



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

T: 01837 53179
E: townclerk@okehampton.gov.uk

Paul R Snell
Town Clerk

17 November 2014

Dear Councillor

You are summoned to attend a meeting of the Policy and Resources Committee to be held on Monday 24 November 2014 at 7.00 pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

Paul R Snell
Town Clerk

AGENDA

Declarations of Interest – Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies from those Members unable to attend.
2. **Welcome to new Member**
3. **Deferment of Business**
 - 3.1 **Presentation** by Mr Richard Jennings and Mrs Debbie Pritchard on Museum of Dartmoor Life and Tourist Information Facility.
 - 3.2 For comment by the public.
4. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.

5. **Minutes** - To confirm, approve and sign minutes of the Policy and Resources Committee meeting held on 27 October 2014.
6. **Matters Arising** -
 - 6.1 **Carnival and Fair**
 - 6.2 **Circus**
7. **Grant Applications** - To receive and consider applications for financial assistance from the following organisations:
 - 7.1 **Relate Exeter & District.** Grant of £500 requested to offer services to Okehampton clients.
8. **Grant Acknowledgements and Feedback Forms Received** -
 - 8.1 **Okehampton Carnival**
9. **Finances** - To consider, agree and adopt the management accounts (as circulated) for month ended 31 October 2014.
10. **Poppy Appeal** - To note the donation made to Okehampton British Legion in respect of the Town Council Wreath was £50 (as previous year).
11. **Preliminary Budget Discussion** - To consider specific democratic and administration grants to be raised at the Budget meeting (1 December).
12. **Members' Reports** - To receive reports from Members attending other organisations on behalf of the Council.
 - (i) Chamber of Trade - Councillor Mrs Marsh.
 - (ii) CAB - Councillor Leech.
 - (iii) Fairtrade - Councillor Mrs Goffey.
 - (iv) Okehampton Carnival Committee - Councillor Mrs Yelland.
 - (v) Okehampton College Community Forum - Councillor Leech.
 - (vi) Okehampton & District Community Transport Group - Councillor Mrs McDonald.
 - (vii) DALC - Councillor Davies/Clerk.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

13. **Staff Matters** - Chairman to report.