



Okehampton Town Council

Town Hall
Fore Street
Okehampton
Devon
EX20 1AA

T: 01837 53179
E: townclerk@okehampton.gov.uk

Paul R Snell
Town Clerk

20 January 2015

Dear Councillor

You are summoned to attend a meeting of the Parks Committee to be held on Monday 26 January 2015 at 7.00 pm in the Council Chamber, Town Hall, Fore Street, Okehampton.

Yours faithfully

Paul R Snell
Town Clerk

AGENDA

Declarations of Interest - Members are reminded that they should declare any relevant interest regarding items on the agenda.

Urgent items - items for information only can be brought to the attention of the Committee at the discretion of the Chairman at the end of the meeting.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for Absence** - To receive apologies for absence from those Members unable to attend.
2. **Deferment of Business** - For comment by the public.
3. **Members' Questions** - To receive questions from Members regarding the workings of the Committee.
4. **Minutes** - To confirm, approve and sign the minutes of the Parks Committee meeting held on 8 December 2014.
5. **Matters Arising** -
 - 5.1 **Open Spaces/Transfer of Assets** - Clerk to report.

- 5.2 **Machinery and Equipment** - HAV training/information.
6. **Offer of Memorial Bench** - To consider an offer and possible location for a memorial bench.
7. **Park Bookings** - To consider requests for use of Simmons Park:
- 7.1 OCRA - amended request for use of Park for Dartmoor Cricket Cup for Primary School children final on Tuesday 2 June 2015 (reserve day Thursday 4 June).
- 7.2 Wren Music - request for Lanterns Procession event on Friday 20th February 2015.
- 7.3 Rotary Club of Okehampton - request for annual May Fair on Sunday 3 May 2015.
8. **Access to Alms Houses in Simmons Park** - Chairman to introduce.
9. **Dog Fouling** - To note actions taken following up on previous complaints. Clerk to report.
10. **Administration of Burial Grounds** - Clerk to report.
11. **Members' Reports** - To receive reports from Members attending other organisations on behalf of the Council.
- (i) Children's Centre - Councillor Leech.
 - (ii) North Dartmoor Search and Rescue Group - Councillor Ireland.
 - (iii) Okehampton Community Archive - Councillors Stephens & Vachon.
 - (iv) Okehampton Community Recreation Association (OCRA) - Councillors Davies & Weekes.
 - (v) Parklands Leisure Centre Users' Group - Councillors Leech & Marsh.
 - (vi) Tennis Court Management - Councillor Marsh & Town Clerk.
 - (vii) Youth Issues/Room 13 - Councillors Davies & Marsh.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

12. **Fairground Bookings** - Longer-term agreement
13. **Staffing**