



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

T: 01837 53179
E: townclerk@okehampton.gov.uk

Paul R Snell
Town Clerk

6 January 2015

Dear Councillor

You are hereby summoned to attend a meeting of the Okehampton Town Council to be held on Monday 12 January 2015 at 7.45 pm or at the rising of the Policy & Resources Committee, whichever is the later, in the Council Chamber, Town Hall, Okehampton.

Yours faithfully

P R Snell
Town Clerk

Prayers - Fr Darline

Declarations of Interest - Members are reminded that they should declare any relevant interest in the items to be considered.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

Business To Be Transacted

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members.
4. **West Devon Borough Council** - To receive the remarks of the West Devon Borough Councillors, if present.

5. **Devon County Council** - To receive the report of the Devon County Councillor, if present.
6. **Adoption of Minutes of Committees and to Receive Questions from Members Thereon** -
 - 6.1 To adopt the minutes of the Property Committee meetings held on 13 October, 17 November and 8 December 2014 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
 - 6.2 To adopt the minutes of the Planning Committee meetings held on 20 October and 17 November 2014 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
 - 6.3 To adopt the minutes of the Parks Committee meeting held on 6 October 2014 and the Chairman to receive questions from Members regarding the workings and decisions made at this Committee meeting.
 - 6.4 To adopt the minutes of the Policy and Resources Committees meetings held on 22 September and 27 October 2014 and the Chairman to receive questions from Members regarding the workings and decisions made at these Committee meetings.
7. **Full Council Meeting Minutes** - To receive, sign and approve the minutes of the Town Council meeting held on 3 November 2014 and the Special Council Meetings held on 10 November and 1 December 2014.
8. **Matters Arising** –
 - 8.1 **Traffic Management Plan** - Specification of equipment yet to be determined. To note that Mike Jones, Senior Traffic Engineer Programme, Devon County Council, will talk on scope of Traffic Management Plan for Okehampton at Planning Committee meeting on 9 February.
 - 8.2 **Localism Agenda** - Invitation issued to Michael Lloyd to report on observations for opportunities over last 12 months.
 - 8.3 **Neighbourhood Plan** - Exploratory meeting with Chairman and Clerk of Okehampton Hamlets Parish Council and Rebecca Black 25 November.
9. **Civic Diary Report** - The Mayor to report.
10. **Destination Okehampton** - Report on meeting of Destination Okehampton Working Group meeting 18 December 2014. Cllr Ireland.
11. **Budget 2015-16** - To consider the Budget as presented by the RFO and to note the recommendations of the Policy and Resources Committee, to resolve a Budget for FY

2015-16 and the amount to be requested from West Devon Borough Council as Precept and Council Tax Support Grant.

12. **Community Energy Feasibility Study** - To receive a report on the meeting of the joint councils' Working Group on the selection of a consultancy to take forward the Feasibility Study.
13. **Parish Poll Regulations** - To note the Government's intention to modernise parish poll regulations and the associated consultation document (information as emailed to Members on 9 December 2014).
14. **Fees & Charges** - To ratify the recommendation by the Policy & Resources Committee that fees and charges for room and hall hirings remain as currently published except for the Committee Room (Community Rate), which shall be charged to reflect costs incurred when hired outside normal working hours.
15. **Civic Service and Parade** - To consider a date for the Mayor's Civic Service and Parade 2015. (Sunday 28 June suggested.)
16. **Okehampton Older People's Community Services Network** - To consider an invitation from the Network to appoint a representative.
17. **Correspondence to note** –
 - 17.1 **Polar Express Road Traffic Congestion.**
 - 17.2 **Mill Road Car Park** - Petition received by WDBC, to be subject of Community Services Report.
18. **Civic & Ceremonial** - Consideration of ad hoc support to office of Mace Bearer/procedure for consideration as required. Clerk to report.
19. **Discussion Subject** - Impact of funding cuts imposed on Devon County Council and corresponding impact on rural Okehampton.
20. **Members' Reports** - To receive reports from Members attending other organisations on behalf of the Council.
 - (i) Dementia Awareness - Councillor Mrs J Goffey.
 - (ii) Northern Parishes Link Committee - Councillors T Cummings and Mrs M McDonald.
 - (iii) Okehampton Matters - Councillors M Davies, Mrs M McDonald and P Vachon.
 - (iv) Okehampton Vision Steering Group - Councillors Dr M Ireland and P Vachon.
 - (v) West Devon/Okehampton Liaison Group - Councillors Mrs J Goffey, Mrs M McDonald, P Vachon and D Weekes.