



Okehampton Town Council

Town Hall  
Fore Street  
Okehampton  
Devon  
EX20 1AA

01837 53179  
[townclerk@okehampton.gov.uk](mailto:townclerk@okehampton.gov.uk)

Emma James  
Town Clerk

27<sup>th</sup> November 2023

Dear Councillor

You are summoned to attend a meeting of the Planning Committee to be held on 4<sup>th</sup> December 2023 at 7pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Committee Membership consists of the following:

|                                |   |
|--------------------------------|---|
| Cllr T Leech (Chairman)        | Cllr A Fisher (Mayor)                         |
| Cllr M Ireland (Vice-Chairman) | Cllr R Colman (Chairman, Property)            |
| Cllr T Cummings                | Cllr C Holt (Chairman, Parks)                 |
| Cllr L Bird                    | Cllr J Yelland (Chairman, Policy & Resources) |

Yours faithfully

*E James*

Emma James  
Town Clerk

### AGENDA

**This meeting will be livestreamed through the Council's Facebook page. Persons attending will be captured on film except when seated in the public seating area, with the exclusion of the first row. Any speech may be picked up and broadcast.**

**A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building using either staircase and make your way to the meeting point in Red Lion Yard where you are asked to await further instructions.**

**Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.**

### Business to be Transacted

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Declarations of Interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
3. **Public Participation** – To receive questions or comments from members of public. (Please note that decisions cannot be made on items not detailed on the agenda.)

4. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.

5. **Planning Applications** – To consider the following applications:

**3627/23/HHO** Householder application for side extensions and alterations to roof (resubmission 2315/23/HHO) 82 Crediton Road, Okehampton EX20 1NY  
Comments by 6<sup>th</sup> November 2023

**3755/23/TPO** Tree works: T1: Species unknown – crown height reduction by 5m to allow light into property, concerns tree may fall. 27 Oaklands Caravan Park, Glendale Road, Okehampton EX20 1LG

**3859/23/TCA** Tree works: T1: fell due to dead foliage in crown and southeast facing side, periodically declining, T2 – Conifer: ornamental conifer to be removed as not adding any positive impact to the area, T3 – Conifer: ornamental to be removed as not adding any positive impact to the area, T4: Oak: crown lift removing lower 2 foot of branches to raise the crown bringing more light to property and rockery, T5 – Conifer: ornamental varied conifer fell due to poor growth and dead foliage. The Rock, Simmons Park, Okehampton EX20 1DX  
Comments by 13<sup>th</sup> December 2023