

**Minutes of Okehampton Town Council Personnel Sub-Committee Committee Meeting
held on Monday 15th January 2024 at 6.30pm in the Committee Room,
Town Hall, Okehampton**

Committee Members Present: Councillor J Yelland (Chairman, Policy & Resources)
Councillor A Fisher (Mayor)
Councillor R Colman (Chairman, Property)
Councillor C Holt (Chairman, Parks)

In Attendance: Mrs E James (Town Clerk)

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| <p>512 <u>Apologies for Absence</u> – Apologies from Cllr Leech (health) were approved on the proposition of Cllr Yelland, seconded Cllr Fisher.</p> | |
| <p>513 <u>Minutes</u> – On the proposition of Cllr Holt, seconded Cllr Colman, the minutes of the Personnel Sub-Committee meeting held on 13th November 2023 were APPROVED and signed by the Chairman.</p> | |
| <p>514 <u>PART TWO ITEMS</u>
Proposed by Cllr Holt, seconded by Cllr Colman, it was RESOLVED that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information.</p> | |
| <p>515 <u>Staffing Matters</u> – Matters brought to the attention of the Sub-Committee by the Clerk in relation to concerns and staff health were noted. On the proposition of Cllr Yelland, seconded Cllr Colman, it was RESOLVED that the absent Committee Member (Cllr Leech), the Deputy Mayor and Committee Vice-Chairmen be briefed on this item of business.</p> | |

On the proposition of Cllr Fisher, seconded Cllr Colman, it was **RESOLVED** to exit Part 2 and ratify decisions made therein.

The meeting was closed at 6.55pm

Chairman