCC PLAYING FIELD	0	0	200	200			0.0%	
1079 PUTTING & TENNIS PUBLIC HIRE	0	0	100	100			0.0%	
1080 MISC INCOME	0	73	0	(73)			0.0%	
1083 FAIR/CIRCUS/EVENTS	0	0	1,000	1,000			0.0%	
1084 SIMMONS CHARITY INTEREST	0	0	3,000	3,000			0.0%	
PARKS MAINTENANCE :- Income	0	73	4,300	4,227			1.7%	0
4001 SALARIES	6,394	12,759	78,650	65,891		65,891	16.2%	
4011 NON DOMESTIC RATES	0	4,768	5,489	721		721	86.9%	
4012 WATER	0	209	1,700	1,491		1,491	12.3%	
4014 GAS AND ELECTRICITY	673	835	17,640	16,805		16,805	4.7%	
4021 TELEPHONE AND FAX	10	31	300	269		269	10.5%	
4037 INSPECTIONS	93	93	5,000	4,907		4,907	1.9%	
4039 PUBLIC LIGHTING	0	0	2,000	2,000		2,000	0.0%	
4055 PROFESSIONAL/LEGAL FEES	1,000	1,953	4,000	2,047		2,047	48.8%	
4067 TOOLS & EQUIPMENT	0	0	1,000	1,000		1,000	0.0%	
4068 CLOTHING/PPE	72	97	400	303		303	24.3%	
4070 PLANTING	104	104	1,000	897		897	10.3%	
4071 GROUNDS MAINT.INC PONDS/FOOTPA	269	311	3,000	2,689		2,689	10.4%	
4073 PROPERTY REPAIRS BUILDINGS/SEC	0	0	1,500	1,500		1,500	0.0%	
4074 PLANT HIRE	0	72	300	228		228	24.0%	
4075 FERTILISERS WEED KILLER TOP SO	50	50	500	450		450	10.0%	
4079 VEHICLE REPAIRS/MOT/SERVICES	0	336	800	464		464	42.0%	
4143 BRIDGE MAINTENANCE	0	0	3,000	3,000		3,000	0.0%	
4148 TREE MAINTENANCE	0	310	3,200	2,890		2,890	9.7%	
4151 CLEANING/WASTE DISPOSAL.	153	1,289	8,000	6,711		6,711	16.1%	
4152 PUBLIC LIGHTING	26	26	0	(26)		(26)	0.0%	

11:31

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4157 FUEL	187	256	2,200	1,944		1,944	11.6%	
4162 BENCH REFURBISHMENT	28	28	1,500	1,472		1,472	1.8%	
4164 PLAY EQUIPMENT & MAINTENANCE	0	0	3,000	3,000		3,000	0.0%	
PARKS MAINTENANCE :- Indirect Expenditure	9,059	23,526	144,179	120,653	0	120,653	16.3%	0
Net Income over Expenditure	(9,059)	(23,453)	(139,879)	(116,426)				
313 CAR PARKS								
1022 CAR PARK INCOME (WAITROSE)	0	29,803	66,000	36,197			45.2%	
1032 CAR PARK INCOME (SIMMONS)	258	8,001	20,000	11,999			40.0%	
CAR PARKS :- Income	258	37,804	86,000	48,196			44.0%	0
4005 TICKET M/C MAINTENANCE	0	0	500	500		500	0.0%	
4006 PARKING MANAGEMENT CHARGE	0	1,434	7,000	5,566		5,566	20.5%	
CAR PARKS :- Indirect Expenditure	0	1,434	7,500	6,066	0	6,066	19.1%	0
Net Income over Expenditure	258	36,370	78,500	42,130				
PARKS :- Income	1,228	38,847	91,800	52,953			42.3%	
Expenditure	9,059	25,155	153,101	127,946	0	127,946	16.4%	
Movement to/(from) Gen Reserve	(7,830)	13,692						
Grand Totals:- Income	5,632	260,814	549,643	288,829			47.5%	
Expenditure	34,646	109,705	519,020	409,315	0	409,315	21.1%	
Net Income over Expenditure	(29,015)	151,109	30,623	(120,486)				
Movement to/(from) Gen Reserve	(29,015)	151,109						

