

**Minutes of a meeting of Okehampton Town Council held on
Wednesday 11th October 2023 at 4pm in the Council Chamber, Town Hall, Okehampton**

Members Present: Councillor A Fisher (Mayor)
 Councillor C Holt (Chairman, Parks Committee)
 Councillor T Leech (Chairman, Planning Committee)
 Councillor J Yelland (Chairman, Policy & Resources Committee)
 Councillor L Bird
 Councillor R Colman
 Councillor C Marsh
 Councillor B Tolley

In Attendance: Mrs E James (Town Clerk)

Absent: Councillor C Cummings
 Councillor M Harding
 Councillor M Ireland
 Councillor S Weekes

Action

- 341 Apologies for Absence** – Apologies tendered by Cllr Rogers (work) were approved on the proposition of Cllr Bird, seconded Cllr Leech.
- 342 Declarations of Interest** – None
- 343 PART 2 Confidential Matters** - On the proposition of Cllr Tolley, seconded Cllr Holt, it was **RESOLVED** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which were **CONFIDENTIAL** by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.
- 344 Charter Hall Roofing Project** – The Clerk provided an update on the current situation and correspondence, a copy of which was provided for Councillors, received from the Project Manager earlier in the day (11/10/2023 at 2.40pm) was considered.

Risks in relation to the purchase of slates prior to the contract date to minimise costs by eliminating the effect of any inflation against that of potential loss, were considered along with options suggested by the Project Manager.

On the proposition of Cllr Yelland, seconded Cllr Marsh, the following was **RESOLVED** (refer to Option 1 of the email noted above, itemised as):

- c) To purchase the slates from the contractor under a Letter of Intent dated 31st May 2023, which was to be extended until 31/10/2023.
- d) The Clerk make arrangement for payment of the invoice for the slates as soon as possible following receipt without further approval by the Council.
- e) Slates to be stored as identified in the email referred to above.
- f) Not to obtain a Vesting Certificate or other form of agreement due to the potential cost of doing so and complication with the number of parties involved.
- g) Confirmation that insurance for slates whilst in storage be covered.
- h) Additional insurance as outlined in the email not to be obtained, the risks having been considered by the council.

In addition, that:

- i) The contract cost be confirmed, and contract signed as soon as possible enabling confirmation of the proposed dates:
 Commencement – Monday 19th February 2024
 Completion – Friday 19th July 2024

Clerk

- ii) A representative of the Council to attend the storage site to take photos and confirm the presence of the slates.

The Clerk reported that an opportunity to apply for grant funding towards the costs was expected to open in December 2023.

On the proposition of Cllr Tolley, seconded Cllr Marsh, it was **RESOLVED** to exit Part 2 and ratify decisions made therein. The meeting was closed at 4.45pm.

Councillor Fisher
Mayor