

Okehampton Town Council
Full Council Meeting 27th November 2023
Meeting Report

Date:	20 th November 2023
Name:	Emma James

Consultations

Creating a smokefree generation and tackling youth vaping – To resolve to approve the draft consultation response.

1. Do you agree or disagree that the age of sale for tobacco products should be changed so that anyone born on or after 1 January 2009 will never be legally sold (and also in Scotland, never legally purchase) tobacco products?
 - Yes
 - No
 - Don't know

2. Do you think that proxy sales should also be prohibited?
 - Yes
 - No
 - Don't know

3. Do you agree or disagree that all tobacco products, cigarette papers and herbal smoking products should be cover in the new legislation?
 - Yes
 - No
 - Don't know

4. Do you agree or disagree that warning notices in retail premises will need to be changed to read 'it is illegal to sell tobacco products to anyone born on or after 1 January 2009', when the law comes into effect?
 - Yes
 - No
 - Don't know

5. Do you agree or disagree that the UK Government and devolved administrations should restrict vape flavours?
 - Agree
 - Disagree
 - Don't know

6. Which option or options do you think would be the most effective way for the UK Government and devolved administrations to implement restrictions on flavours?
 - Limiting how the vape is described
 - Limiting the ingredients in vapes
 - Limiting the characterising flavours (the taste and smell) of vapes
 - Don't know

7. Which option do you think would be the most effective way for the UK Government and devolved administrations to restrict vape flavours to children and young people?
- Flavours limited to tobacco only
 - Flavours limited to tobacco, mint and menthol only
 - Flavours limited to tobacco, mint, menthol and fruits only
8. Do you think there are any alternative flavour options for the UK Government and devolved administrations should consider?
- Yes
 - No
 - Don't know
9. Do you think non-nicotine e-liquid, for example shortfills, should also be included in restrictions on vape flavours?
- Yes
 - No
 - Don't know
10. Which option do you think would be the most effective way to restrict vapes to children and young people?
- Vapes must be kept behind the counter and cannot be on display, like tobacco products
 - Vapes must be kept behind the counter but can be on display
11. Do you think exemption should be made for specialist vape shops?
- Yes
 - No
 - Don't know
12. If you disagree with regulating point of sale displays, what alternatives measures do you think the UK Government and devolved administrations should consider?

N/A

13. Which option do you think would be the most effective way for the UK Government and devolved administrations to restrict the way vapes can be packaged and presented to reduce youth vaping?
- Prohibiting the use of cartoons, characters, animals, inanimate object, and other child friendly imagery, on both the vape packaging and vape device. This would still allow for colouring and tailored brand design
 - Prohibiting the use of all imagery and colouring, on both the vape packaging and vape device but still allow branding such as logos and names
 - Prohibiting se use of all imagery and colouring and branding (standardised packaging) for both the vape packaging and vape device.
14. If you disagree with regulating vape packaging, what alternative measures do you think the UK Government and devolved administrations should consider?

N/A

15. Do you agree or disagree that there should be restrictions on the sale and supply of disposable vapes? That is those that are not rechargeable, not refillable or that are neither rechargeable nor refillable.

- Agree
- Disagree
- Don't know

16. Do you agree or disagree that restrictions on disposable vapes should take the form of prohibiting their sale and supply?

- Agree
- Disagree
- Don't know

17. Are there any other types of product or descriptions of products that you think should be included in these restrictions?

No comment

18. Do you agree or disagree that an implementation period on restrictions on disposable vapes should be no less than 6 months after the law is introduced?

- Agree
- Disagree
- Don't know

19. Are there other measures that would be required, alongside restrictions on supply and sale of disposable vapes, to ensure the policy is effective in improving environmental outcomes?

Overtly advertising vaping and smoking on billboards, shopfronts and vehicles should be prohibited.

20. Do you have any evidence that the UK Government and devolved administrations should consider related to the harms or use of non-nicotine vapes?

