

**Minutes of an extra ordinary meeting of Okehampton Town Council held on  
Monday 11<sup>th</sup> December 2023 at 6.30pm in the Council Chamber, Town Hall, Okehampton**

**Members Present:** Councillor A Fisher (Mayor)  
 Councillor R Colman (Chairman, Property Committee)  
 Councillor C Holt (Chairman, Parks Committee)  
 Councillor J Yelland (Chairman, Policy & Resources Committee)  
 Councillor L Bird  
 Councillor T Cummings  
 Councillor M Ireland  
 Councillor C Marsh  
 Councillor M Richards  
 Councillor L Rogers  
 Councillor B Tolley  
 Councillor S Weekes

**In Attendance:** Mrs E James (Town Clerk)  
 2 Members of the Public

**Action**

- 491 Apologies for Absence** – Apologies tendered by Cllr Leech (health) were approved on the proposition of Cllr Rogers, seconded Cllr Yelland. Apologies tendered by Cllr Dexter (WDBC) and Cllr Samuel (DCC) were noted. Cllr Harding was absent.
- 492 Declarations of Interest** – None
- 493 Public Participation** – (Cllr Richards and a member of the public arrived during this item).  
 A member of the public expressed disappointment that Councillors had not individually been more active in relation to DCC’s pay and display on-street parking charging consultation and expressed thanks to the Mayor for his efforts. The name ‘Parkway’ for the new Okehampton Station was queried.
- 494 Members Questions** – None.
- 495 Community Governance Boundary Review** – On the proposition of Cllr Marsh, seconded Cllr Weekes, it was **RESOLVED** to approve a draft document for submission to WDBC following a meeting of their People & Community Hub Advisory Group on 12<sup>th</sup> December 2023, with further minor amendments to be made by Cllr Fisher and the Clerk.  
 (Members of the public present left the meeting)
- 495 PART 2 Confidential Matters** - On the proposition of Cllr Ireland, seconded Cllr Tolley it was **RESOLVED** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which were **CONFIDENTIAL** by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.
- 497 Staffing Matters** – An update relating to a member of staff on sick leave and action being taken to cover the workload was provided by the Clerk. On the proposition of Cllr Tolley, seconded Cllr Cummings it was **RESOLVED** to approve the Clerks requests in relation to cleaning and additional hours in the period up to the closure of the Charter Hall for roofing work on 19<sup>th</sup> February 2024.

Clerk

Clerk

On the proposition of Cllr Ireland, seconded Cllr Colman it was resolved to exit Part 2 and ratify the resolutions made therein. The meeting was closed at 6.45pm

**Councillor Fisher, Mayor**