



Okehampton Town Council

Parent/Carer Permission Form – Okehampton Town Youth Council

I give my permission for (Child's name)
to become an Okehampton Town Youth Councillor and to attend regular meetings and activities.

Address

Telephone number D.O.B.....

I understand that all of the adults regularly involved with Okehampton Town Youth Council will hold current DBS checks

Please could you give below any information, as a parent/guardian, you feel is necessary for us to know relating to your child's health and safety whilst attending meetings i.e. any medication they are currently taking and any allergies they may have.

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.....
.....

Emergency contact name and telephone number:

.....

Are you happy staff members of Okehampton Town Council to contact your child – solely for the purposes of organising meetings and activities related to the group via:

- Telephone Yes / No
- Email Yes / No Email:.....
- WhatsApp Yes / No

Photo Consent - I agree to photographs and/or video images being taken of the young person named above for use in project work. I also grant permission for the photographs and any adaptations to be used in printed publications and marketing and advertising material including internet sites. I understand that I do not own the copyright of the images or contributions. **Yes / No**

Parent/Carer's Name Relationship to child

Address

Telephone number

Email

Signed Date

For more information please contact Emma James, Town Clerk on 01837 53179 or email townclerk@okehampton.gov.uk

The information that you provide will be held by Okehampton Town Council and used for the purpose of the administration of this request. We will keep the information for the period of time as set out in the Council's Documentation Retention Policy. The information will be held securely and not be disclosed to anyone or used for any other purpose without your permission. On expiration of the retention period the information will be destroyed in a secure manner. Policies about how the Council will protect your privacy are available at www.okehampton.gov.uk/documents or by contacting the Council on 01837 53179.

OKEHAMPTON TOWN YOUTH COUNCIL

APPLICATION FORM

The Youth Council is being created to give young people a voice, a connection to their town and each other.

Applications for the position of Youth Councillors to Okehampton Town Youth Council are open to young people between the ages of 10 and 18 who live or work within Okehampton Town boundary, or attend school or college in Okehampton and those who are homeschooled.

There will be 14 Youth Councillor seats. Should more eligible applications be received, Youth Councillors will be prioritised as follows:

- 1) Those who live **and** go to school in Okehampton¹, or are homeschooled.
- 2) Those who live within the town boundary.
- 3) Those who go to school in Okehampton

Young Councillors should expect to attend a minimum of four meetings per year. The first meeting will be at 5pm Wednesday 22nd May 2024 in the Council Chamber, Town Hall, Fore Street, Okehampton, EX20 1AA.

The closing date for applications is Friday 26th April 2024 and the Young Councillors will be publicly announced at the Annual Meeting of Okehampton Town Council on Wednesday 8th May 2024.

Youth Councillor Applicant Details:

Name

Address:

.....

.....

DOB

Place of Work or Education:

Date:

Please ensure a parent/carer completes the form overleaf.

Your form should be returned by 26th April 2024 to townclerk@okehampton.gov.uk or
Town Clerk
Okehampton Town Council
Town Hall
Fore Street
Okehampton EX20 1AA

¹ For clarification:

- Schools include: Okehampton Primary, St James' Primary, Promise School and Okehampton College
- Town boundary includes those who live within the area to the east of Okehampton that is due to become part of the town.
- Those who are homeschooled and live within the town boundary are eligible.