



Okehampton Town Council

Town Hall
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Okehampton
Devon
EX20 1AA

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Emma James
Town Clerk

4th December 2023

Dear Councillor

You are summoned to attend a meeting of Okehampton Town Council to be held on Monday 11th December 2023 at 7pm in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

E James

Emma James
Town Clerk

AGENDA

This meeting will be livestreamed through the Council's Facebook page. Persons attending will be captured on film except when seated in the public seating area, with the exclusion of the first row. Any speech may be picked up and broadcast.

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building using either staircase and make your way to the meeting point in Red Lion Yard where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Business to be Transacted

1. **Apologies for Absence** - To receive apologies for absence
2. **Declarations of Interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
3. **Public Participation** – To receive questions or comments from members of the public. (Please note that decisions cannot be made on items not detailed on the agenda.)
4. **Members' Questions** - To receive questions from Members regarding the workings of the Council
5. **West Devon Borough Council** - To receive the report of the West Devon Borough Councillors, if present

6. **Devon County Council** - To receive the report of the Devon County Councillor, if present
7. **Questions Arising from Member reports** – Questions arising from WDBC and DCC reports in relation to items as presented to the meeting to be summarised and recorded by the Clerk for forwarding to the relevant persons.
8. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon** –
 - 8.1 To adopt the minutes of the **Property Committee** meetings held 16th October and 20th November 2023 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
9. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meeting held on 27th November 2023.
10. **Committees, Working Groups and Council Representative Roles** - To resolve the Committees, Working Groups and other roles Cllr Richards be appointed to.
11. **Community Governance Boundary Review** – To consider any action or feedback available
12. **Consultations**
 - 12.1 **DCC On-Street Parking Charges Consultation**
 - a) To consider any updates, further information or any action to be taken including arrangements for the Public Meeting being held in the Ockment Centre at 7pm on 14th December.
 - b) To resolve a response to the consultation
 - 12.2 **West Devon Borough Council Corporate Strategy Consultation** – To consider a response to the consultation which closes on 15th January 2024.
13. **Business Improvement District (BID)** – To consider an update including a detailed timeline and the provisions of workshops
14. **Okehampton Community Hospital** – To consider correspondence received from the North and East Devon NHS Locality Director and resolve action to be taken.
15. **Charter Hall Roofing Project** – To receive an update and consider any actions arising.
16. **Finance** – To resolve payment of invoices in accordance with the schedule.
17. **2024/25 Budget** – To consider any amendments to V3 draft budget and precept requirement for final approval by the Council in January 2024.
18. **Mayors Civic Diary Report** – To note events attended by the Mayor since the previous meeting.
19. **Reports of Council Working/Task & Finish Groups:**
 - 19.1 **Climate Change** (Cllrs Leech, Weekes)
20. **Reports on Current Activities by Community Groups with Town Council Representation**
 - 20.1 **Neighbourhood Plan Group** (Cllrs Colman, Weekes)
21. **Members' Reports and Items for Agendas** - To receive reports from Members attending other organisations on behalf of the Council:
 - 21.1 **Rural Market Town Group** (Cllrs Colman and Leech)
 - 21.2 **20's Plenty for Devon** (Cllrs Marsh and Cummings)
 - 21.3 **Active Travel Project** (Cllrs Marsh and Weekes)