



Okehampton Town Council

# Okehampton Town Council

**DRAFT**

## Outdoor Area Inspection Policy

External areas belonging to the council will suffer degradation due to intended and unintended use and this can also be exacerbated by general weathering. It is important we, as a council, regularly inspect the areas under our control to ensure they remain safe for the public to use.

Okehampton Town Council will keep a record of areas which have been inspected and this policy will adapt following the outcome of these inspections. If considerable damage is found during each inspection it may be necessary to increase the frequency and likewise if there is little or no damage the frequency will reduce.

### **Play Areas – Simmons Park**

- There is an annual independent play area inspection undertaken by an accredited company.
- Weekly play area inspection - documented.
- Daily litter pick

### **Pathways and Car Parks**

- Monthly detailed inspection for wear and tear such as potholes – documented
- Daily walk of the park – not documented
- Car parks should be checked weekly for potholes, general visibility of road marking and car parking bays – documented within the weekly check sheet
- Traffic calming measures are regularly checked for wear and tear on a monthly basis - documented as part of the weekly car park check
- The following items are readily available for cold weather action:
  - Caution slippery surface signs
  - Rock salt and scoop
  - Shovels
  - Warm clothing
- In snowy or icy conditions the Council's Snow and Ice Management Policy should be referred to.

### **Bridges**

- Bridges will be inspected three yearly by external consultants and their report will be promptly acted upon
- General bridge surfaces will be treated like any other pathway with a weekly documented inspection
- Slippery surfaces will be treated accordingly

### **Riverbanks**

- Riverbank inspections are monthly and increasing to weekly during the summer months

### **Trees**

- Daily inspections during windy conditions – not documented
- 3 yearly, or as advised, inspections by accredited persons - documented

### **Buildings and Benches**

- Weekly inspections of buildings – documented
- Weekly inspections of benches within Simmons Park – documented
- Benches other than in Simmons Park inspected 3 monthly (quarterly) - documented

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