



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

01837 53179
townclerk@okehampton.gov.uk

Emma James
Town Clerk

29th January 2024

Dear Councillor

You are summoned to attend a meeting of the Planning Committee to be held on 5th February 2024 at 7pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Committee Membership consists of the following:

Cllr T Leech (Chairman)	Cllr A Fisher (Mayor)
Cllr M Ireland (Vice-Chairman)	Cllr J Yelland (Chairman, Policy & Resources)
Cllr C Holt (Chairman, Parks)	Cllr R Colman (Chairman, Property)
Cllr L Bird	Cllr M Richards
Cllr T Cummings	

Yours faithfully

E James

Emma James
Town Clerk

AGENDA

This meeting will be livestreamed through the Council's Facebook page. Persons attending will be captured on film except when seated in the public seating area, with the exclusion of the first row. Any speech may be picked up and broadcast.

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building using either staircase and make your way to the meeting point in Red Lion Yard where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Business to be Transacted.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Declarations of Interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.

3. **Public Participation** – To receive questions or comments from members of public. (Please note that decisions cannot be made on items not detailed on the agenda.)
4. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
5. **Planning Applications** – To consider the following applications:

3984/23/FUL Refurbishment of café/restaurant to form 3 x commercial units including café at lower ground and ground level; change of use at first floor and second floor level to 5 x apartments.

4 Market Street, Okehampton EX20 1HN

Comments by 8th February 2024

3933/23/TPO T19-T21 Ash – veteranize to approximately 4m AGL due to ash die back, T1162: Ash – remove to ground level due to ash die back. All Saints Church of England, Vicarage Road, Okehampton EX20 1LE

Comments by 20th February 2024

0283/24/TPO T08: Beech – crown reduce height and spread by 2m due to risk of damage in high winds. Land at SX 595 953 Okehampton

Comments by 21st February 2024

To note

4219/23/TCA T1 – Ash, fell due to dieback disease (referred to as T004 in the Tree Survey/Risk Assessment), T2 – Sycamore, crown lift of lowest hanging branch to a height of 8 meters from ground level, this being the height at which the branch joins the tree trunk, to allow use of the area and increase light levels.

Cemetery Extension, South Church Lane, Okehampton EX20 1LE

6. **Payment of Invoices** – To resolve to approve the payment of invoices as per schedule.