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
101	DEBTORS			4,222.75	
105	VAT Control Account				2,879.78
201	NAT WEST CURRENT ACCOUNT			554,753.39	
203	OKEHAMPTON SKATE PARK PROJECT			2,499.35	
213	NATWEST LIQUIDITY MANAGER			13,375.68	
217	BUSINESS 95 DAY			243,006.05	
220	LLOYDS 18063468			330,143.24	
221	Petty Cash			96.75	
310	GENERAL RESERVE				517,617.59
321	EMR TOWN HALL BOILER REPAIRS				5,000.00
322	EMR CHARTER HALL FOYER CARPET				2,500.00
329	CCTV TOWN AND PARK				18,912.12
337	EMR PARK ENHANCEMENT				5,731.00
340	EMR CEMETERY FOOTPATHS				2,000.00
342	EMR COUNCIL BENCH REPLACEMENT				2,753.00
344	EMR CHARTER HALL FOYER				5,000.00
346	EMR RAIL RESILIENCE CONSULTANC				1,207.00
347	LOCALISM- NEIGHBOURHOOD PLAN				11,108.35
348	SINKING FUND-PROPERTY REPAIRS				10,000.00
349	EMR COUNCIL RIVER BANK REPAIRS				5,000.00
350	NEW BURIAL GROUND PURCHASE				32,603.00
352	EMR ROOF REPAIR/REPLACE				447,341.54
353	EMR ELECTRICAL INSTALLATION				9,000.00
354	EMR OFFICE REFURBISHMENT				3,500.00
356	EMR NEW TRACTOR FUND				5,000.00
357	EMR ELECTION/REFERENDUM CONT				2,001.00
358	EMR LIGHTING/STREET FURNITURE				4,271.14
359	EMR DEVOLVED RESPONSIBILITIES				10,000.00
360	EMR CAR PARK RESURFACING				11,945.00
361	EMR ASH DIE BACK				14,391.79
362	EMR REPLACE PLAY EQUIPMENT				10,000.00
363	EMR SKATE PARK				2,499.35
364	EMR BANDSTAND PROJECT				22,000.00
365	EMR CHARTER HALL INTERNAL DEC				25,000.00

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
366	EMR CHAMBER CEILING TILE REPLA				3,000.00
367	EMR IT/EMAIL UPGRADE				2,500.00
368	EMR CHARTER HALL PA & PROJECTO				4,179.00
373	EMR CLIMATE EMERGENCY				916.69
374	EMR CIVIC REGALIA & CLOTHING				500.00
375	EMR TOWN HALL WINDOW REPLACEME				10,000.00
376	Christmas Lights				2,000.00
377	Skate Park Resurfacing				6,000.00
500	TRADE CREDITORS				25,401.35
509	MERLIN CINEMAS RENT DEPOSIT				13,230.00
515	PAYE/NI DUE/TAX CREDITS			0.14	
1001	TOWN HALL RENT RECEIVED	201	TOWN HALL		125.00
1003	TOWN HALL HIRE	201	TOWN HALL		525.00
1011	CHARTER HALL HIRE FEES	202	CHARTER HALL		1,355.20
1020	DONATIONS	102	DEMOCRATIC		2,148.50
1021	GRANTS RECEIVED	102	DEMOCRATIC		2,902.00
1022	CAR PARK INCOME (WAITROSE)	313	CAR PARKS		29,802.72
1032	CAR PARK INCOME (SIMMONS)	313	CAR PARKS		8,001.35
1037	INTERMENT FEE	301	CEMETERY		200.00
1038	EXCLUSIVE RIGHT OF BURIAL	301	CEMETERY		490.00
1039	MEMORIAL STONE	301	CEMETERY		280.00
1080	MISC INCOME	101	ADMIN		1,300.00
1080	MISC INCOME	302	PARKS MAINTENANCE		73.20
1081	ROOF DONATIONS	202	CHARTER HALL		199.00
1176	PRECEPT	101	ADMIN		210,946.50
1190	INTEREST	101	ADMIN		2,215.65
1191	INVESTMENT INCOME	101	ADMIN		250.00
4001	SALARIES	101	ADMIN	15,487.53	
4001	SALARIES	201	TOWN HALL	4,561.97	
4001	SALARIES	302	PARKS MAINTENANCE	12,758.93	
4006	PARKING MANAGEMENT CHARGE	313	CAR PARKS	1,434.45	
4009	STAFF TRAINING	101	ADMIN	3,525.00	
4011	NON DOMESTIC RATES	201	TOWN HALL	7,845.53	
4011	NON DOMESTIC RATES	202	CHARTER HALL	3,043.90	
4011	NON DOMESTIC RATES	301	CEMETERY	101.88	
4011	NON DOMESTIC RATES	302	PARKS MAINTENANCE	4,767.95	
4012	WATER	302	PARKS MAINTENANCE	208.83	
4012	WATER	311	Fairplace Toilets	619.99	
4014	GAS AND ELECTRICITY	201	TOWN HALL	859.40	
4014	GAS AND ELECTRICITY	202	CHARTER HALL	264.70	
4014	GAS AND ELECTRICITY	203	MARKET HALL	594.11	

