

**Minutes of a Special Meeting of Okehampton Town Council held on  
Monday 1<sup>st</sup> December 2014 in the Council Chamber, Town Hall, Fore Street,  
Okehampton at 6.30 pm**

**Members Present:** Councillor P Vachon (Town Mayor)  
Councillor Mrs J Goffey  
Councillor T Cummings  
Councillor Dr M Ireland  
Councillor A Leech  
Councillor C Letchford  
Councillor Mrs M McDonald  
Councillor Mrs C Marsh  
Councillor B Stephens  
Councillor B Tolley  
Councillor D Weekes  
Councillor Mrs J Yelland

**In Attendance:** P R Snell (Town Clerk)

	<b>Action</b>
<b>367. <u>Apologies for Absence</u> - Apologies for absence were presented on behalf of Councillors Ball and Davies.</b>	
<b>368. <u>Deferment of Business</u> - No members of the public present.</b>	
<b>369. <u>Okehampton Community Renewables Feasibility Study</u></b>	
<b>369.1 Okehampton Renewables Working Group</b> - In accordance with the Working Group's terms of reference, it was agreed that Councillors Cummings, Leech and Stephens would attend as Town Council representatives on the Okehampton Renewables Working Group on the proposition of Councillor Goffey, seconded by Councillor McDonald and agreed. It was further agreed that the Town Clerk would be a non-voting member of the Working Group on the proposition of Councillor Ireland, seconded Councillor Goffey and agreed.	Cllrs Cummings, Leech & Stephens
<b>369.2 Community Renewable Energy Feasibility Study Brief</b> - The Council considered and agreed the brief to consultants as drafted on the proposition of Councillor Ireland, seconded Councillor Yelland. The Council noted that the brief would be sent to at least 3 consultants who had experience of working with community energy projects regionally and that copies of quotations received would be forwarded to all Members, with the request that any observations be made through the nominated representatives to the Working Group prior to its first meeting on Wednesday 7 January 2015.	
<b>369.3 Delegation</b> - In the interests of expediency, and noting the limited time available for applications, it was agreed to delegate to the Town Clerk the authority to appoint a consultancy to undertake the feasibility study, taking due regard of the recommendation of the Working Group and	

subject to successful application to the Rural Community Energy Fund for 100% funding, this on the proposition of Councillor Cummings, seconded by Councillor Weekes and agreed. Clerk

Meeting closed at 6.42 pm.

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**Councillor P Vachon**  
**Town Mayor**