- Yes
- No
- Don't know

21. Do you think the UK Government and devolved administrations should regulate non-nicotine vapes under a similar regulatory framework as nicotine vapes?

- Yes
- No
- Don't know

22. Do you have any evidence that the UK Government and devolved administrations should consider on the harms or use of other consumer nicotine products such as nicotine pouches?

- Yes
- No
- Don't know

23. Do you think the UK Government and devolved administrations should regulate other consider nicotine products such as nicotine pouches under a similar regulatory framework as nicotine vapes?

- Yes
- No
- Don't know

24. Do you think that an increase in the price of vapes would reduce the number of young people who vape?
- Yes
 - No
 - Don't know
25. Do you think that fixed penalty notices should be issued for breaches of age of sale legislation for tobacco products and vapes? Power to issue fixed penalty notices would provide an alternative means for local authorities to enforce age of sale legislation for tobacco products and vales in addition to existing penalties.
- Yes
 - No
 - Don't know
26. What level of fixed penalty notice should be given for underage tobacco sale?
- £100
 - £200
 - Other
27. What level of fixed penalty notice should be given for an underage vape sale?
- £100
 - £200
 - Other

Public Space Protection Order (PSPO) – Dog Control Order – To note a response to the freedom of information request in relation to prosecutions arising from the PSPO.

No prosecutions have taken place and no penalty notices have been issued in Okehampton under the PSPO Dog Control Orders within the last 6 years. Our current policy is to educate and then enforce, so in the first instance if an appropriate officer notes infringement the expectation is that they would bring it to the attention of the responsible individual who would then have an opportunity to rectify the issue. If they then did so and behaved in accordance with the rules there after no further action would be taken.

NHS Devon Integrated Care System – To consider correspondence from the North and East Devon Locality Director following a meeting on 4th October 2023.

Okehampton Community Hospital

I am writing to thank you for inviting me to meet you on 4th October and to follow-up on our conversation, as promised. Thank you also for treating our discussions in confidence.

We discussed your proposal to reopen the beds at the ward and I explained that although this is not something we are considering for a range of reasons, as part of our new way of working as an Integrated Care System, we are focussed on developing local solutions to meet local needs and we discussed the health and care requirements of the local community.

I took the opportunity to let you know about the work colleagues are carrying out in relation to the empty and under-utilised space in the former ward and main hospital, with a view to improving space utilisation. We discussed how we would like to work with you as part of this and we talked about your idea for a day centre in the main part of the hospital, along with some of the challenges and opportunities that would be involved in developing this concept further.

I know you were keen to know about timescales and I have since been in touch with colleagues who have said that developing any plans or ideas to better use the space in the main part of the hospital would be a medium-term piece of work that we would look to take forward in 2024 onwards. I would be happy to discuss this further with you as and when convenient for you.

Communication and Community Engagement –

Communication and Noticeboard Provision - To consider effective communication with members of the public and the provision of an additional Council noticeboard in the town centre.

Potential locations for a Council noticeboard in or near the town centre include:

Fairplace
Red Lion Yard Walkway to Market Street
Adjacent St James Church

Land owned by OTC
Building owned by OTC
DCC Highways

Youth Engagement - To consider a report from the Clerk and resolve to create a task & finish group to investigate the creation of a Youth Council or Forum

An overview of researched carried out into the feasibility of creating Youth Council follows for information.

It may be that a less formal way of communicating such as a forum that is open to all young people would be a better way forward; the best way to establish this would be by consulting with them to establish what their preference would be.

Recommendation that further research is into the need for a youth council or some other form of engaging with young persons in Okehampton is undertaken through the creation of a task & finish group.

