



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

01837 53179
townclerk@okehampton.gov.uk

Emma James
Town Clerk

14th December 2023

Dear Councillor

You are summoned to attend a meeting of the Planning Committee to be held on **20th December 2023 at 3.10pm** in the **Committee Room**, Town Hall, Fore Street, Okehampton.

Committee Membership consists of the following:

Cllr T Leech (Chairman)
Cllr M Ireland (Vice-Chairman)
Cllr C Holt (Chairman, Parks)
Cllr L Bird

Cllr A Fisher (Mayor)
Cllr J Yelland (Chairman, Policy & Resources)
Cllr R Colman (Chairman Property)
Cllr M Richards

Yours faithfully

E James

Emma James
Town Clerk

AGENDA

This meeting will be livestreamed through the Council's Facebook page. Persons attending will be captured on film except when seated in the public seating area, with the exclusion of the first row. Any speech may be picked up and broadcast.

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building using either staircase and make your way to the meeting point in Red Lion Yard where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Business to be Transacted

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Declarations of Interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
3. **Public Participation** – To receive questions or comments from members of public. (Please note that decisions cannot be made on items not detailed on the agenda.)

4. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.

5. **Planning Applications** – To consider the following applications:

2277/23/FUL Readvertisement (amended plans) proposed change of use from A1 to A1 and C3 (a). 7 East Street, Okehampton EX20 1AS
Comments by 4th January 2024

3856/23/TCA T1-T18 Works to trees (excluding T007 and T012) Sweetlands, Vicarage Road, Okehampton EX20 1LE
Comments by 28th December 2023

6. **Payment of Invoices** – To resolve to approve the payment of invoices as per schedule.