

**Minutes of Okehampton Town Council Planning Committee held on
Monday 17 November 2014 at 7.00 pm in the Council Chamber, Town Hall,
Fore Street, Okehampton**

Committee Members Present: Councillor A Leech (Chairman)
Councillor T Cummings (Vice Chairman)
Councillor Mrs J Goffey
Councillor Dr M Ireland
Councillor B Stephens
Councillor P Vachon (Town Mayor)
Councillor Mrs M McDonald (Chairman, P & R)

Other Members Present: Councillor Revd M Davies
Councillor D Weekes
Councillor Mrs J Yelland

In Attendance: Mr P R Snell (Town Clerk)

	Action
327. <u>Urgent Item</u> - The Clerk reported that, at about 5 pm, he had received a report that caravans had been brought into Simmons Park car park. On taking a preliminary observation, he noted that approximately 8 caravans were in the car park, and his next step was to inform the police. The Committee noted the position in the absence of any further information.	
328. <u>Apologies for Absence</u> - Apologies for absence were presented on behalf of Councillor Dr M Ireland, who subsequently arrived at 7.12 pm.	
329. <u>Deferment of Business</u> - (for comment by the public) - There were two members of the public present, no comments were addressed to the meeting.	
330. <u>Members' Questions</u> - Nil.	
331. <u>Minutes</u> - The minutes of the Planning Committee held on Monday 20 October 2014 were accepted and signed by the Chairman on the proposition of Councillor Stephens, seconded by Councillor Cummings and agreed.	
332. <u>Matters Arising</u> - None.	
333. <u>Planning Applications</u> -	
01238/2014	
Full.	
Householder application for demolition of existing garage and conservatory and replacement with two-storey side extension at 105 Station Road, Okehampton EX20 1EH	
Mr & Mrs Dymond	
Resolved to support the application. Proposed by Councillor Goffey,	

seconded Councillor McDonald.

01244/2014

Advertisement.

Advertisement consent for erection of illumination to signage at 37 Fore Street, Okehampton EX20 1HB

Maida

Resolved to support the application. Proposed by Councillor Vachon, seconded Councillor Cummings.

01243/2014

Full.

Application for change of use of building to A3 Restaurant with takeaway (A5), including associated owner's accommodation above at 37 Fore Street, Okehampton EX20 1HB

Maida

Resolved to support. Proposed by Councillor McDonald, seconded Councillor Goffey.

01255/2014

Full.

Householder application for conversion of garage to habitable room at 23 The Heathers, Okehampton EX20 1TB

Mr P Wren

Resolved to support the application. Proposed by Councillor Cummings, seconded Councillor Goffey.

01279/2014

Full.

Application for change of use from financial offices to treatment rooms for Sports Therapy at Second Floor, 3 West Street, Okehampton EX20 1HQ

Ali Sizmur Sports Massage Therapy

Resolved to support the application. Proposed by Councillor McDonald, seconded Councillor Stephens.

As a separate issue with reference to application 01243, Councillor Leech agreed to take forward to the Borough Council the matter of parking at the taxi rank in Fore Street.

334. **Planning Decisions** -

00861/2014 Conditional consent for demolition of existing building and construction of 2 two-bedroom dwellings, 1 two-bedroom flat, and conversion of existing stone building to 2 one-bedroom houses with associated parking, access and open space at 3 Kempley Road, Okehampton EX20 1DS

00862/2104 Conditional consent for demolition of existing vehicle repair workshop and tyre bay at 3 Kempley Road, Okehampton EX20 1DS

		Action
	00983/2014 Conditional consent for erection of conservatory at 15 Steeperton Close, Okehampton EX20 1QB	
	01091/2014 Conditional consent for single storey side extension to provide larger kitchen, garden room and garage at 15 Kestrel Close, Okehampton EX20 1UT	
	01163/2014 Works to trees in Conservation Area allowed at Albury, Church Street, Okehampton EX20 1JF	
335.	<u>Our Plan</u> - Councillor Leech reported that the Borough Council's Our Plan was moving on apace and that staff were heavily committed. There was a workshop planned for 5 December to update on progress. Councillor Leech further reported that there had been no further contact with reference to the County Council's offer to initiate an Integrated Transport Plan for Okehampton.	Cllr Leech
336.	<u>Neighbourhood Plan</u> - The Mayor and the Town Clerk would attend a meeting with Okehampton Hamlets Parish Council representatives together with Rebecca Black on 25 November for preliminary discussion.	
	Councillor Cummings asked for further information on speed monitoring and advisory equipment. When the specification of the equipment had been determined, it was agreed that this would be a suitable subject to discuss with Okehampton Hamlets Parish Council in order to submit a joint TAP application through the Northern Links Group. Information on speed signs to be forwarded to Councillor Cummings.	Clerk
337.	<u>Community Renewable Energy - Feasibility Study</u> - The Clerk reported that a further amended version of the Terms of Reference had been circulated for consideration. It was agreed to adopt this version, subject to the removal of the words, 'wherever possible' in paragraph 6.3, on the proposition of Councillor Stephens, seconded by Councillor Cummings. Councillor Vachon reported that a further preliminary meeting with the Okehampton Hamlets Parish Council was scheduled for Wednesday to draft the prospective consultant's brief for tender.	
338.	<u>Budget Preparation</u> - The Committee noted that in the current year's budget, £5,000 had been allocated to Localism. After discussion, it was suggested that this £5,000 be earmarked for the coming year, to which be added a further £5,000 noting that the neighbourhood planning process was likely to involve significant costs between the parishes. It was proposed by Councillor Ireland that the sum of £10,000 be allocated to Neighbourhood Planning, seconded by Councillor Cummings and agreed. (This as recommendation to the Policy and Resources budget preparation meeting on 1 December.)	Clerk

339. Members' Reports -

Action

339.1 Dartmoor Railway Supporters' Association - Councillor Ireland reported that it was expected that the Polar Express schedule would go ahead. There had been some turbulence in the station operating environment, with closure of the model shop and other staff movements. A smaller version of the North Pole Special was anticipated. Items of DRSA equipment that had been removed had not yet been replaced.

339.2 Ockment Centre - Councillor Leech reported that there had been steady progress and a successful fundraising quiz the previous week.

PART TWO ITEMS

It was resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information. Proposed by Councillor Ireland, seconded by Councillor Cummings and agreed.

Action

340. Review of Enforcement Cases

The meeting was closed at 8.05 pm.

Councillor A Leech
Chairman