Research into the feasibility of the creation of a Young Persons Council in Okehampton

65

Responses

09:31

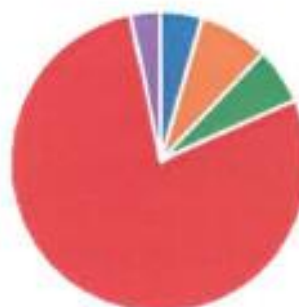
Average time to complete

Closed

Status

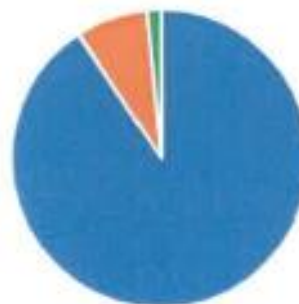
1. I am a:

● Student	3
● Teacher/Teaching Assistant	5
● Group leader/organisation man...	4
● Member of the community	51
● Other	2



2. I am responding as:

● An individual	59
● On behalf of a group or class of ...	5
● Other	1



3. If you are responding on behalf of a group or class, please indicate the relevant school year/s or age groups. (Years 1 to 6 being those at primary school, and years 7 to 12 at secondary school.)

7

Responses

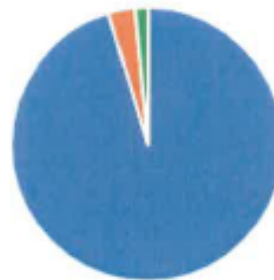
Latest Responses

4 respondents (57%) answered **Year** for this question.

kids and even rollerbladers **children and**
riders **Year** **School Year**
to6 **years old** **scooter**
old - School **skateboarders**

4. Do you think that encouraging young people to be involved in democracy (representing the views of their peers and giving them a collective/group voice) will encourage continued participation in activities that benefit a community as they become adults?

● Yes	62
● No	2
● Other	1



5. What school years/ages do you think should be included in a Young Persons Council? (Years 1 to 6 being those at primary school, and years 7 to 12 at secondary school.)

64
Responses

Latest Responses

"Secondary school"

"Years 7 to 13"

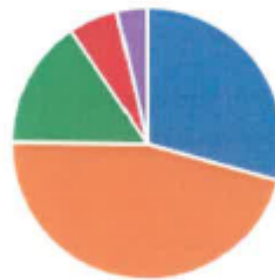
"7 to 12 years "

23 respondents (36%) answered **Year** for this question.



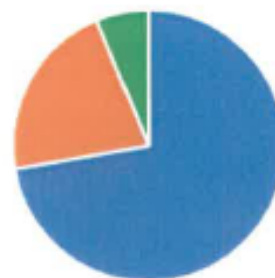
6. What time of day do you think meetings should be held so they are as accessible as possible to all young persons? (Please tick the options you think most suitable.)

During the school day	25
After school, perhaps at 3.30pm	39
Evenings	13
Weekends	5
Other	3



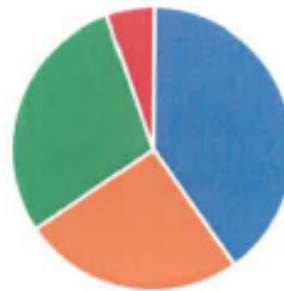
7. How often should meetings of a Young Persons Council be held?

Once every half term (6 times p...	47
Once every term (3 times per ye...	14
Other	4



8. Where would be a good place to hold the meetings? (Please tick as many as you think apply.)

● Council Chamber, Town Hall (th...	44
● One of the Okehampton schools	28
● Ockment Centre	32
● Other	6



9. Do you have any suggestions about the subjects that could be considered by a Young Persons Council? (Please suggest up to three.)

50
Responses

Latest Responses
"Safety in the local area"
"Behaviour in the parks; having a voice within the school syst..."

11 respondents (22%) answered **community** for this question.



10. What would you consider to be the main advantage or disadvantage that may arise from the creation of a Young Persons Council? (Please provide no more than one advantage and disadvantage.)

54
Responses

Latest Responses

"Advantage would be feeling included in decisions made"

"Disadvantage would be that it was token and their decisions..."

13 respondents (24%) answered **young people** for this question.