Continued over page

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4014	GAS AND ELECTRICITY	302	PARKS MAINTENANCE	835.20	
4014	GAS AND ELECTRICITY	312	Market Street Toilets	396.71	
4015	Market Street Toilets Cleaning	312	Market Street Toilets	92.70	
4021	TELEPHONE AND FAX	101	ADMIN	1,288.70	
4021	TELEPHONE AND FAX	302	PARKS MAINTENANCE	31.38	
4023	PRINT/POST/STAT.	101	ADMIN	74.94	
4024	SUBSCRIPTIONS	101	ADMIN	740.00	
4025	INSURANCE (ALL AREAS)	101	ADMIN	19,889.57	
4026	PHOTOCOPIER	101	ADMIN	266.67	
4028	MAYORS ALLOWANCE	102	DEMOCRATIC	9.22	
4031	ADVERTISING	101	ADMIN	539.65	
4032	MARKETING	101	ADMIN	37.67	
4037	INSPECTIONS	101	ADMIN	46.35	
4037	INSPECTIONS	201	TOWN HALL	226.35	
4037	INSPECTIONS	302	PARKS MAINTENANCE	92.70	
4038	BURIAL MAINTENANCE/ADMIN COSTS	301	CEMETERY	92.70	
4051	BANK CHARGES	101	ADMIN	67.39	
4055	PROFESSIONAL/LEGAL FEES	101	ADMIN	1,710.00	
4055	PROFESSIONAL/LEGAL FEES	201	TOWN HALL	200.00	
4055	PROFESSIONAL/LEGAL FEES	302	PARKS MAINTENANCE	1,953.00	
4058	I T / SOFTWARE	101	ADMIN	3,566.53	
4060	CIVIC FUNCTIONS	102	DEMOCRATIC	41.75	
4068	CLOTHING/PPE	201	TOWN HALL	117.30	
4068	CLOTHING/PPE	302	PARKS MAINTENANCE	97.23	
4070	PLANTING	302	PARKS MAINTENANCE	103.50	
4071	GROUND MAINT.INC POND/FOOTPA	302	PARKS MAINTENANCE	310.92	
4074	PLANT HIRE	302	PARKS MAINTENANCE	72.00	
4075	FERTILISERS WEED KILLER TOP SO	302	PARKS MAINTENANCE	50.00	
4079	VEHICLE REPAIRS/MOT/SERVICES	302	PARKS MAINTENANCE	335.65	
4141	CCTV	101	ADMIN	6,418.63	
4147	Bid Feasibility	101	ADMIN	5,000.00	
4148	TREE MAINTENANCE	302	PARKS MAINTENANCE	310.00	
4149	CLEANING	201	TOWN HALL	235.43	
4150	GENERAL MAINTENANCE	201	TOWN HALL	716.20	
4150	GENERAL MAINTENANCE	202	CHARTER HALL	2,445.96	
4150	GENERAL MAINTENANCE	203	MARKET HALL	2,969.95	
4150	GENERAL MAINTENANCE	311	Fairplace Toilets	127.91	
4151	CLEANING/WASTE DISPOSAL.	302	PARKS MAINTENANCE	1,288.60	
4152	PUBLIC LIGHTING	302	PARKS MAINTENANCE	26.21	
4157	FUEL	302	PARKS MAINTENANCE	256.13	

Time: 11:31

Trial Balance for Month No: 2

User : CAROLINE

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4162	BENCH REFURBISHMENT	302	PARKS MAINTENANCE	27.73	
4172	Commemorative/Charter Celebrat	102	DEMOCRATIC	522.77	
5000	TRANSFERS TO RESERVES			260,000.00	
Trial Balance Totals :				1,517,802.82	1,517,802.82
Difference				0.00	

Okehampton Town Council 2023 2024

Bank - Cash and Investment Reconciliation as at 31 May 2023

Confirmed Bank & Investment Balances

Bank Statement Balances

31/05/2023	NATWEST BUISNESS RESERVE	553,753.39	
31/05/2023	NATWEST CURRENT A/C	1,000.00	
31/05/2023	NATWEST LIQUIDITY MANAGER	13,375.68	
30/04/2023	OKEHAMPTON SKATE PROJECT	2,499.35	
31/05/2023	Business 95 Day	243,006.05	
31/05/2023	BUSINESS 1 YEAR SAVER	0.00	
31/05/2023	Business Instant	0.00	
31/05/2023	LLOYDS	330,143.24	
31/05/2023	Petty Cash	96.75	
31/05/2023	John Lewis Credit Card	0.00	
			1,143,874.46

Receipts not on Bank Statement

0.00

Closing Balance

1,143,874.46

All Cash & Bank Accounts

1	NAT WEST CURRENT ACCOUNT	554,753.39	
2	NATWEST LIQUIDITY MANAGER	13,375.68	
5	OKEHAMPTON SKATE PARK PROJECT	2,499.35	
6	BUSINESS 95 DAY	243,006.05	
7	BUSINESS 1 YEAR SAVER	0.00	
8	BUSINESS INSTANT	0.00	
9	LLOYDS 18063468	330,143.24	
10	Petty Cash	96.75	
11	John Lewis Credit Card	0.00	
	Other Cash & Bank Balances	0.00	
	Total Cash & Bank Balances		1,143,874.46