



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

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townclerk@okehampton.gov.uk

Emma James
Town Clerk

11th March 2024

Dear Councillor

You are summoned to attend a meeting of the Planning Committee to be held on 18th March 2024 at **6.30pm** in the Council Chamber, Town Hall, Fore Street, Okehampton.

Committee Membership consists of the following:

Cllr T Leech (Chairman)	Cllr A Fisher (Mayor)
Cllr M Ireland (Vice-Chairman)	Cllr J Yelland (Chairman, Policy & Resources)
Cllr C Holt (Chairman, Parks)	Cllr R Colman (Chairman, Property)
Cllr L Bird	Cllr M Richards
Cllr T Cummings	

Yours faithfully

E James

Emma James
Town Clerk

AGENDA

This meeting will be livestreamed through the Council's Facebook page. Persons attending will be captured on film except when seated in the public seating area, with the exclusion of the first row. Any speech may be picked up and broadcast.

A fire alarm drill is not planned. In the event that the alarm sounds, please make your way out of the building using either staircase and make your way to the meeting point in Red Lion Yard where you are asked to await further instructions.

Urgent items - items for information only can be brought to the attention of the Council at the discretion of the Chairman at the end of the meeting. No decision can be taken on items not detailed on the published agenda.

Business to be Transacted.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Declarations of Interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.

3. **Public Participation** – To receive questions or comments from members of public. (Please note that decisions cannot be made on items not detailed on the agenda.)
4. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
5. **Planning Applications** – To consider the following applications:

[0774/24/TPO](#) T1 – Oak – Remove lowest lateral on eastern canopy standing at 3m from ground level back to source. 3 Quarry Fields, Okehampton EX20 1TZ

[0769/24/FUL](#) – Full planning application to permit changes to the front elevation – rendering the front elevation, closing two existing ground floor openings and provision of two new windows. 66 Northfield Road, Okehampton EX20 1BA