11. Do you have any views about how young persons should be chosen to be part of the Council?

- Election following application to... 12
- Election through schools or oth... 42
- Other 10



Terms of Reference – To resolve to approve the following new and revised Task & Finish Group terms of reference:

 <p>Okehampton Town Council</p>	<h1>Okehampton Town Council</h1> <h2>Charter Hall Internal Improvements Task & Finish Group Terms of Reference</h2>
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Membership and Structure

The Task & Finish Group shall consist of nominated Members of Okehampton Town Council, and an Officer. The Senior and/or Assistant Caretakers may be invited to attend meeting as necessary.

Meetings will take place within normal working hours.

The Chairman of the Group shall be chosen from its Members.

Purpose

The purpose of the Group is to investigate internal improvements to the Charter Hall, to include:

- Offering discounted rates for regular hirers of the Charter Hall following the roofing work due to be undertaken in 2024
- Review of fees and charges to take effect from April 2025
- Use of the kitchen facilities
- Recommended actions from the Fire Audit

Reporting

This is a non-decision-making group who shall report to meetings of the Property Committee.

The Task & Finish Group will continue until any work approved improvements have been completed or earlier if resolved by the Council.

 <p>Okehampton Town Council</p>	<h1>Okehampton Town Council</h1> <h2>Roof Replacement Working Group DRAFT Terms of Reference</h2>
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Membership and Structure

The core constitution of the Working Group shall consist of Members of Okehampton Town Council, including the Chairman of the Property Committee, ~~Cllr Leech~~ **Councillors as resolved by Full Council**, the Town Clerk **and Officers as necessary**. Meetings will take place within normal working hours.

The Chairman of the Group shall be chosen from its Members.

Purpose

The purpose of the Group is to ensure the smooth running of the project ~~and act on behalf of the Council when the need arises~~ to prevent further unnecessary delays in its delivery.

Delegation

In line with the role the Town Clerk will oversee the day to day running of the project and be the point of contact for the Project Manager, Contractors and all other associated persons working on the project either directly for the Council or the Project Manager.

~~In line with Standing Orders and/or Financial Regulations, the Clerk has the authority to spend up to £500 on items related to the project as required.~~

~~The requirement in Standing Orders and/or Financial Regulations for 3 estimated to be obtained for work above £500 to be increased to £1,000~~

The Clerk, following consultation with the group members, is delegated the following authority:

- to made decisions relating to minor elements of the work as the project progresses; for example, but not limited to:
 - approval of appointment of a contractor to undertake a bat survey, asbestos inspections associated sampling or removal as may be required,
 - to close and cancel bookings in the Charter Hall as required to permit work to progress
- to authorise spending on the project up to an amount of £2,000. **This is over and above Financial Regulations and/or Standing Orders which permit the Clerk authority to spend up to £1,000 on items as required.**

Reporting

The group will report to meetings of the Property Committee or Full Council as and when necessary and will provide regular budget reports.



Membership and Structure

The core constitution of the Group shall consist of Councillors appointed by Full Council, the Clerk and other Officers as necessary.

Meetings will take place within normal working hours.

The Chairman of the Group shall be chosen from its Members.

Purpose

The purpose of the Group is to consider how the Council can better engage with young persons including the feasibility of a Youth Council and/or Forum, the format they could take and how they could be run.

This work could include liaison with young persons through groups/organisations such as Room 13, OCRA, Schools and other interested parties who may wish to be included in such a project.

Safeguarding

Safeguarding is an important factor of this project and as such Councillors and Officers must consult with the Clerk prior to any engagement with young persons in relation to this work. All communication must be sent to/from Officers.

Any young persons consulted must be accompanied by an appropriate adult, preferably in an organised group setting.

Reporting

This is a non-decision making group who shall report to meetings of the Policy & Resources Committee as and when necessary.

Council Representative Roles – To resolve to realign reports from Members attending other organisations on behalf of the Council to Committees they are appointed to.

External Body	Council Representative	Recommended Reporting Committee
Devon Climate Emergency Group	Cllr Bird	Policy & Resources
The Beacon Path Sticklepath to Okehampton	Cllr Bird	Planning
Twinning Association	Cllr Rogers	Parks
Ukraine Support Group	Cllr Ireland	Parks